



# COLUMBIA COUNTY

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Portage, WI 53901

## COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 23, 2021

**PRESENT:** Chair Matthew L. Rohrbeck, Supervisors Christopher Polzer, JoAnn Wingers, James E. Foley, and Bob Koch

**ALSO PRESENT:** Board Chair Vern E. Gove, Supervisor Denise Brusveen, Harlan Baumgartner, Mike Weyh, and Darren Schroeder, Lois Schepp, Shonna Neary, Joseph Ruf III, Traci Horn, Chris Hardy, Jeff Hoffman, and Kurt Calkins

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

### BUDGET REVIEW

Goals, projections, capital outlay requests and multi-year synopsis/projections were discussed as each budget was presented. The Committee is requesting to review the Medical Examiner and Sheriff Change in Outlay requests and the Health & Human Services Director salary on September 30, 2021.

### DEPARTMENT BUDGET REQUESTS

Budget No. 95 U.W. Extension

U.W. Extension Area Director Jeff Hoffman presented the department's 2022 budget request. The budget as presented, includes a 70% contracted Ag Educator. A survey was done and there is a high need for a full-time Ag Educator in Columbia County.

The Finance Committee is recommending transferring the Ag Educator funds from U.W. Extension and making it a full-time position under the Land & Water Conservation Department. The Community Development Educator, (1) part-time Administrative Assistant, and applicable support costs, would be eliminated. This would allow those funds to be used for the full-time Ag Educator.

**MOTION:** On motion by Rohrbeck, second by Foley, Budget No. 95 – U.W. Extension was approved as amended with transferring the Ag Educator funds from U.W. Extension and making it a full-time position under the Land & Water Conservation Department, including support costs. The Community Development Educator, (1) part-time Administrative Assistant, and applicable support costs, would be eliminated.

Total Amended County Appropriation: \$110,310

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Budget No. 96          Fairs and Exhibits

MOTION: On motion by Koch, second by Wingers, Budget No. 96 – Fairs and Exhibits was approved.

Total County Appropriation: \$11,470

Budget No. 97          Land & Water Conservation Department

LWCD Director Kurt Calkins presented the department's 2022 budget request. The Committee is recommending to transfer the U.W. Extension Ag Educator position to LWCD. This would be a full-time position at Grade K, Step 1.

MOTION: On motion by Rohrbeck, second by Wingers, the Committee approved increasing Budget No. 97 by \$84,940 to fund a full-time Ag Educator position, this includes personnel and support costs.

MOTION: On motion by Rohrbeck, second by Wingers, the Committee approved transferring \$30,070 to the Contingency Fund for a potential part-time Administrative Assistant, after needs are assessed. This amount includes personnel and support costs.

MOTION: On motion by Koch, second by Polzer, Budget No. 97 – Land & Water Conservation Department was approved as amended.

Total County Appropriation: \$462,780

CAPITAL OUTLAY

MOTION: On motion by Koch, second by Foley, the Committee approved Capital Outlay as presented.

Total Outlay: \$3,660

Budget No. 98          Wildlife Damage

MOTION: On motion by Foley, second by Wingers, Budget No. 98 – Wildlife Damage was approved.

No County Appropriation

Budget No. 99          Conservation Fund Project

MOTION: On motion by Polzer, second by Wingers, Budget No. 99 – Conservation Fund Project was approved.

Total County Appropriation: \$2,100

Budget No. 100        LWCD-Tree Program

MOTION: On motion by Koch, second by Foley, Budget No. 100 – LWCD-Tree Program was approved.

**LWCD-Tree Program, continued**

Total County Appropriation: (\$3,480)

Budget No. 101 LWCD-Land & Water Resource Plan

MOTION: On motion by Wingers, second by Koch, Budget No. 101 – LWCD-Land & Water Resource Plan was approved.

No County Appropriation

Budget No. 102 Targeted Runoff Management Program

MOTION: On motion by Koch, second by Foley, Budget No. 102 – Targeted Runoff Management Program was approved.

No County Appropriation

Budget No. 103 Snowmobile Trail Grant

MOTION: On motion by Koch, second by Wingers, Budget No. 103 – Snowmobile Trail Grant was approved.

No County Appropriation

Budget No. 104 Planning & Zoning

Planning and Zoning Director Kurt Calkins presented the department's 2022 budget request.

MOTION: On motion by Koch, second by Wingers, Budget No. 104 – Planning & Zoning was approved.

Total County Appropriation: \$423,910

CAPITAL OUTLAY

MOTION: On motion by Koch, second by Polzer, the Committee approved Capital Outlay as presented.

Total Outlay: \$330

**Highway**

Highway Commissioner Chris Hardy presented the department's 2022 budget request.

PERSONNEL REQUESTS

Requests were put on hold until September 30, 2021, when the 2022 budget will be finalized.

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Budget No. 105 Highway Revenues

MOTION: On motion by Wingers, second by Koch, Budget No. 105 – Highway Revenues was approved.

Total Equities and Revenues: \$3,300,000

Budget No. 106 Highway Administration

MOTION: On motion by Wingers, second by Foley, Budget No. 106 – Highway Administration was approved.

Total County Appropriation: \$166,390

Budget No. 107 Supervision

MOTION: On motion by Polzer, second by Foley, Budget No. 107 – Supervision was approved.

Total County Appropriation: \$133,780

Budget No. 108 Radio Expense

MOTION: On motion by Wingers, second by Koch, Budget No. 108 – Radio Expense was approved.

Total County Appropriation: \$9,680

Budget No. 109 General Public Liability

MOTION: On motion by Koch, second by Wingers, Budget No. 109 – General Public Liability was approved.

Total County Appropriation: \$37,500

Budget No. 110 Field Small Tools Cost Pool

MOTION: On motion by Wingers, second by Polzer, Budget No. 110 – Field Small Tools Cost Pool was approved.

No County Appropriation

Budget No. 111 Shop Operations Cost Pool

MOTION: On motion by Foley, second by Polzer, Budget No. 111 – Shop Operations Cost Pool was approved.

No County Appropriation

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Budget No. 112 Fuel Handling Cost Pool

MOTION: On motion by Polzer, second by Wingers, Budget No. 112 – Fuel Handling Cost Pool was approved.

No County Appropriation

Budget No. 113 Machinery Operations Cost Pool

MOTION: On motion by Foley, second by Koch, Budget No. 113 – Machinery Operations Cost Pool was approved.

No County Appropriation

Budget No. 114 Buildings & Grounds Cost Pool

MOTION: On motion by Koch, second by Foley, Budget No. 114 – Buildings & Grounds Cost Pool was approved.

No County Appropriation

Budget No. 115 Salt Brine Cost Pool

MOTION: On motion by Wingers, second by Foley, Budget No. 115 – Salt Brine Cost Pool was approved.

No County Appropriation

Budget No. 116 C.T.H. Maintenance

MOTION: On motion by Wingers, second by Polzer, Budget No. 116 – C.T.H. Maintenance was approved.

Total County Appropriation: \$3,275,300

Budget No. 117 Road & Bridge Construction on C.T.H.

MOTION: On motion by Foley, second by Polzer, Budget No. 117 – Road & Bridge Construction on C.T.H. was approved.

Total County Appropriation: \$2,793,580

Budget No. 118 STIP Construction

MOTION: On motion by Koch, second by Foley, Budget No. 118 – STIP Construction was approved.

Total County Appropriation: \$12,560

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Budget No. 119      Salt Expense

MOTION: On motion by Polzer, second by Wingers, Budget No. 119 – Salt Expense was approved.

No County Appropriation

Budget No. 120      Routine Maintenance on State Trunk Highways

MOTION: On motion by Koch, second by Wingers, Budget No. 120 – Routine Maintenance on State Trunk Highways was approved.

No County Appropriation

Budget No. 121      Snow & Ice Control – State Highways

MOTION: On motion by Foley, second by Koch, Budget No. 121 – Snow & Ice Control – State Highways was approved.

No County Appropriation

Budget No. 122      Road & Bridge Construction on State Highways

MOTION: On motion by Koch, second by Wingers, Budget No. 122 – Road & Bridge Construction on State Highways was approved.

No County Appropriation

Budget No. 123      Maintenance – Towns, Villages, Cities

MOTION: On motion by Foley, second by Wingers, Budget No. 123 – Maintenance – Towns, Villages, Cities was approved.

No County Appropriation

Budget No. 124      County Aid Road Construction

MOTION: On motion by Koch, second by Polzer, Budget No. 124 – County Aid Road Construction was approved.

Total County Appropriation: \$179,240

Budget No. 125      County Aid Bridge

MOTION: On motion by Wingers, second by Koch, Budget No. 125 – County Aid Bridge was approved.

Total County Appropriation: \$146,120

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Budget No. 126      Miscellaneous Projects - Other

MOTION: On motion by Koch, second by Wingers, Budget No. 126 – Miscellaneous Projects – Other was approved.

No County Appropriation

Budget No. 127      County Parks

MOTION: On motion by Wingers, second by Polzer, Budget No. 127 – County Parks was approved.

Total County Appropriation: \$46,120

Budget No. 128      Capital Outlay

Hardy informed the Committee that the Columbus AST Fuel System is 30 years old and needs replacing. Current mileage on the trucks was discussed.

The Committee recommended removing the following:

- Trench Compactors (2)
- Weed Spraying Mods

MOTION: On motion by Polzer, second by Foley, Budget No. 128 – Capital Outlay was approved as amended.

Total Amended County Appropriation: \$1,223,500

ADJOURNMENT

MOTION: On motion by Foley, second by Wingers, the meeting was adjourned at 11:37 a.m.

Respectfully Submitted:



JoAnn Wingers, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee  
County Board Chair  
Lois Schepp  
Joseph Ruf III  
Susan M. Moll  
Internet