



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 15, 2023

PRESENT: Supervisors Darren W. Schroeder, Denise J. Brusveen, Keith F. Miller, and Douglas Richmond

ALSO PRESENT: County Board Chair Chris Polzer, Supervisors Adam Field and Henry St. Maurice, Shonna Neary, Joseph Ruf III, Sarah Parker, Brenda Yaskal, Selina Hooker, Chris Hardy, Greg Kaminski, Kelly Hoffman, Jodi Burmania, Don Nichols, and Traci Horn

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

BUDGET REVIEW

Goals, budget requests, capital outlay requests, and personnel requests were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 1 District Attorney

District Attorney Brenda Yaskal presented the department's 2024 budget request.

PERSONNEL

The Judiciary Committee will meet before County Board on September 20, 2023 to review the personnel requests. Finance will review all personnel requests on September 28, 2023, when the 2024 budget will be finalized.

MOTION: On motion by Brusveen, second by Miller, Budget No. 1 – District Attorney was approved.

Total County Appropriation: \$463,190

CAPITAL OUTLAY

MOTION: On motion by Brusveen, second by Miller, the Committee approved the following:

District Attorney, continued

Approved

- Varidesk (4) \$2,000

Removed

- Meeting Room/Copy Room Remodel \$12,000

Total Amended Outlay: \$2,000

Budget No. 2

Child Support

Child Support Administrator Selina Hooker and Corporation Counsel Joseph Ruf III presented the department's 2024 budget request.

The Committee recommended the following changes:

- 535971 Service Process-Decrease from \$6,000 to \$5,000
- 535973 Genetic Tests-Decrease from \$3,500 to \$3,000

MOTION: On motion by Brusveen, second by Miller, Budget No. 2 – Child Support was approved as amended.

Total Amended County Appropriation: \$277,650

Budget No. 3

Corporation Counsel

Ruf presented the department's 2024 budget request.

The Committee recommended the following changes:

- 521100 Contracted Services-Decrease from \$52,000 to \$2,000 (If needed, the \$50,000 for attorney services can be requested from the Contingency Fund)
- 533160 Training/Conventions-Decrease from \$2,300 to \$1,800
- 535890 Court Costs-Decrease from \$2,250 to \$2,000

MOTION: On motion by Brusveen, second by Miller, Budget No. 3 – Corporation Counsel was approved as amended.

Total Amended County Appropriation: \$274,940

Budget No. 4

Human Resources

Human Resources Director Joseph Ruf III presented the department's 2024 budget Request.

Human Resources, continued

PERSONNEL

Request was put on hold until September 28, 2023, when the 2024 budget will be finalized.

The Committee recommended the following change:

- 521100 Contracted Services-Decrease from \$41,100 to \$30,000 (If needed, the \$11,100 for attorney services can be requested from the Contingency Fund)

Motion: On motion by Richmond, second by Miller, Budget No. 4 – Human Resources was approved as amended.

Total Amended County Appropriation: \$454,860

Budget No. 5 Unemployment Control

MOTION: On motion by Miller, second by Brusveen, Budget No. 5 – Unemployment Control was approved.

Total County Appropriation: \$15,000

Budget No. 6 Employee Retirement Pool

MOTION: On motion by Miller, second by Brusveen, Budget No. 6 – Employee Retirement Pool was approved.

Total County Appropriation: \$441,520

Budget No. 7 Workers Compensation Insurance

Received updated MOD rating (claims experience) which will reduce this budget by \$13,360. Reductions to other budgets total \$42,250.

MOTION: On motion by Miller, second by Richmond, Budget No. 7 – Workers Compensation Insurance was approved as amended.

Total Amended County Appropriation: \$100,000

Highway

Highway Commissioner Chris Hardy presented the department's 2024 budget request.

PERSONNEL

Requests were put on hold until September 28, 2023, when the 2024 budget will be finalized.

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Budget No. 8 Highway Equities and Revenues

MOTION: On motion by Brusveen, second by Miller, Budget No. 8 – Highway Equities and Revenues was approved.

Total Equities and Revenues: \$3,272,000

Budget No. 9 Highway Administration

The following revenues were increased:

- 477520 Records & Reports-State-Increased from \$182,380 to \$183,660
- 477530 Records & Reports-District-Increased from \$102,480 to \$103,200
- 477540 Records & Reports-Co Aid-Increased from \$48,190 to \$48,530
- 477550 Records & Reports-Private-Increased from \$12,810 to \$12,900

MOTION: On motion by Richmond, second by Brusveen, Budget No. 9 – Highway Administration was approved as amended.

Total Amended County Appropriation: \$200,170

Budget No. 10 Supervision

The following accounts changed due to personnel changes approved at the September 13, 2023 Finance Committee meeting:

- 511000 Wages-Increased from \$140,050 to \$157,290
- 513100 Highway Incidental Labor-Increased from \$94,880 to \$106,570
- 437020 Revenue from State-Supervision-Increased from \$140,610 to \$155,070

MOTION: On motion by Brusveen, second by Miller, Budget No. 10 – Supervision was approved as amended.

Total Amended County Appropriation: \$155,070

Budget No. 11 Radio Expense

MOTION: On motion by Miller, second by Richmond, Budget No. 11 – Radio Expense was approved.

Total County Appropriation: \$8,600

Budget No. 12 General Public Liability

MOTION: On motion by Miller, second by Brusveen, Budget No. 12 – General Public Liability was approved.

Total County Appropriation: \$61,380

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Budget No. 13 Field Small Tools Cost Pool

MOTION: On motion by Miller, second by Brusveen, Budget No. 13 – Field Small Tools Cost Pool was approved.

No County Appropriation

Budget No. 14 Shop Operations Cost Pool

MOTION: On motion by Miller, second by Richmond, Budget No. 14 – Shop Operations Cost Pool was approved.

No County Appropriation

Budget No. 15 Fuel Handling Cost Pool

MOTION: On motion by Brusveen, second by Miller, Budget No. 15 – Fuel Handling Cost Pool was approved.

No County Appropriation

Budget No. 16 Machinery Operations Cost Pool

MOTION: On motion by Richmond, second by Miller, Budget No. 16 – Machinery Operations Cost Pool was approved.

No County Appropriation

Budget No. 17 Buildings & Grounds Cost Pool

MOTION: On motion by Richmond, second by Miller, Budget No. 17 – Buildings & Grounds Cost Pool was approved.

No County Appropriation

Budget No. 18 Salt Brine Cost Pool

MOTION: On motion by Brusveen, second by Miller, Budget No. 18 – Salt Brine Cost Pool was approved.

No County Appropriation

Budget No. 19 C.T.H. Maintenance

The Committee recommended the following change:

➤ 533160 Training/Conventions-Decrease from \$15,700 to \$14,700

MOTION: On motion by Miller, second by Brusveen, Budget No. 19 – C.T.H. Maintenance was approved as amended.

Total Amended County Appropriation: \$3,327,350

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Budget No. 20 Road & Bridge Construction on C.T.H.

MOTION: On motion by Richmond, second by Miller, Budget No. 20 – Road & Bridge Construction on C.T.H. was approved.

Total County Appropriation: \$2,851,000

Budget No. 21 STIP Construction

MOTION: On motion by Miller, second by Brusveen, Budget No. 21 – STIP Construction was approved.

Total County Appropriation: \$131,650

Budget No. 22 Salt Expense

MOTION: On motion by Richmond, second by Miller, Budget No. 22 – Salt Expense was approved.

No County Appropriation

Budget No. 23 Routine Maintenance on State Highways

MOTION: On motion by Brusveen, second by Miller, Budget No. 23 – Routine Maintenance on State Highways was approved.

No County Appropriation

Budget No. 24 Snow & Ice Control – State Highways

MOTION: On motion by Miller, second by Richmond, Budget No. 24 – Snow & Ice Control – State Highways was approved.

No County Appropriation

Budget No. 25 Road & Bridge Construction on State Highways

MOTION: On motion by Richmond, second by Brusveen, Budget No. 25 – Road & Bridge Construction on State Highways was approved.

No County Appropriation

Budget No. 26 Maintenance – Towns, Villages, Cities

MOTION: On motion by Brusveen, second by Miller, Budget No. 26 – Maintenance – Towns, Villages, Cities was approved.

No County Appropriation

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Budget No. 27 County Aid Road Construction

MOTION: On motion by Miller, second by Richmond, Budget No. 27 – County Aid Road Construction was approved.

Total County Appropriation: \$153,670

Budget No. 28 County Aid Bridge

MOTION: On motion by Miller, second by Richmond, Budget No. 28 – County Aid Bridge was approved.

Total County Appropriation: \$19,420

Budget No. 29 Miscellaneous Projects/Inventory Sales

MOTION: On motion by Brusveen, second by Richmond, Budget No. 29 – Miscellaneous Projects/Inventory Sales was approved.

No County Appropriation

Budget No. 30 County Parks

MOTION: On motion by Richmond, second by Brusveen, Budget No. 30 – County Parks was approved.

Total County Appropriation: \$47,010

Budget No. 31 Capital Outlay

CAPITAL OUTLAY - BUILDINGS

The Committee recommended the following changes:

Approved

- Lodi Asphalt Entrance \$21,400
- Wycocena Shop Wall Maintenance \$50,000
- Wycocena Wood Barn Roof-Decrease from \$30,000 to \$15,000

CAPITAL OUTLAY – MACHINERY & EQUIPMENT

The Committee recommended the following changes:

Approved

- Plow Trucks (2) \$600,800
- Work Zone Safety Truck \$116,000
- Grade Control for Paving Crew \$35,000
- Brine Tanks for Trucks \$48,000
- Front End Loader – Decrease from \$230,000 to \$160,000
- Pickup Trucks (2) – Decrease from \$180,000 to \$160,000

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Removed

- Plow Package for 2023 Tandem \$16,800 – Funding provided in 2023.

MOTION: On motion by Miller, second by Brusveen, Budget No. 102 – Capital Outlay was approved as amended.

Total Amended County Appropriation: \$1,206,200

Budget No. 103

Solid Waste Administration

Solid Waste Director Greg Kaminski presented the department's 2024 budget request.

The Committee recommended the following change:

- 533160 Training/Conventions – Decrease from \$3,100 to \$800

MOTION: On motion by Brusveen, second by Richmond, Budget No. 103 – Solid Waste Administration was approved as amended.

Total Amended County Appropriation: \$357,030

CAPITAL OUTLAY

MOTION: On motion by Richmond, second by Miller, the following request was approved:

- Office Chairs (3) \$1,350

Budget No. 104

Recycling Operations

The Insurance line was adjusted for the change in workers compensation.

The Committee recommended the following change:

- 844000 Capital Outlay-Decrease Forklift from \$60,000 to \$30,000

MOTION: On motion by Brusveen, second by Miller, Budget No. 104 – Recycling Operations was approved as amended.

Total Amended County Appropriation: \$523,200

Budget No. 105

Refuse

The Insurance line was adjusted for the change in workers compensation.

MOTION: On motion by Brusveen, second by Miller, Budget No. 105 – Refuse was approved.

Total Amended County Appropriation: (\$18,110)

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Budget No. 106 Clean Sweep Program

MOTION: On motion by Miller, second by Richmond, Budget No. 106 – Clean Sweep Program was approved.

Total County Appropriation: \$4,000

ADJOURNMENT

MOTION: On motion by Miller, second by Brusveen, the meeting was adjourned at 2:10 p.m.

Respectfully Submitted:



Denise Brusveen, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Shonna Neary

Joseph Ruf III
Susan M. Moll
Internet