



**COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
SEPTEMBER 20, 2023**

PRESENT: Supervisors Darren W. Schroeder, Denise J. Brusveen, Keith F. Miller, and Douglas Richmond

ALSO PRESENT: County Board Chair Chris Polzer, Shonna Neary, Joseph Ruf III, Sarah Parker, Rebekka Cary, Lisa Krintz, John Grams, Susan Moll, Stacy Opalewski, David Drews, and Jason Willemarck

The meeting was called to order at 11:00 a.m. and was legally noticed/published.

BUDGET REVIEW

Goals, budget requests, capital outlay requests, and personnel requests were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 42 Veterans Service Office

Veterans Service Officer Rebekka Cary presented the department's 2024 budget request.

MOTION: On motion by Brusveen, second by Miller, Budget No. 42 – Veterans Service Office was approved.

Total County Appropriation: \$223,190

Budget No. 43 Veterans Relief

MOTION: On motion by Miller, second by Richmond, Budget No. 43 – Veterans Relief was approved.

Total County Appropriation: \$15,300

Budget No. 44 Register of Deeds

Register of Deeds Lisa Krintz presented the department's 2024 budget request.

Register of Deeds, continued

MOTION: On motion by Brusveen, second by Miller, Budget No. 44 – Register of Deeds was approved.

Total County Appropriation: (\$110,720)

Budget No. 45

Land Information

Land Information Director John Grams presented the department's 2024 budget request.

MOTION: On motion by Richmond, second by Miller, Budget No. 45 – Land Information was approved.

Total County Appropriation: \$463,200

Budget No. 46

Land Records Expendable Trust

MOTION: On motion by Brusveen, second by Miller, Budget No. 46 – Land Records Expendable Trust was approved.

No County Appropriation

Budget No. 47

Land Records Strategic Initiative Program

MOTION: On motion by Miller, second by Brusveen, Budget No. 47 – Land Records Strategic Initiative Program was approved.

No County Appropriation

Budget No. 48

WLIP Program

MOTION: On motion by Richmond, second by Brusveen, Budget No. 48 – WLIP Program was approved.

No County Appropriation

Budget No. 49

County Surveyor

MOTION: On motion by Brusveen, second by Miller, Budget No. 49 – County Surveyor was approved.

Total County Appropriation: \$17,000

Budget No. 50

County Clerk

County Clerk Susan Moll presented the department's 2024 budget request.

MOTION: On motion by Brusveen, second by Miller, Budget No. 50 – County Clerk was approved.

Total County Appropriation: \$353,550

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Budget No. 51 Elections

MOTION: On motion by Miller, second by Richmond, Budget No. 51 – Elections was approved.

Total County Appropriation: \$31,360

Budget No. 52 County Board

County Board Chair Chris Polzer presented the 2024 budget request.

MOTION: On motion by Miller, second by Richmond, Budget No. 52 – County Board was approved.

Total County Appropriation: \$123,850

Budget No. 53 Commissions and Committees

MOTION: On motion by Richmond, second by Miller, Budget No. 53 – Commissions and Committees was approved.

Total County Appropriation: \$68,150

Budget No. 54 County Treasurer

County Treasurer Stacy Opalewski presented the department's 2024 budget request.

MOTION: On motion by Miller, second by Richmond, Budget No. 54 – County Treasurer was approved.

Total County Appropriation: \$290,910

Budget No. 55 Tax Deed Expense

MOTION: On motion by Richmond, second by Brusveen, Budget No. 55 – Tax Deed Expense was approved.

No County Appropriation

Budget No. 56 MIS Operations

MIS Director David Drews presented the department's 2024 budget request.

PERSONNEL

Requests were put on hold until September 28, 2023, when the 2024 budget will be finalized.

MOTION: On motion by Miller, second by Richmond, Budget No. 56 – MIS Operations was approved.

Total County Appropriation: \$915,550

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Budget No. 57 MIS IT Pool

MOTION: On motion by Miller, second by Richmond, Budget No. 57 – MIS IT Pool was approved.

Total County Appropriation: \$535,850

CAPITAL OUTLAY

MOTION: On motion by Brusveen, second by Miller, the Committee approved the following, but will revisit all items on September 28, 2023, when the 2024 budget will be finalized:

Approved

- Servers (4) \$105,000
- Switches (6) \$180,000
- Storage Area Network \$177,500

Pending

- Courthouse AV \$100,000 (Request will be withdrawn if approved for ARPA funding on September 20, 2023)

Removed

- County Board AV \$42,000

Total Amended Outlay: \$462,500

Budget No. 58 Facilities Management

Facilities Management Director Jason Willemarck presented the department's 2024 budget request.

MOTION: On motion by Brusveen, second by Miller, Budget No. 58 – Facilities Management was approved.

Total County Appropriation: \$294,190

Budget No. 59 Courthouse

MOTION: On motion by Brusveen, second by Miller, Budget No. 59 – Courthouse was approved.

Total County Appropriation: \$344,930

CAPITAL OUTLAY

MOTION: On motion by Brusveen, second by Miller, the Committee approved the following:

Courthouse, continued

Approved

- Tuck Point Building \$58,000
- Seal Coat and Stripe \$25,000
- Carpet Extractor \$3,890

Removed

- Freight Elevator Controller \$90,000
- Freight Elevator Cylinder \$72,000
- Window Grates \$50,000
- 2-Stage Snowblower \$1,500

Total Amended Outlay: \$86,890

Budget No. 60 Law Enforcement Center

MOTION: On motion by Miller, second by Brusveen, Budget No. 60 – Law Enforcement Center was approved.

Total County Appropriation: \$358,220

CAPITAL OUTLAY

MOTION: On motion by Richmond, second by Miller, the Committee approved the following:

Approved

- Bobcat Rollout \$8,000
- UPS Batteries \$4,880

Pending

- Lawnmower \$5,800 – Will revisit on September 28, 2023, when the 2024 budget will be finalized.

Removed

- Medical Examiner Garage Floor Resurface \$45,000

Total Amended Outlay: \$18,680

Budget No. 61 County Jail Maintenance

The Committee recommended the following changes:

- 532200 Building Maintenance-Decrease from \$14,380 to \$13,000

County Jail Maintenance, continued

MOTION: On motion by Brusveen, second by Miller, Budget No. 61 – County Jail Maintenance was approved as amended.

Total Amended County Appropriation: \$1,189,120

CAPITAL OUTLAY

MOTION: On motion by Brusveen, second by Miller, the Committee approved the following:

Approved

➤ Chiller Replacement 100 Ton Units (2)	\$350,000
➤ AHU #1-AC Coil Replacement	\$225,000
➤ Engineering Design for Mech. Replacement	\$75,000
➤ Parking Lot Replacement (Phase 2)	\$55,000
➤ Sidewalk Replacement	\$45,000
➤ Walk in Cooler/Freezer Unit	\$125,000
➤ Circulation Pumps	\$34,950
➤ AltoSham Oven Replacement	\$48,000
➤ Folger Adams Lock	\$5,200

Removed

➤ Building Backup Generator	\$450,000
➤ Huber Shop Floor Drain/Resurface	\$55,000

Total Amended Outlay: \$963,150

Budget No. 62 Old Recycling Center

MOTION: On motion by Richmond, second by Miller, Budget No. 62 – Old Recycling Center was approved.

Total County Appropriation: \$3,890

Budget No. 63 Administration Building

MOTION: On motion by Miller, second by Brusveen, Budget No. 63 – Administration Building was approved.

Total County Appropriation: \$384,190

CAPITAL OUTLAY

MOTION: On motion by Richmond, second by Miller, the Committee approved the following:

Administration Building, continued

Approved

➤ Toolcat Rollout	\$10,000
➤ Roof Safety Rails	\$25,500
➤ Burnisher	\$14,750
➤ Tile Scrubber	\$4,900

Removed

➤ Decouple Boilers from Chiller System	\$15,000
➤ Free Cooling for Chiller/Data Closets	\$25,000
➤ Engineering Design for Decoupling	\$35,000

Total Amended Outlay: \$55,150

Budget No. 64

HHS Building

MOTION: On motion by Brusveen, second by Richmond, Budget No. 64 – HHS Building was approved.

Total County Appropriation: \$267,720

CAPITAL OUTLAY

MOTION: On motion by Richmond, second by Miller, the Committee will revisit the Chiller Replacement-\$450,000 on September 28, 2023, when the 2024 budget will be finalized.

ADJOURNMENT

MOTION: On motion by Brusveen, second by Miller, the meeting was adjourned at 3:34 p.m.

Respectfully Submitted:


Denise Brusveen, Finance Committee Secretary


Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Shonna Neary
Joseph Ruf III
Susan M. Moll
Internet