



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 23, 2020

PRESENT: Chair Matthew L. Rohrbeck, Supervisors Christopher Polzer, JoAnn Wingers, James E. Foley, and Bob Koch

ALSO PRESENT: Board Chair Vern E. Gove, Lois Schepp, Joseph Ruf III, Dave Drews, Cory Wiegel, Jodi Burmania, and Randy Oetzman

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

MOTION: On motion by Foley, second by Polzer, the agenda was approved.

BUDGET REVIEW

Goals, projections, capital outlay requests and multi-year synopsis/projections were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 82 Human Resources

HR Director Joseph Ruf III and HR Program Manager Jodi Burmania presented the department's 2021 budget request.

The Committee recommended reducing the following:

- 521125 Labor Relations – Reduce from \$1,500 to \$1,000
- 533140 Travel/Mileage – Reduce from \$500 to \$250
- 533160 Training/Conventions – Reduce from \$1,000 to \$500
- 533180 Advertising – Reduce from \$2,250 to \$2,000

MOTION: On motion by Foley, second by Wingers, Budget No. 82 – Human Resources was approved as amended with the reductions to 521125, 533140, 533160 and 533180.

Total Amended County Appropriation: \$433,190

Budget No. 83 Unemployment Control

MOTION: On motion by Foley, second by Koch, Budget No. 83 – Unemployment Control was approved.

Total County Appropriation: \$35,000

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Budget No. 84 Employee Retirement Pool

MOTION: On motion by Koch, second by Polzer, Budget No. 84 – Employee Retirement Pool was approved.

Total County Appropriation: \$403,660

Budget No. 85 Safety & Wellness

If a safety issue arises, this budget can be used.

The Committee recommended reducing the following:

- 535300 Safety – Reduce from \$6,000 to \$5,000

MOTION: On motion by Rohrbeck, second by Wingers, Budget No. 85 – Safety & Wellness was approved as amended with the reduction to 535300. Approval not unanimous.

Total Amended County Appropriation: \$5,000

Budget No. 86 Workers Compensation Insurance

MOTION: On motion by Koch, second by Polzer, Budget No. 86 – Workers Compensation was approved.

Total County Appropriation: \$139,330

Budget No. 87 MIS Operations

MIS Director Dave Drews presented the department's 2021 budget request. The Committee recommended removing out of state training.

MOTION: On motion by Rohrbeck, second by Polzer, Budget No. 87 – MIS Operations was approved as amended with the removal of out of state training. Approval not unanimous.

Total Amended County Appropriation: \$862,830

Budget No. 88 MIS IT Pool

Motion: On motion by Koch, second by Polzer, Budget No. 88 – MIS IT Pool was approved.

Total County Appropriation: \$432,230

CAPITAL OUTLAY

Device Monitoring (\$28,000) was removed from the request because it is being implemented this year.

Capital Outlay, continued

Motion: On motion by Rohrbeck, second by Polzer, Capital Outlay was approved as amended with the removal of device monitoring.

Total Amended Outlay: \$164,000

FACILITIES MANAGEMENT

Facilities Management Director Cory Wiegel and Assistant Director Randy Oetzman presented the department's 2021 budget request.

Budget No. 89 Facilities Management

Telephone increased because all the department's cell phones were moved to this budget.

MOTION: On motion by Wingers, second by Koch, Budget No. 89 – Facilities Management was approved.

Total County Appropriation: \$245,380

PERSONNEL REQUESTS

Requests were put on hold until September 30, 2020, when the 2021 budget will be finalized.

Budget No. 90 Courthouse

MOTION: On motion by Foley, second by Wingers, Budget No. 90 – Courthouse was approved.

Total County Appropriation: \$370,780

CAPITAL OUTLAY

MOTION: On motion by Polzer, second by Koch, the Committee approved Capital Outlay as amended with the following removed:

- Cordless Vacuum \$1,440
- PTZ Camera NW Corner \$3,400
- Spare PTZ Camera \$2,700

Total Amended Outlay: \$7,210

Budget No. 91 Law Enforcement Center

MOTION: On motion by Wingers, second by Koch, Budget No. 91 – Law Enforcement Center was approved.

Total County Appropriation: \$309,590

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CAPITAL OUTLAY

MOTION: On motion by Koch, second by Polzer, the Committee approved Capital Outlay as amended with the removal of ID Card Printer and Computer (\$9,180).

Total Amended Outlay: \$58,700

Budget No. 92 County Jail Maintenance

MOTION: On motion by Wingers, second by Foley, Budget No. 92 – County Jail Maintenance was approved.

Total County Appropriation: \$1,086,830

CAPITAL OUTLAY

MOTION: On motion by Koch, second by Polzer, the Committee approved Capital Outlay as amended with the following removed:

- Patch/Partial Stripe Parking Lot \$10,000
- Cordless Vacuum \$1,440

Total Amended Outlay: \$167,580

Budget No. 93 Old Recycling Center

MOTION: On motion by Koch, second by Polzer, Budget No. 93 – Old Recycling Center was approved.

Total County Appropriation: \$3,640

Budget No. 94 Administration Building

MOTION: On motion by Wingers, second by Koch, Budget No. 94 – Administration Building was approved.

Total County Appropriation: \$355,170

CAPITAL OUTLAY

The Committee recommended the following changes:

- Remove Cameras (Boardroom) \$2,460
- Cameras (DHIA) – Reduce from \$7,800 to \$4,000

MOTION: On motion by Koch, second by Wingers, the Committee approved Capital Outlay as amended.

Total Amended Outlay: \$20,920

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Budget No. 95 HHS Building Mullett Street

MOTION: On motion by Koch, second by Wingers, Budget No. 95 – HHS Building Mullett Street was approved.

Total County Appropriation: \$244,670

CAPITAL OUTLAY

MOTION: On motion by Koch, second by Polzer, the Committee approved Capital Outlay as presented.

Total Outlay: \$14,420

ADJOURNMENT

MOTION: On motion by Koch, second by Foley, the meeting was adjourned at 12:30 p.m.

Respectfully Submitted:



JoAnn Wingers, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
 County Board Chair

Lois Schepp
Joseph Ruf III

Susan M. Moll
Internet