



**COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
SEPTEMBER 17, 2020**

PRESENT: Chair Matthew L. Rohrbeck, Supervisors Christopher Polzer, JoAnn Wingers, James E. Foley, and Bob Koch

ALSO PRESENT: Board Chair Vern E. Gove, Supervisors Eric Shimpach and Robert McClyman, Lois Schepp, Joseph Ruf III, Chris Hardy, Selina Hooker, Brenda Yaskal, Traci Horn, Kelly Hoffman, Judge Voigt, Susan Raimer, and Julie Kayartz

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

MOTION: On motion by Foley, second by Wingers, the agenda was approved.

BUDGET REVIEW

Goals, projections, capital outlay requests and multi-year synopsis/projections were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Highway

Highway Commissioner Chris Hardy presented the Highway Department's 2021 budget request.

Budget No. 40 Highway Revenues

MOTION: On motion by Foley, second by Wingers, Budget No. 40 – Highway Revenues was approved.

Total Equities and Revenues: \$3,240,000

PERSONNEL REQUESTS

Requests were put on hold until September 30, 2020, when the 2021 budget will be finalized.

Budget No. 41 Highway Administration

MOTION: On motion by Koch, second by Polzer, Budget No. 41 – Highway Administration was approved.

Total County Appropriation: \$167,490

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Budget No. 42 Supervision

MOTION: On motion by Koch, second by Foley, Budget No. 42 – Supervision was approved.

Total County Appropriation: \$136,570

Budget No. 43 Radio Expense

There are six (6) replacement radios in this budget totaling \$3,000. Hardy is going to see if COVID-19 funding will cover the cost of the radios and will remove them if they are.

MOTION: On motion by Wingers, second by Koch, Budget No. 43 – Radio Expense was approved.

Total County Appropriation: \$12,130

Budget No. 44 General Public Liability

MOTION: On motion by Koch, second by Wingers, Budget No. 44 – General Public Liability was approved.

Total County Appropriation: \$45,520

Budget No. 45 Field Small Tools Cost Pool

MOTION: On motion by Polzer, second by Foley, Budget No. 45 – Field Small Tools Cost Pool was approved.

No County Appropriation

Budget No. 46 Shop Operations Cost Pool

MOTION: On motion by Koch, second by Wingers, Budget No. 46 – Shop Operations Cost Pool was approved.

No County Appropriation

Budget No. 47 Fuel Handling Cost Pool

MOTION: Motion by Foley, second by Koch, Budget No. 47 – Fuel Handling Cost Pool was approved.

No County Appropriation

Budget No. 48 Machinery Operations Cost Pool

MOTION: Motion by Koch, second by Polzer, Budget No. 48 – Machinery Operations Cost Pool was approved.

No County Appropriation

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Budget No. 49 Buildings & Grounds Cost Pool

MOTION: Motion by Wingers, second by Foley, Budget No. 49 – Buildings & Grounds Cost Pool was approved.

No County Appropriation

Budget No. 50 C.T.H. Maintenance

Most of the increase is from the cost of salt.

MOTION: Motion by Wingers, second by Foley, Budget No. 50 – C.T.H Maintenance as approved.

Total County Appropriation: \$3,232,500

Budget No. 51 Road & Bridge Construction on C.T.H.

MOTION: Motion by Foley, second by Polzer, Budget No. 51 – Road & Bridge Construction on C.T.H. was approved.

Total County Appropriation: \$2,788,280

Budget No. 52 STIP Construction

MOTION: Motion by Koch, second by Wingers, Budget No. 52 – STIP Construction was approved.

Total County Appropriation: \$89,410

Budget No. 53 Salt Expense

MOTION: Motion by Wingers, second by Koch, Budget No. 53 – Salt Expense was approved.

No County Appropriation

Budget No. 54 Routine Maintenance on State Trunk Highways

MOTION: On motion by Koch, second by Polzer, Budget No. 54 – Routine Maintenance on State Trunk Highways was approved.

No County Appropriation

Budget No. 55 Snow & Ice Control – State Highways

MOTION: On motion by Polzer, second by Foley, Budget No. 55 – Snow & Ice Control – State Highways was approved.

No County Appropriation

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Budget No. 56 Road & Bridge Construction on State Highways

MOTION: On motion by Koch, second by Foley, Budget No. 56 – Road & Bridge Construction on State Highways was approved.

No County Appropriation

Budget No. 57 Maintenance – Towns, Villages, Cities

MOTION: On motion by Foley, second by Koch, Budget No. 57 – Maintenance – Towns, Villages, Cities was approved.

No County Appropriation

Budget No. 58 County Aid Road Construction

The increase to Operating Expenses was due to aligning the account to see total project costs.

MOTION: On motion by Wingers, second by Polzer, Budget No. 58 – County Aid Road Construction was approved.

Total County Appropriation: \$175,540

Budget No. 59 County Aid Bridge

MOTION: On motion by Polzer, second by Wingers, Budget No. 59 – County Aid Bridge was approved.

Total County Appropriation: \$184,370

Budget No. 60 Miscellaneous Projects - Other

MOTION: On motion by Foley, second by Polzer, Budget No. 60 – Miscellaneous Projects – Other was approved.

No County Appropriation

Budget No. 61 County Parks

MOTION: On motion by Wingers, second by Polzer, Budget No. 61 – County Parks was approved.

Total County Appropriation: \$42,650

Budget No. 62 Capital Outlay

CAPITAL OUTLAY-BUILDINGS

The Committee recommended removing the following:

➤ Portage Site Asphalt \$55,000

Capital Outlay, continued

➤ Parking Lot Build \$45,000

CAPITAL OUTLAY-SALT DOMES

Hardy stressed the importance of the Dome #1 Roof Replacement.

CAPITAL OUTLAY-MACHINERY & EQUIPMENT

The Committee is recommending to put this on hold until September 30, 2020, when the 2021 budget will be finalized.

MOTION: On motion by Rohrbeck, second by Wingers, Budget No. 62 – Capital Outlay-Buildings was approved with the removal of Portage Site Asphalt and Parking Lot Build and Capital Outlay-Salt Domes was approved as presented. Capital Outlay- Machinery & Equipment was tabled until September 30, 2020, when the 2021 budget will be finalized.

Budget No. 63 Accounting Administration

The budget had an overall decrease of \$6,250 because of funds between 1510 and 9910.

MOTION: On motion by Koch, second by Polzer, Budget No. 63 – Accounting Administration was approved.

Total County Appropriation: \$696,400

Budget No. 64 Single Audit

MOTION: On motion by Foley, second by Polzer, Budget No. 64 – Single Audit was approved.

Total County Appropriation: \$38,480

Budget No. 65 Indirect Cost Allocation

MOTION: On motion by Wingers, second by Polzer, Budget No. 65 – Indirect Cost Allocation was approved.

Total County Appropriation: \$5,810

Budget No. 66 Accounting/HR Computer System

MOTION: On motion by Foley, second by Polzer, Budget No. 66 – Accounting/HR Computer System was approved.

Total County Appropriation: \$18,360

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Budget No. 67 State Special Charges

MOTION: On motion by Foley, second by Koch, Budget No. 67 – State Special Charges was approved.

Total County Appropriation: \$1,360

Budget No. 68 Debt Service – Space Needs-2

MOTION: On motion by Foley, second by Koch, Budget No. 68 – Debt Service – Space Needs-2 was approved.

Total County Appropriation: \$429,320

Budget No. 69 Debt Service – Space Needs-3

MOTION: On motion by Koch, second by Wingers, Budget No. 69 – Debt Service – Space Needs-3 was approved.

Total County Appropriation: \$388,000

Budget No. 70 Debt Service – 18 Refund/Restructure

MOTION: On motion by Foley, second by Wingers, Budget No. 70 – Debt Service – 18 Refund/Restructure was approved.

Total County Appropriation: \$1,089,750

Budget No. 71 Debt Service – 19 Refund/Sheriff Tower/Software

MOTION: On motion by Wingers, second by Polzer, Budget No. 71 – Debt Service – 19 Refund/Sheriff Tower/Software was approved.

Total County Appropriation: \$2,238,000

Budget No. 72 Debt Service – New Jail/Highway Shop

MOTION: On motion by Foley, second by Polzer, Budget No. 72 – Debt Service – New Jail/Highway Shop was approved.

Total County Appropriation: \$501,760

Budget No. 73 Child Support

Child Support Director Selina Hooker presented the department's 2021 budget request.

MOTION: On motion by Koch, second by Foley, Budget No. 73 – Child Support was approved.

Total County Appropriation: \$310,010

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Budget No. 74 Corporation Counsel

Corporation Counsel Director Joseph Ruf III presented the department's 2021 budget request.

MOTION: On motion by Foley, second by Wingers, Budget No. 74 – Corporation Counsel was approved.

Total County Appropriation: \$252,260

Budget No. 75 Court Commissioner

There was an increase in Court Reporting due to the State discontinuing funding for court reporters and requiring the County to fund them. The State is providing the County with four (4) DAR (Digital Audio Recording) systems, but not providing people to operate them.

MOTION: On motion by Koch, second by Foley, Budget No. 75 – Court Commissioner was approved as amended with the reduction of 521121-Court Reporting to \$6,500.

Total Amended County Appropriation: \$85,520

Budget No. 76 District Attorney

District Attorney Brenda Yaskal presented the department's 2021 budget request. The Committee recommended removing out of state training.

MOTION: On motion by Koch, second by Foley, Budget No. 76 – District Attorney was approved as amended with the removal of out of state training.

Total Amended County Appropriation: \$447,170

CAPITAL OUTLAY

The Committee is requesting additional information. Capital Outlay was put on hold until September 30, 2020, when the 2021 budget will be finalized.

PERSONNEL REQUESTS

Requests were put on hold until September 30, 2020, when the 2021 budget will be finalized.

Budget No. 77 Teen Court

MOTION: On motion by Koch, second by Polzer, Budget No. 77 – Teen Court was approved.

Total County Appropriation: \$19,330

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Budget No. 78 Circuit Court Operations

Judge Andrew Voigt presented the department's 2021 budget request and discussed the obstacles they are having to hold jury trials due to COVID-19.

MOTION: On motion by Foley, second by Polzer, Budget No. 78 – Circuit Court Operations was approved.

Total County Appropriation: \$14,570

Budget No. 79 Register in Probate

Julie Kayartz presented the department's 2021 budget request.

MOTION: On motion by Koch, second by Wingers, Budget No. 79 – Register in Probate was approved.

Total County Appropriation: \$178,650

Budget No. 80 Clerk of Courts

Clerk of Courts Susan Raimer presented the department's 2021 budget request.

MOTION: On motion by Koch, second by Foley, Budget No. 80 – Clerk of Courts was approved.

Total County Appropriation: \$657,290

Budget No. 81 Family Court Mediator

MOTION: On motion by Koch, second by Foley, Budget No. 81 – Family Court Mediator was approved.

Total County Appropriation: \$26,620

ADJOURNMENT

MOTION: On motion by Koch, second by Wingers, the meeting was adjourned at 12:30 p.m.

Respectfully Submitted:



JoAnn Wingers, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
Internet