



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 17, 2019

PRESENT: Chair Dan F. Drew, Supervisors James E. Foley, Matthew L. Rohrbeck, Barry Pufahl, and JoAnn Wingers

ALSO PRESENT: Board Chair Vern E. Gove, Supervisor Susanna Bradley, Lois Schepp, Joseph Ruf III, Brenda Yaskal, Judge Voigt, Julie Kayartz, Dawn Woodard, Cathy Karls, Jessica Lattimer, Matt Bortz, and Fred Hebert (CAC)

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

BUDGET REVIEW

Goals, projections, capital outlay requests and multi-year synopsis/projections were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 17

District Attorney

District Attorney Brenda Yaskal presented the department's 2020 budget request.

MOTION: On motion by Pufahl, second by Wingers, Budget No. 17 – District Attorney was approved.

Total County Appropriation: \$447,540

PERSONNEL REQUEST

Requests were put on hold until September 30, 2019, when the 2020 budget will be finalized.

CAPITAL OUTLAY

Capital Outlay was put on hold until September 30, 2019, when the 2020 budget will be finalized.

Budget No. 18

Teen Court

MOTION: On motion by Foley, second by Pufahl, Budget No. 18 – Teen Court was approved.

Teen Court, continued

Total County Appropriation: \$19,470

Budget No. 19 Circuit Court Operations

Judge Andrew Voigt presented the department's 2020 budget request.

MOTION: On motion by Pufahl, second by Wingers, Budget No. 19 – Circuit Court Operations was approved.

Total County Appropriation: \$14,600

Budget No. 20 Family Court Mediator

MOTION: On motion by Foley, second by Wingers, Budget No. 20 – Family Court Mediator was approved.

Total County Appropriation: \$26,220

Budget No. 21 Register in Probate

Julie Kayartz presented the department's 2020 budget request. Per statute, Guardian Ad Litem fees are increasing from \$70 to \$100 causing an increase in courts budgets.

MOTION: On motion by Pufahl, second by Rohrbeck, Budget No. 21 – Register in Probate was approved.

Total County Appropriation: \$178,840

Budget No. 22 County Board

MOTION: On motion by Foley, second by Rohrbeck, Budget No. 22 – County Board was approved.

Total County Appropriation: \$86,820

Budget No. 23 Commissions and Committees

MOTION: On motion by Foley, second by Wingers, Budget No. 23 – Commissions and Committees was approved.

Total County Appropriation: \$61,650

Budget No. 24 Property, Liability, Auto Insurance

MOTION: Motion by Pufahl, second by Wingers, Budget No. 24 – Property, Liability, Auto Insurance was approved.

Total County Appropriation: \$149,600

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Budget No. 25 Debt Service – Space Needs – 2
Total County Appropriation: \$429,320

Budget No. 26 Debt Service – Space Needs – 3
Total County Appropriation: \$388,000

Budget No. 27 Debt Service – 18 Refund/Restructure
Total County Appropriation: \$1,163,750

Budget No. 28 Debt Service – 19 Refund/Sheriff Software/Tower
Total County Appropriation: \$2,133,200

Budget No. 29 Debt Service – New Jail/Highway Shop
Total County Appropriation: \$532,560

Budget No. 30 Fiscal Charges
Total County Appropriation: \$500

MOTION: On motion by Foley, second by Wingers, Budget No. 25, 26, 27, 28, 29, and 30 were approved.

Budget No. 31 Accounting Administration
Comptroller Lois Schepp presented the department's 2020 budget request.

MOTION: On motion by Foley, second by Wingers, Budget No. 31 – Accounting Administration was approved.

Total County Appropriation: \$669,920

CAPITAL OUTLAY

Capital Outlay was put on hold until September 30, 2019, when the 2020 budget will be finalized.

Budget No. 32 Single Audit
MOTION: On motion by Pufahl, second by Foley, Budget No. 32 – Single Audit was approved.
Total County Appropriation: \$40,250

Budget No. 33 Indirect Cost Allocation Plan
MOTION: On motion by Wingers, second by Rohrbeck, Budget No. 33 – Indirect Cost Allocation Plan was approved.

Indirect Cost Allocation Plan, continued

Total County Appropriation: \$5,810

Budget No. 34 Accounting/HR Computer System

MOTION: On motion by Foley, second by Rohrbeck, Budget No. 34 – Accounting/HR Computer System was approved.

Total County Appropriation: \$25,000

Budget No. 35 State Special Charges

MOTION: On motion by Foley, second by Wingers, Budget No. 35 – State Special Charges was approved.

Total County Appropriation: \$3,130

Budget No. 36 Community Action Council

Fred Hebert of Central Wisconsin Community Action presented his 2020 contribution request.

MOTION: On motion by Pufahl, second by Foley, Budget No. 36 – Community Action Council was approved.

Total County Appropriation: \$7,500

HEALTH & HUMAN SERVICES (HHS)

HHS Director Dawn Woodard and Assistant Comptroller Cathy Karls presented the 2020 request for HHS.

PERSONNEL REQUEST

Requests were put on hold until September 30, 2019, when the 2020 budget will be finalized.

Budget No. 37 Health & Human Services Revenues

Director Woodard noted that the State would be distributing an additional county allocation for 2020, for use in Children and Family Services. The minimum amount is \$238,920.

MOTION: On motion by Rohrbeck, second by Foley, Budget No. 37 – the Committee approved the Health & Human Services Revenues budget with the \$238,920 of additional State funding, be put into the Contingency Fund to offset any overages in the Children and Family Services program and also added to HHS Revenues.

Total Equities and Revenues: \$2,874,220

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Budget No. 38 Mental Health/AODA Services

The Committee tabled Budget No. 38 – Mental Health/AODA Services until September 30, 2019, when the 2020 budget will be finalized. Woodard was asked to research Medical Assistance collections generated by the Community Support Program (CSP). The budget, as presented, has a decrease in revenue of \$100,000.

Budget No. 39 Medication Assistance Recovery Coordinator

MOTION: On motion by Pufahl, second by Wingers, Budget No. 39 – Medication Assistance Recovery Coordinator was approved.

Total County Appropriation: \$95,450

Budget No. 40 Intoxicated Driver Program

MOTION: On motion by Wingers, second by Rohrbeck, Budget No. 40 – Intoxicated Driver Program was approved.

No County Appropriation

Budget No. 41 Medication Assisted Treatment Grant

MOTION: On motion by Foley, second by Wingers, Budget No. 41 – Medication Assisted Treatment Grant was approved.

No County Appropriation

Budget No. 42 Economic Support Administration

MOTION: On motion by Rohrbeck, second by Wingers, Budget No. 42 – Economic Support Administration was approved.

Total County Appropriation: \$712,940

Budget No. 43 HS Medication Assistance Program

MOTION: On motion by Pufahl, second by Wingers, Budget No. 43 – HS Medication Assistance Program was approved.

No County Appropriation

Budget No. 44 WHEAP

MOTION: On motion by Pufahl, second by Foley, Budget No. 44 – WHEAP was approved.

No County Appropriation

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Budget No. 45 Agency Management

MOTION: On motion by Wingers, second by Rohrbeck, Budget No. 45 – Agency Management was approved.

Total County Appropriation: \$238,150

Budget No. 46 OWI Court Program

MOTION: On motion by Wingers, second by Pufahl, Budget No. 46 – OWI Court Program was approved.

Total County Appropriation: \$16,460

Budget No. 47 Drug Court Program

MOTION: On motion by Wingers, second by Foley, Budget No. 47 – Drug Court Program was approved.

Total County Appropriation: \$17,270

Budget No. 48 Support & Overhead

The Committee wants Manager/Supervisor Training removed from this budget and added into the Human Resources budget so all County staff can participate in the training.

MOTION: On motion by Pufahl, second by Rohrbeck, Budget No. 48 – the Committee approved the amended Support & Overhead budget with the removal of \$8,470 from Training/Conventions and adding it into the Human Resources or County Chair's budget.

Total Amended County Appropriation: \$927,670

Budget No. 49 Division of Behavioral Health and LTC

MOTION: On motion by Wingers, second by Foley, Budget No. 49 – Division of Behavioral Health and LTC was approved.

Total County Appropriation: \$301,740

Budget No. 50 Family Care

MOTION: On motion by Foley, second by Wingers, Budget No. 50 – Family Care was approved.

Total County Appropriation: \$424,000

Budget No. 51 Division of Children & Families

MOTION: On motion by Pufahl, second by Wingers, Budget No. 51 – Division of Children & Families was approved.

Division of Children & Families, continued

Total County Appropriation: \$2,097,570

Budget No. 52 ADRC

The Committee wants Leadership/Management Trainings removed from this budget and added into the Human Resources or County Chair's budget so all County staff can participate in the training.

MOTION: On motion by Pufahl, second by Wingers, Budget No. 52 – the Committee approved the amended ADRC budget with the removal of \$200.00 from Training/Conventions and also the revenue, which was the funding source.

No County Appropriation

Budget No. 53 Adult Protective Services

MOTION: On motion by Foley, second by Wingers, Budget No. 53 – Adult Protective Services was approved.

Total County Appropriation: \$185,070

Budget No. 54 Health Services

The Committee wants to see Manager/Supervisor Training removed from this budget and added into the Human Resources or County's Chair's budget so all County staff can participate in the training.

MOTION: On motion by Foley, second by Wingers, Budget No. 54 – Health Services was approved.

MOTION: On motion by Rohrbeck, second by Foley, Budget No. 54 – the Committee approved the amended Health Services budget with the removal of \$1,540 from Training/Conventions and also the equity applied, which was the funding source.

Total Amended County Appropriation: \$528,890

Budget No. 55 Health Check

MOTION: On motion by Pufahl, second by Wingers, Budget No. 55 – Health Check was approved.

No County Appropriation

Budget No. 56 State Consolidated Health Contract

MOTION: On motion by Foley, second by Pufahl, Budget No. 56 – State Consolidated Health Contract was approved.

No County Appropriation

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Budget No. 57 Public Health Preparedness Program

MOTION: On motion by Foley, second by Rohrbeck, Budget No. 57 – Public Health Preparedness Program was approved.

No County Appropriation

Budget No. 58 WIC Program

MOTION: On motion by Foley, second by Wingers, Budget No. 58 – WIC Program was approved.

No County Appropriation

Budget No. 59 Communicable Disease Control

MOTION: On motion by Wingers, second by Foley, Budget No. 59 – Communicable Disease Control was approved.

No County Appropriation

Budget No. 60 Prevent Suicide Program

MOTION: On motion by Foley, second by Wingers, Budget No. 60 – Prevent Suicide Program was approved.

No County Appropriation

Budget No. 61 COA Administration

MOTION: On motion by Foley, second by Wingers, Budget No. 61 – COA Administration was approved.

Total County Appropriation: \$36,070

Budget No. 62 Alzheimer Caregiver Support

MOTION: On motion by Rohrbeck, second by Foley, Budget No. 62 – Alzheimer Caregiver Support was approved.

No County Appropriation

Budget No. 63 III-B Supportive Services

MOTION: On motion by Foley, second by Wingers, Budget No. 63 – III-B Supportive Services was approved.

No County Appropriation

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Budget No. 64 III-C1 Congregate Meals

MOTION: On motion by Foley, second by Wingers, Budget No. 64 – III-C1 Congregate Meals was approved.

No County Appropriation

Budget No. 65 III-C2 Home Delivered Meals

MOTION: On motion by Foley, second by Wingers, Budget No. 65 – III-C2 Home Delivered Meals was approved.

No County Appropriation

Budget No. 66 III-D Preventative Health

MOTION: On motion by Rohrbeck, second by Foley, Budget No. 66 – III-D Preventative Health was approved.

No County Appropriation

Budget No. 67 National Family Caregiver Support

MOTION: On motion by Foley, second by Wingers, Budget No. 67 – National Family Caregiver Support was approved.

No County Appropriation

Budget No. 68 State Senior Community Services

MOTION: On motion by Foley, second by Rohrbeck, Budget No. 68 – State Senior Community Services was approved.

No County Appropriation

Budget No. 69 St. Elderly Benefit Specialist

MOTION: On motion by Pufahl, second by Wingers, Budget No. 69 – St. Elderly Benefit Specialist was approved.

No County Appropriation

Budget No. 70 Elderly Transportation

MOTION: On motion by Wingers, second by Foley, Budget No. 70 – Elderly Transportation was approved.

Total County Appropriation: \$30,510

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Budget No. 71 Aging Foot Clinic

MOTION: On motion by Wingers, second by Foley, Budget No. 71 – Aging Foot Clinic was approved.

No County Appropriation

Budget No. 72 Ensure Supplement Program

MOTION: On motion by Foley, second by Wingers, Budget No. 72 – Ensure Supplement Program was approved.

No County Appropriation

CLOSED SESSION

MOTION: On motion by Foley, second by Rohrbeck, the Committee went into closed session at 1:30 p.m. pursuant to Wisconsin State Statute Section 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Compensation review and adjustment for Accounting Department staff].

ROLL CALL VOTE: Ayes: 5, as follows: Drew, Foley, Rohrbeck, Pufahl, and Wingers
 Noes: 0

OPEN SESSION

MOTION: On motion by Foley, second by Rohrbeck, and unanimous Committee approval, the meeting reconvened in open session at 1:45 a.m.

*COMPENSATION REVIEW AND ADJUSTMENT FOR ACCOUNTING DEPARTMENT STAFF

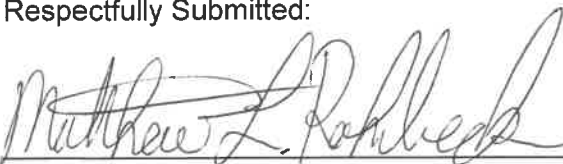
MOTION: On motion by Foley, second by Rohrbeck, the Committee approved the following wage adjustments and moving two positions to 40 hours/week:

- Office Manager – Reclass to Grade J/Increase from 37.5 hours/week to 40 hours/week
- Accountant 1 – Reclass to Grade J/Increase from 37.5 hours/week to 40 hours/week
- Accountant 1 (2) – Reclass to Grade J
- Senior Staff Accountant – Reclass to Grade K
- Accounting Supervisor (2) – Reclass to Grade L
- Accounting Supervisor/Project Manager – Reclass to Grade N

ADJOURNMENT

MOTION: On motion by Foley, second by Rohrbeck, the meeting was adjourned at 1:50 p.m.

Respectfully Submitted:


Matthew L. Rohrbeck, Finance Committee Secretary


Sarah Parker, Recording Secretary

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CC: Finance Committee
County Board Chair
Lois Schepp
Joseph Ruf III
Susan M. Moll
Internet