



# COLUMBIA COUNTY

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## COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 18, 2017

**PRESENT:** Chair John H. Tramburg, Supervisors Mary Cupery, Dan Drew, Mike Weyh, and James E. Foley

**ALSO PRESENT:** Board Chair Vern E. Gove, Supervisors Mark Sleger and Susanna Bradley, Lois Schepp, Nan Hughes, Jessica Bergin, Cindy Fesemyer, Gregory Kaminski, Karen Nelson, Jeff Hoffman, Kurt Calkins, Richard Hasse, and John Bluemke

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

### BUDGET REVIEW

Budgets scheduled to be heard were reviewed. Goals, projections, capital outlay requests and multi-year synopsis/projections were discussed as each budget was presented.

### DEPARTMENT BUDGET REQUESTS

**Budget No. 1**            Library System

Supervisor Susanna Bradley, Columbia County Library Board Nan Hughes, Portage Library Director Jessica Bergin, and Columbus Public Library Cindy Fesemyer were present to discuss the 2018 budget request. The 2018 request is to increase reimbursement from the County from 80% to 85%, with the minimum statutory reimbursement being 70%. The importance of maintaining the delivery service and cross border payments were discussed.

**MOTION:** Motion by Cupery to approve the budget request.

No second, motion failed.

**MOTION:** On motion by Weyh, second by Foley, Budget No. 1-Library System was approved as amended with putting a freeze on county library support and keeping it at the 2017 amount. This would be a reimbursement rate of 75%.

Total Amended County Appropriation: \$726,820

### SOLID WASTE

Supervisor Mark Sleger and Director Gregory Kaminski presented the budgets for the department. The request for an Operations Manager and Administrative Assistant LTE were also discussed.

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Budget No. 2           Solid Waste Administration

MOTION: On motion by Foley, second by Drew, Budget No. 2-Solid Waste Administration was approved.

Total County Appropriation: \$190,400

PERSONNEL REQUEST

The request for an Operations Manager and Administrative Assistant LTE was put on hold until September 29<sup>th</sup>, when the 2018 budget will be finalized.

CAPITAL OUTLAY

Kaminski explained the need to upgrade the department's current phone system.

MOTION: On motion by Foley, second by Weyh, outlay was approved as requested.

Total Outlay: \$2,700

Budget No. 3           Recycling Operations

Kaminski explained that 2017 is \$300,000 over in revenue than originally predicted and next year predicting to bring in approximately a million dollars in revenue.

MOTION: On motion by Weyh, second by Foley, Budget No. 3-Recycling Operations was approved.

Total County Appropriation: \$152,650

Budget No. 4           Refuse

MOTION: On motion by Foley, second by Drew, Budget No. 4-Refuse was approved.

Total County Appropriation: (\$52,340)

Budget No. 5           Clean Sweep Program

MOTION: On motion by Weyh, second by Drew, Budget No. 5-Clean Sweep Program was approved.

Total County Appropriation: \$6,000

Budget No. 6           University Extension Program

UW-Extension Area Director Jeff Hoffman and Director Karen Nelson joined the meeting to present the department's 2018 budget request. It was noted that final decisions on staffing are not yet approved by the State. Due to that, the Committee is transferring 50% of the UW-Extension Budget to the Contingency Fund.

**University Extension Program, continued**

MOTION: On motion by Foley, second by Weyh, the Committee approved as amended with 50% of the appropriation for Budget No. 6-University Extension Program to be placed in the Contingency Fund, earmarked for University Extension.

Total County Appropriation: \$274,870 (50% UW-Extension/50% Contingency)

**Budget No. 7 4H Youth Programs**

MOTION: On motion by Cupery, second by Weyh, Budget No. 7-4H Youth Programs was approved.

No County Appropriation

**Budget No. 8 Fairs and Exhibits**

MOTION: On motion by Weyh, second by Drew Budget No. 8-Fairs and Exhibits was approved. Approval was not unanimous.

Total County Appropriation: \$11,470

**Budget No. 9 Land & Water Conservation Department**

LWCD Director Kurt Calkins presented the 2018 budget and personnel request for a Land & Water LTE.

MOTION: On motion by Foley, second by Drew, Budget No. 9-Land & Water Conservation Department was approved.

Total County Appropriation: \$388,570

**PERSONNEL REQUEST**

The request for a LTE was put on hold until September 29<sup>th</sup>, when the 2018 budget will be finalized.

**CAPITAL OUTLAY**

Calkins explained the outlay requests for a GPS survey unit and laser level to help improve efficiencies in the department.

MOTION: On motion by Drew, second by Cupery, outlay was approved as requested.

Total Outlay: \$13,100

**Budget No. 10 Wildlife Damage Fund**

MOTION: On motion by Foley, second by Weyh, Budget No. 10-Wildlife Damage Fund was approved.

No County Appropriation

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Budget No. 11 Conservation Fund Project

MOTION: On motion by Cupery, second by Drew, Budget No. 11-Conservation Fund Project was approved.

Total County Appropriation: \$2,100

Budget No. 12 LWCD Tree Program

MOTION: On motion by Foley, second by Drew, Budget No. 12-LWCD Tree Program was approved.

Total County Appropriation: (\$3,480)

Budget No. 13 LWCD-Land & Water Resource Plan

MOTION: On motion by Foley, second by Drew, Budget No. 13-LWCD-Land & Water Resource Plan was approved.

No County Appropriation

Budget No. 14 Targeted Runoff Management

MOTION: On motion by Drew, second by Weyh, Budget No. 14-Targeted Runoff Management was approved.

No County Appropriation

Budget No. 15 Snowmobile Trail Grant

MOTION: On motion by Weyh, second by Foley, Budget No. 15-Snowmobile Trail Grant was approved.

No County Appropriation

Budget No. 16 Veterans Service Office

VSO Richard Hasse joined the meeting to review the 2018 budget request.

The Budget No. 16 was tabled, pending the State of Wisconsin's action on the WDVA CVSO Grant. The budget will be reconsidered at the final budget review on September 29, 2017.

Budget No. 17 Veterans Relief

MOTION: On motion by Foley, second by Drew, Budget No. 17-Veterans Relief was approved.

Total County Appropriation: \$14,400

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Budget No. 18          Planning and Zoning

Planning and Zoning Director John Bluemke presented the department's 2018 budget and new personnel requests.

MOTION: On motion by Foley, second by Drew, Budget No. 18-Planning and Zoning was approved.

Total County Appropriation: \$448,290

PERSONNEL REQUEST

The request for the following personnel requests were put on hold until September 29<sup>th</sup>, when the 2018 budget will be finalized:

- Zoning & Sanitary Specialist
- Administrative Assistant-Increase from 18.75 to 40 hours/week
- Zoning & Land Intern

ADJOURNMENT

MOTION: On motion by Foley, second by Drew, the meeting was adjourned at 12:00 p.m.

Respectfully Submitted:



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Mike Weyh, Finance Committee Secretary



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Sarah Parker, Recording Secretary

CC: Finance Committee  
County Board Chair  
Lois Schepp  
Joseph Ruf III  
Susan M. Moll  
Internet