

COLUMBIA COUNTY

Accounting Office

608-742-9645
Email: accounting@columbiacountywi.gov
Website: www.co.columbia.wi.us

112 East Edgewater Street
P.O. Box 473
Portage, WI 53901

COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 22, 2022

PRESENT: Chair Matthew L. Rohrbeck, Supervisors Darren W. Schroeder, Denise J. Brusveen, Keith F. Miller, and Douglas Richmond

ALSO PRESENT: County Board Chair Chris Polzer, Supervisors Char Holtan, Tess Carr, and Mike Weyh, Shonna Neary, Joseph Ruf III, Amy Yamriska, Brenda Yaskal, Stacy Opalewski, Jeff Hoffman, Kurt Calkins, Katie Parlier, Jodi Burmania, Chris Boettcher (CESA 5) and Susan Fisher

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

BUDGET REVIEW

Goals, budget requests, capital outlay requests, and personnel requests were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. Health Care Center
43A-43AD

Columbia Health Care Center Administrator Amy Yamriska and Accounting Supervisor Katie Parlier presented the 2023 budget request. There were no County tax levy dollars used in the budget. Yamriska gave an overview of the completed CDBG projects.

PERSONNEL

Health Care Center positions are not on the tax levy. Requests were put on hold until September 30, 2022, when the 2023 budget will be finalized.

The Columbia Health Care Center budgets were approved as follows:

MOTION: On motion by Schroeder, second by Richmond, Budget No. 43A – Capital Outlay.

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 43B – Equity and Revenue.

Health Care Center, continued

MOTION: On motion by Brusveen, second by Richmond, Budget No. 43C – Nursing Administration.

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 43D – Registered Nurses.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 43E – Licensed Practical Nurses.

MOTION: On motion by Rohrbeck, second by Schroeder, Budget No. 43F – Nurses Aides.

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 43G – Administration Assistants.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 43H – Other Expense-Nursing.

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 43I – Pharmacy.

MOTION: On motion by Schroeder, second by Richmond, Budget No. 43J – Physician Care.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 43K – Social Services Administration.

MOTION: On motion by Richmond, second by Brusveen, Budget No. 43L – Social Services Personnel.

MOTION: On motion by Schroeder, second by Richmond, Budget No. 43M – Activity Administration.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 43N – Activity Aide.

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 43O – Other Expense-Activity.

MOTION: On motion by Schroeder, second by Richmond, Budget No. 43P – Dietary Administration.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 43Q – Dietary Personnel.

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 43R – Other Expense-Dietary.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 43S – Plant Operation Personnel.

Health Care Center, continued

MOTION: On motion by Rohrbeck, second by Schroeder, Budget No. 43T – Other Expense-Plant Operations.

MOTION: On motion by Schroeder, second by Richmond, Budget No. 43U – Motor Vehicle.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 43V – Environmental Services-Administration.

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 43W – Environmental Services-Personnel.

MOTION: On motion by Schroeder, second by Richmond, Budget No. 43X – Environmental Services-Other.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 43Y – Administrator.

MOTION: On motion by Schroeder, second by Richmond, Budget No. 43Z – General Administration.

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 43AA – Medical Records.

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 43AB – Accounting.

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 43AC – Other Expense-Administration.

MOTION: On motion by Rohrbeck, second by Schroeder, Budget No. 43AD – Fixed-Administration.

No County Appropriation

Budget No. 44

District Attorney

District Attorney Brenda Yaskal presented the department's 2023 budget request.

PERSONNEL

Requests were put on hold until September 30, 2022, when the 2023 budget will be finalized.

The Committee recommended the following changes:

- 533160 Training/Conventions-Decrease from \$3,050 to \$2,800
- 535890 Court Costs-Decrease from \$15,000 to \$13,000

District Attorney, continued

MOTION: On motion by Brusveen, second by Richmond, Budget No. 44 – District Attorney was approved as amended.

Total Amended County Appropriation: \$473,910

CAPITAL OUTLAY

The Committee recommended that the District Attorney complete a line item transfer and use 2022 funds for the computer monitors and varidesks.

MOTION: On motion by Rohrbeck, second by Brusveen, the Capital Outlay request was denied.

Budget No. 45

Teen Court

Teen Court Coordinator Chris Boettcher from CESA 5 gave an overview on Teen Court.

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 45 – Teen Court was eliminated from the 2023 budget.

No County Appropriation

Budget No. 46

County Treasurer

County Treasurer Stacy Opalewski presented the department's 2023 budget request.

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 46 – County Treasurer and County Treasurer Revenue was approved.

Total County Appropriation: \$286,900

Total Equities and Revenues: \$486,000

CAPITAL OUTLAY

The Committee discussed completing a line item transfer and using 2022 funds.

MOTION: On motion by Rohrbeck, second by Brusveen, the request was put on hold until September 30, 2022, when the 2023 budget will be finalized.

Budget No. 47

Tax Deed Expense

MOTION: On motion by Richmond, second by Brusveen, Budget No. 47 – Tax Deed Expense was approved.

No County Appropriation

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Budget No. 48 University Extension Program

University Extension Area Director Jeff Hoffman and Supervisor Mike Weyh presented the department's 2023 budget request.

The Committee recommended the following change:

- 523131 Computer Support-Decrease from \$2,400 to \$2,100

MOTION: On motion by Brusveen, second by Richmond, Budget No. 48 – University Extension Program was approved as amended.

Total Amended County Appropriation: \$100,540

Budget No. 49 Fairs and Exhibits

The Committee discussed eliminating the current formula for distributing funds between the Lodi and Portage fairs.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 49 – Fairs and Exhibits was approved as amended with \$6,000 for the Lodi fair and \$5,000 for the Portage fair. Approval not unanimous.

Total Amended County Appropriation: \$11,000

Budget No. 50 Land & Water Conservation Department

LWCD Director Kurt Calkins and Supervisor Mike Weyh presented the department's 2023 budget request.

PERSONNEL

Request was put on hold until September 30, 2022, when the 2023 budget will be finalized.

The Committee recommended the following change:

- 533125 Telephone-Decrease from \$4,040 to \$3,540

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 50 – Land & Water Conservation Department was approved.

Total Amended County Appropriation: \$402,780

Budget No. 51 Wildlife Damage Fund

MOTION: On motion by Brusveen, second by Richmond, Budget No. 51 – Wildlife Damage Fund was approved.

No County Appropriation

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Budget No. 52 Conservation Fund Project

MOTION: On motion by Rohrbeck, second by Schroeder, Budget No. 52 – Conservation Fund Project was approved.

Total County Appropriation: \$2,100

Supervisor Keith Miller joined the meeting at 11:35.

Budget No. 53 LWCD Tree Program

The Committee recommended the following change:

➤ 551100 Awards-Decrease from \$400 to \$250

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 53 – LWCD Tree Program was approved as amended.

Total Amended County Appropriation: (\$3,630)

Budget No. 54 LWCD – Land & Water Resource Plan

MOTION: On motion by Brusveen, second by Miller, Budget No. 54 – LWCD – Land & Water Resource Plan was approved.

No County Appropriation

Budget No. 55 Targeted Runoff Management Program

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 55 – Targeted Runoff Management Program was approved.

No County Appropriation

Budget No. 56 Snowmobile Trail Grant

MOTION: On motion by Schroeder, second by Miller, Budget No. 56 – Snowmobile Trail Grant was approved.

No County Appropriation

Budget No. 57 Ag Outreach

The Committee recommended the following changes:

➤ 533125 Telephone-Decrease from \$770 to \$670

➤ 533160 Training/Conventions-Decrease from \$1,030 to \$540

MOTION: On motion by Brusveen, second by Miller, Budget No. 57 – Ag Outreach was approved as amended.

Total Amended County Appropriation: \$135,590

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Budget No. 58 Planning and Zoning

The Committee recommended the following change:

➤ 533125 Telephone-Decrease from \$4,000 to \$3,530

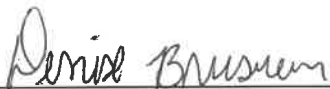
MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 58 – Planning and Zoning was approved as amended.

Total Amended County Appropriation: \$458,500

ADJOURNMENT

MOTION: On motion by Brusveen, second by Miller, the meeting was adjourned at 1:25 p.m.

Respectfully Submitted:



Denise Brusveen, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
 County Board Chair
 Shonna Neary
 Joseph Ruf III
 Susan M. Moll
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