



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 16, 2021

PRESENT: Chair Matthew L. Rohrbeck, Supervisors Christopher Polzer, JoAnn Wingers, James E. Foley, and Bob Koch

ALSO PRESENT: Board Chair Vern E. Gove, Lois Schepp, Shonna Neary, Joseph Ruf III, Lisa Krintz, Dean Kaderabek, Dave Drews, and Bob Lambert

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

BUDGET REVIEW

Goals, projections, capital outlay requests and multi-year synopsis/projections were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 18 Register of Deeds

Register of Deeds Lisa Krintz presented the department's 2022 budget request. Out-of-state trainings were discussed.

MOTION: On motion by Koch, second by Wingers, Budget No. 18 – Register of Deeds was approved.

Total County Appropriation: (\$151,480)

Budget No. 19 Land Information

Land Information Director Dean Kaderabek presented the department's 2022 budget request. Out-of-state trainings were discussed.

MOTION: On motion by Wingers, second by Polzer, Budget No. 19 – Land Information was approved.

Total County Appropriation: \$554,770

Budget No. 20 Land Records Expendable Trust

MOTION: On motion by Foley, second by Polzer, Budget No. 20 – Land Records Expendable Trust was approved.

Land Records Expendable Trust, continued

No County Appropriation

Budget No. 21 Land Records Strategic Initiative Program

MOTION: On motion by Koch, second by Foley, Budget No. 21 – Land Records Strategic Initiative Program was approved.

No County Appropriation

Budget No. 22 WLIP Program

MOTION: On motion by Wingers, second by Foley, Budget No. 22 – WLIP Program was approved.

No County Appropriation

Budget No. 23 County Surveyor

MOTION: On motion by Polzer, second by Koch, Budget No. 23 – County Surveyor was approved.

Total County Appropriation: \$58,000

Budget No. 24 MIS Operations

MIS Director Dave Drews presented the department's 2022 budget request. Out-of-state trainings were discussed. They obtained a vehicle from Facilities Management. The Committee recommended reducing the following accounts:

- 532300 Vehicle Maintenance – Reduce from \$3,220 to \$2,220
- 533160 Training/Conventions – Reduce from \$15,000 to \$14,000

MOTION: On motion by Koch, second by Foley, Budget No. 24 – MIS Operations was approved as amended.

Total Amended County Appropriation: \$904,950

PERSONNEL REQUESTS

Requests were put on hold until September 30, 2021, when the 2022 budget will be finalized.

Budget No. 25 MIS IT Pool

MOTION: On motion by Foley, second by Polzer, Budget No. 25 – MIS IT Pool was approved.

Total County Appropriation: \$434,330

MIS IT Pool, continued

CAPITAL OUTLAY

MOTION: On motion by Polzer, second by Wingers, the Committee approved Capital Outlay as presented.

Total Outlay: \$151,350

Budget No. 26

Facilities Management

Acting Director Bob Lambert presented the department's 2021 budget. A change was made to the 2022 goals.

MOTION: On motion by Koch, second by Polzer, Budget No. 26 – Facilities Management was approved.

Total County Appropriation: \$284,220

PERSONNEL REQUESTS

Lambert is requesting for staff to receive on-call pay. Requests were put on hold until September 30, 2021, when the 2022 budget will be finalized.

Budget No. 27

Courthouse

MOTION: On motion by Wingers, second by Foley, Budget No. 27 – Courthouse was approved.

Total County Appropriation: \$356,100

CAPITAL OUTLAY

Bob informed the Committee that he is working with Accounting to use ARPA funds for a Liebert Unit (Mezz Data Room).

MOTION: On motion by Polzer, second by Foley, the Committee approved Capital Outlay as presented.

Total Outlay: \$13,720

Budget No. 28

Law Enforcement Center

MOTION: On motion by Foley, second by Polzer, Budget No. 28 – Law Enforcement Center was approved.

Total County Appropriation: \$326,110

CAPITAL OUTLAY

MOTION: On motion by Koch, second by Wingers, the Committee approved Capital Outlay as presented.

Law Enforcement Center, continued

Total Outlay: \$900

Budget No. 29 County Jail Maintenance

MOTION: On motion by Koch, second by Polzer, Budget No. 29 – County Jail Maintenance was approved.

Total County Appropriation: \$972,370

CAPITAL OUTLAY

MOTION: On motion by Koch, second by Polzer, the Committee approved the amended Capital Outlay with the reduction of \$1,950 from Folger Adams Locks.

Total Amended Outlay: \$80,950

Budget No. 30 Old Recycling Center

MOTION: On motion by Foley, second by Wingers, Budget No. 30 – Old Recycling Center was approved.

Total County Appropriation: \$3,640

Budget No. 31 Administration Building

MOTION: On motion by Foley, second by Polzer, Budget No. 31 – Administration Building was approved.

Total County Appropriation: \$374,090

CAPITAL OUTLAY

MOTION: On motion by Polzer, second by Foley, the Committee approved Capital Outlay as presented.

Total Outlay: \$38,580

Budget No. 32 HHS Building

MOTION: On motion by Koch, second by Wingers, Budget No. 32 – HHS Building was approved.

Total County Appropriation: \$252,720

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ADJOURNMENT

MOTION: On motion by Koch, second by Foley, the meeting was adjourned at 11:15 a.m.

Respectfully Submitted:



JoAnn Wingers, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp
Joseph Ruf III
Susan M. Moll
Internet