



# COLUMBIA COUNTY

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## COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 19, 2017

**PRESENT:** Chair John H. Tramburg, Supervisors Mary Cupery, Dan Drew, James E. Foley, and Mike Weyh

**ALSO PRESENT:** Board Chair Vern E. Gove, Supervisor Barry Pufahl, Lois Schepp, Joseph Ruf III, Shonna Neary, Judge Andrew Voigt, Susan Raimer, Julie Kayartz, Jane Kohlway, Helen Wruck, and John Hartman

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

### BUDGET REVIEW

Budgets scheduled to be heard were reviewed. Goals, projections, capital outlay requests and multi-year synopsis/projections were discussed as each budget was presented.

### DEPARTMENT BUDGET REQUESTS

**Budget No. 19**      Circuit Court Operations

Judge Andrew Voigt reviewed the various Court budgets.

**MOTION:** On motion by Drew, second by Weyh, Budget No. 19-Circuit Court Operations was approved.

Total County Appropriation: \$14,540

#### CAPITAL OUTLAY

The Committee requested putting the \$10,000 in potential items needed in the relocation of offices into Contingency until needs are determined.

**Budget No. 20**      Register in Probate

Julie Kayartz presented the 2018 budget request.

**MOTION:** On motion by Drew, second by Weyh, Budget No. 20-Register in Probate was approved.

Total County Appropriation: \$149,960

**Register in Probate, continued**

PERSONNEL REQUEST

The request to increase hours for Register in Probate/Deputy from 37.5 to 40 hours a week was put on hold until September 29<sup>th</sup>, when the 2018 budget will be finalized.

CAPITAL OUTLAY

The Committee requested putting the \$2,000 in potential items needed in the relocation of offices into Contingency until needs are determined.

Budget No. 21

Clerk of Courts

Susan Raimer presented the 2018 budget request.

MOTION: On motion by Weyh, second by Foley, Budget No. 21-Clerk of Courts was approved.

Total County Appropriation: \$537,880

PERSONNEL REQUEST

The request to increase hours for Chief Deputy/Deputies/Judicial Assistants from 37.5 to 40 hours a week was put on hold until September 29<sup>th</sup>, when the 2018 budget will be finalized.

CAPITAL OUTLAY

The Committee requested putting the \$5,000 in potential items needed in the relocation of offices into Contingency until needs are determined.

Budget No. 22

Family Court Mediator

MOTION: On motion by Foley, second by Weyh, Budget No. 22- Family Court Mediator was approved.

Total County Appropriation: \$24,070

Budget No. 23

District Attorney

Jane Kohlwey presented the 2018 budget request.

MOTION: On motion by Cupery, second by Drew, Budget No. 23-District Attorney was approved.

Total County Appropriation: \$439,180

PERSONNEL REQUEST

The request to increase hours for Legal Secretary from 18.75 to 40 hours a week was put on hold until September 29<sup>th</sup>, when the 2018 budget will be finalized.

**District Attorney, continued**

CAPITAL OUTLAY

Kohlwey explained the items on the capital outlay request. She stated even if the department wasn't moving back to the Courthouse, they would still be requesting the items.

MOTION: On motion by Weyh, second by Foley, the Committee approved the District Attorney's capital outlay request for \$5,500.

Budget No. 24 Teen Court

MOTION: On motion by Foley, second by Weyh, Budget No. 24-Teen Court was approved.

Total County Appropriation: \$19,120

Budget No. 25 Child Support

Helen Wruck presented the 2018 budget request.

MOTION: On motion by Foley, second by Weyh, Budget No. 25-Child Support was approved.

Total County Appropriation: \$343,345

Budget No. 26 Corporation Counsel

Corporation Counsel/HR Director Joseph Ruf III presented the 2018 budget request.

MOTION: On motion by Drew, second by Weyh, Budget No. 26-Corporation Counsel was approved.

Total County Appropriation: \$276,320

Budget No. 27 Court Commissioner

MOTION: On motion by Foley, second by Cupery, Budget No. 27-Court Commissioner was approved.

Total County Appropriation: \$64,860

Budget No. 28 Human Resources

MOTION: On motion by Weyh, second by Drew, Budget No. 28-Human Resources was approved.

Total County Appropriation: \$377,370

**Human Resources, continued**

CAPITAL OUTLAY

The HR Committee requested \$500 in capital outlay in case something was needed. The Finance Committee did not act on the request, but said they would discuss a specific need when the time comes.

Budget No. 29      Unemployment Control

MOTION: On motion by Foley, second by Drew, Budget No. 29-Unemployment Control was approved.

Total County Appropriation: \$10,000

Budget No. 30      Employee Retirement Payout

MOTION: On motion by Foley, second by Drew, Budget No. 30-Employee Retirement Payout was approved.

Total County Appropriation: \$165,300

Budget No. 31      Safety & Wellness

MOTION: On motion by Cupery, second by Foley, Budget No. 31-Safety & Wellness was approved.

Total County Appropriation: \$12,600

Budget No. 32      Workers Compensation Insurance

Shonna Neary joined the meeting to present the budget. She noted that the projected amounts were based on a 1.08 rating. For 2017, the County received a rating of 1.03 and for 2018, the rating will be 1.17. Neary suggested increasing the expense to \$850,000.

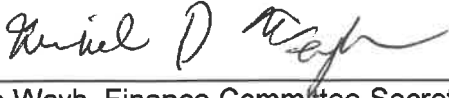
The Committee requested an updated budget worksheet and would make a decision at the September 21, 2017 budget review.

COLUMBIA COUNTY  
FINANCE COMMITTEE MINUTES  
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ADJOURNMENT

MOTION: On motion by Foley, second by Weyh, the meeting was adjourned at 10:45 a.m.

Respectfully Submitted:



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Mike Weyh, Finance Committee Secretary



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Sarah Parker, Recording Secretary

CC: Finance Committee  
County Board Chair  
Lois Schepp  
Joseph Ruf III  
Susan M. Moll  
Internet