



**COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
SEPTEMBER 21, 2017**

PRESENT: Chair John H. Tramburg, Supervisors Mary Cupery, Dan Drew, Mike Weyh, and James E. Foley

ALSO PRESENT: Board Chair Vern E. Gove, Supervisors Kirk Konkel and Andy Ross, Lois Schepp, Chris Hardy, Mat Schneider, John Hartman, Cory Wiegel, Randy Oetzman, and Lyn Jerde (PDR)

The meeting was called to order at 8:03 a.m. and was legally noticed/published.

BUDGET REVIEW

Budgets scheduled to be heard were reviewed. Goals, projections, capital outlay requests and multi-year synopsis/projections were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 32 Workers Compensation Insurance

Shonna Neary handed out the updated budget worksheet. The County mod rating was received at 1.17; 1.08 was budgeted.

MOTION: On motion by Foley, second by Weyh, Budget No. 32-Workers Compensation Insurance was approved as amended.

Total Amended County Appropriation: \$229,300

HIGHWAY

Highway Commissioner Chris Hardy and Accounting Supervisor Mat Schneider presented the Highway Department's 2018 budget request.

Budget No. 33 Highway Revenues

The State has not announced 2018 transportation aids. This budget will stay open until September 29th, when the 2018 budget will be finalized.

PERSONNEL REQUEST

The requests for (4) LTE positions and to upgrade nine highway maintenance workers on steps 1-5 to step 6 were put on hold until September 29th, when the 2018 budget will be finalized.

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Budget No. 34 Highway Administration

MOTION: On motion by Weyh, second by Drew, Budget No. 34-Highway Administration was approved as amended.

Line Item 512124 – Commissioner Relocation Cost for \$7,000 was removed
Line Item 477540 – Records & Reports – County Aid was increased to \$27,000

Total Amended County Appropriation: \$190,270

Budget No. 35 Supervision

MOTION: On motion by Foley, second by Cupery, Budget No. 35-Supervision was approved.

Total County Appropriation: \$140,010

Budget No. 36 Radio Expense

MOTION: On motion by Foley, second by Cupery, Budget No. 36-Radio Expense was approved.

Total County Appropriation: \$13,700

Budget No. 37 General Public Liability

MOTION: On motion by Weyh, second by Drew, Budget No. 37-General Public Liability was approved.

Total County Appropriation: \$56,200

Budget No. 38 C.T.H. Maintenance

MOTION: On motion by Cupery, second by Drew, Budget No. 38-C.T.H. Maintenance was approved.

Total County Appropriation: \$1,150,170

Budget No. 39 Winter Maintenance on C.T.H.

Contracted Services increased because more bridges need to be inspected on even years.

MOTION: On motion by Drew, second by Weyh, Budget No. 39-Winter Maintenance on C.T.H. was approved.

Total County Appropriation: \$1,879,950

Budget No. 40 Road & Bridge Construction on C.T.H.

In the past STIP has been in this budget, but has now been moved to another budget.

MOTION: On motion by Weyh, second by Cupery, Budget No. 40-Road & Bridge Construction on C.T.H. was approved.

Road & Bridge Construction on C.T.H., continued

Total County Appropriation: \$2,737,790

Budget No. 41 STIP Construction

MOTION: On motion by Drew, second by Foley, Budget No. 41-STIP Construction was approved.

No County Appropriation

Budget No. 42 Routine Maintenance on State Highways

MOTION: On motion by Cupery, second by Weyh, Budget No. 42-Routine Maintenance on State Highways was approved.

No County Appropriation

Budget No. 43 Snow & Ice Control on State Highways

MOTION: On motion by Weyh, second by Cupery, Budget No. 43-Snow & Ice Control on State Highways was approved.

No County Appropriation

Budget No. 44 Road & Bridge Construction on State Highways

MOTION: On motion by Foley, second by Cupery, Budget No. 44-Road & Bridge Construction on State Highways was approved.

No County Appropriation

Budget No. 45 Maintenance-Towns, Villages, Cities

MOTION: On motion by Cupery, second by Weyh, Budget No. 45-Maintenance-Towns, Villages, Cities was approved.

No County Appropriation

Budget No. 46 County Aid Road Construction

MOTION: On motion by Drew, second by Foley, Budget No. 46-County Aid Road Construction was approved.

Total County Appropriation: \$178,950

Budget No. 47 County Aid Bridge

MOTION: On motion by Weyh, second by Drew, Budget No. 47-County Aid Bridge was approved.

Total County Appropriation: \$72,730

Budget No. 48 Miscellaneous Projects/Inventory Sales

MOTION: On motion by Drew, second by Weyh, Budget No. 48-Miscellaneous Projects/Inventory Sales was approved.

No County Appropriation

Budget No. 49 County Parks

Hardy explained the Park Lake Boat Landing Project and its costs. The department will be submitting a grant to offset the cost.

\$120,850 - Total Estimated Costs
- 90,425 - DNR & Lake District Contribution
\$30,425 - County Appropriation

MOTION: On motion by Drew, second by Weyh, Budget No. 49-County Parks was approved.

Total County Appropriation: \$68,355

Budget No. 50 Capital Outlay Pool

Hardy explained the separate capital outlay requests.

- Salt Domes: \$1,140,650 for Grizzly & Feed Hopper, Feed Conveyor, Electrical, Decommission Poynette, and Portage Shared Salt & Improvements
- Machinery & Equipment: \$1,375,000 for miscellaneous trucks and equipment

The Committee will come back to Capital Outlay Pool on September 29th and is requesting a reduction of \$250,000.

Budget No. 51 MIS Operations

Supervisor Andy Ross and MIS Director John Hartman were present to review the department's 2018 budget request.

MOTION: On motion by Foley, second by Drew, Budget No. 51-MIS Operations was approved.

Total County Appropriation: \$923,480

PERSONNEL REQUEST

The requests to reclass an Infrastructure Support Specialist II to a III and to reclass an Infrastructure Support Specialist I to a II were put on hold until September 29th, when the 2018 budget will be finalized.

CAPITAL OUTLAY

MOTION: On motion by Drew, second by Weyh, outlay was approved as requested.

Total Outlay: \$2,800

Budget No. 52 MIS IT Pool

MOTION: On motion by Foley, second by Drew, Budget No. 52-MIS IT Pool was approved as amended.

Line Item 523131- Computer Support was increased to \$4,420
Line Item 534315- Software Maintenance Exp. was increased to \$160,520

Total Amended County Appropriation: \$321,860

CAPITAL OUTLAY

The Committee reviewed the capital outlay requests and decided to move Solid Waste Wireless Tower for \$24,000 to Contingency.

MOTION: On motion by Foley, second by Drew, outlay was approved as amended.

Total Amended Outlay: \$70,750

BUILDINGS AND GROUNDS

Supervisor Andy Ross, Buildings & Grounds Director Cory Wiegel and Engineer Randy Oetzman presented the Buildings and Grounds 2018 budget request.

Budget No. 53 Buildings & Grounds Administration

MOTION: On motion by Drew, second by Foley, Budget No. 53-Buildings & Grounds was approved as amended.

Line Item 523131- Computer Support was increased to \$4,400

Total Amended County Appropriation: \$221,580

Budget No. 54 Courthouse

Wiegel explained to the Committee if the two personnel requests are approved, BJ Cleaning under contracted services would be removed from the request.

The Committee will come back to Budget No. 54- Courthouse budget on September 29th, when the 2018 budget will be finalized.

PERSONNEL REQUEST

The request for two Janitors was put on hold until September 29th, when the 2018 budget will be finalized.

CAPITAL OUTLAY

MOTION: On motion by Cupery, second by Weyh, outlay was approved as requested.

Total Outlay: \$23,230

Budget No. 55 Law Enforcement Center

MOTION: On motion by Weyh, second by Drew, Budget No. 55-Law Enforcement Center was approved.

Total County Appropriation: \$296,800

CAPITAL OUTLAY

MOTION: On motion by Drew, second by Foley, outlay was approved as requested.

Total Outlay: \$82,600

Budget No. 56 County Jail Maintenance

MOTION: On motion by Drew, second by Weyh, Budget No. 56-County Jail Maintenance was approved.

Total County Appropriation: \$1,075,150

CAPITAL OUTLAY

MOTION: On motion by Drew, second by Weyh, outlay was approved as requested.

Total Outlay: \$68,010

Budget No. 57 Old Recycling Center

MOTION: On motion by Drew, second by Foley, Budget No. 57-Old Recycling Center was approved.

Total County Appropriation: \$5,240

Budget No. 58 HHS Building Murphy Road

Wiegel explained to the Committee if the two personnel requests are approved, BJ Cleaning under contracted services would be removed from the request.

MOTION: On motion by Drew, second by Weyh, Budget No. 58-HHS Building Murphy Road was approved.

Total County Appropriation: \$8,232

Budget No. 59 Administration Building Edgewater Street

It was noted that CCEDC rent needed to be added to the Financing Proposal section.

MOTION: On motion by Weyh, second by Foley, Budget No. 59-Administration Building Edgewater Street was approved as amended.

Line Item 483450- Rent-Admin Bldg Edgewater St. increased to \$20,450

Total Amended County Appropriation: \$329,280

Administration Building Edgewater Street, continued

CAPITAL OUTLAY

MOTION: On motion by Drew, second by Foley, outlay was approved as requested.

Total Outlay: \$43,680

Budget No. 60 HHS Building Mullett Street

MOTION: On motion by Foley, second by Drew, Budget No. 60-HHS Building Mullett Street was approved.

Total County Appropriation: \$160,527

CAPITAL OUTLAY

MOTION: On motion by Drew, second by Weyh, outlay was approved as requested.

Total Outlay: \$4,960

ADJOURNMENT

MOTION: On motion by Cupery, second by Drew, the meeting was adjourned at 12:00 p.m.

Respectfully Submitted:



Mike Weyh, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp
Joseph Ruf III
Susan M. Moll
Internet