



**COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
SEPTEMBER 23, 2022**

PRESENT: Chair Matthew L. Rohrbeck, Supervisors Darren W. Schroeder, Denise J. Brusveen, Keith F. Miller, and Douglas Richmond

ALSO PRESENT: County Board Chair Chris Polzer, Supervisor John Stevenson, Shonna Neary, Joseph Ruf III, Dave Drews, Jason Willemarck, Debbie Bird-Library, Lindsey Ganz-Library, Amanda Wakeman-Library, Alex LeClair-Library, Linda Ross-Library, and Jodi Bailey-Library

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

BUDGET REVIEW

Goals, budget requests, capital outlay requests, and personnel requests were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 59 Library System

Portage Library Director Debbie Bird, Columbus Public Library Director Lindsey Ganz, Cambria Library Director Amanda Wakeman, Lodi Library Director Alex LeClair, Chair C.C.S.L.B. Linda Ross, and Poynette Area Public Library Director Jodi Bailey were present to discuss the 2023 budget request.

The Committee recommended the following change:

- 552210 County Library Support-Decrease to 70% from \$589,210 to \$564,250

MOTION: On motion by Miller, second by Rohrbeck, Budget No. 59 – Library System was approved as amended with the reimbursement of 70% for County Library Support. Approval not unanimous.

Total Amended County Appropriation: \$727,010

Budget No. 60 Accounting Administration

Comptroller Shonna Neary presented the department’s 2023 budget request.

Accounting Administration, continued

PERSONNEL

Request was put on hold until September 30, 2022, when the 2023 budget will be finalized.

MOTION: On motion by Miller, second by Schroeder, Budget No. 60 – Accounting Administration was approved.

Total County Appropriation: \$713,100

Budget No. 61 Single Audit

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 61 – Single Audit was approved.

Total County Appropriation: \$40,050

Budget No. 62 Indirect Cost Allocation Plan

MOTION: On motion by Brusveen, second by Richmond, Budget No. 62 – Indirect Cost Allocation Plan was approved.

Total County Appropriation: \$5,810

Budget No. 63 Accounting/HR Computer System

MOTION: On motion by Richmond, second by Brusveen, Budget No. 63 – Accounting/HR Computer System was approved.

Total County Appropriation: \$10,000

Budget No. 64 State Special Charges

MOTION: On motion by Miller, second by Schroeder, Budget No. 64 – State Special Charges was approved.

Total County Appropriation: \$3,650

Budget No. 65 Debt Service – Space Needs 2 (2016)

Motion: On motion by Miller, second by Brusveen, Budget No. 65 – Debt Service – Space Needs 2 (2016) was approved.

Total County Appropriation: \$2,381,820

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Budget No. 66 Debt Service – Space Needs 3 (2016)

MOTION: On motion by Brusveen, second by Miller, Budget No. 66 – Debt Service – Space Needs 3 (2016) was approved.

Total County Appropriation: \$1,388,000

Budget No. 67 Debt Service – 2018 Refund/Restructure

MOTION: On motion by Miller, second by Brusveen, Budget No. 67 – Debt Service – 2018 Refund/Restructure was approved.

Total County Appropriation: \$589,250

Budget No. 68 Debt Service – 2019 Refund/Sheriff Tower/Software

MOTION: On motion by Miller, second by Richmond, Budget No. 68 – Debt Service – 2019 Refund/Sheriff Tower/Software was approved.

Total County Appropriation: \$75,000

Budget No. 69 Debt Service – New Jail/Highway Shop

This is the last year we will have equity to apply to offset the budget. Next year, this will all be on the levy.

MOTION: On motion by Richmond, second by Miller, Budget No. 69 – Debt Service – New Jail/Highway Shop was approved.

Total County Appropriation: \$512,000

Budget No. 70 Property, Liability, Auto Insurance

MOTION: On motion by Miller, second by Brusveen, Budget No. 70 – Property, Liability, Auto Insurance was approved.

Total County Appropriation: \$149,600

Budget No. 71 MIS Operations

MIS Director Dave Drews presented the department's 2023 budget request.

PERSONNEL

Request was put on hold until September 30, 2022, when the 2023 budget will be finalized.

The Committee recommended the following change:

- 533160 Training/Conventions-Decrease from \$15,400 to \$12,400

MIS Operations, continued

MOTION: On motion by Richmond, second by Miller, Budget No. 71 – MIS Operations was approved as amended.

Total Amended County Appropriation: \$917,600

Budget No. 72

MIS IT Pool

Draws explained that after the budget was prepared, there was an increase to the following accounts:

- 523200 Other Equipment Maintenance-Increase from \$163,800 to \$164,200
- 534315 Software Maintenance-Increase from \$235,170 to \$236,270

The Committee recommended the following changes:

- 521210 Internet Access-Decrease from \$56,900 to \$36,900

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 72 – MIS IT Pool was approved as amended.

Total Amended County Appropriation: \$533,270

CAPITAL OUTLAY

MOTION: On motion by Rohrbeck, second by Brusveen, the Committee removed the Wyocena Wireless Bridge from the MIS IT Pool budget and transferred \$25,000 to Highway and \$25,000 to Health Care Center to fund through their reserves. The Committee will revisit this on September 30, 2022, when the 2023 budget will be finalized.

MOTION: On motion by Brusveen, second by Miller, the Committee removed the following:

- LEC Basement Training AV \$4,000

MOTION: On motion by Rohrbeck, second by Miller, the Committee approved the following:

- Switch Replacements (5) \$45,000
- 911-Firewall (2) \$3,000
- Servers (3) - Held until September 30, 2022, when the 2023 budget will be finalized.

Total Amended Outlay: \$48,000

Budget No. 73

Facilities Management

Facilities Management Director Jason Willemarck presented the department's 2023 budget request.

Facilities Management, continued

MOTION: On motion by Rohrbeck, second by Miller, Budget No. 73 – Facilities Management was approved.

Total County Appropriation: \$288,030

Budget No. 74

Courthouse

The Committee will review the utilities budget and fuel/utility reserve on September 30, 2022, when the 2023 budget will be finalized.

MOTION: On motion by Miller, second by Schroeder, Budget No. 74 – Courthouse was approved.

Total County Appropriation: \$334,470

CAPITAL OUTLAY

MOTION: On motion by Miller, second by Brusveen, the Committee approved the following:

- Basement Meeting Room Sink \$6,000
- Seal Coat and Stripe – Held until September 30, 2022, when the 2023 budget will be finalized.

Total Outlay: \$6,000

Budget No. 75

Law Enforcement Center

MOTION: On motion by Brusveen, second by Richmond, Budget No. 75 – Law Enforcement Center was approved.

Total County Appropriation: \$354,580

CAPITAL OUTLAY

MOTION: On motion by Richmond, second by Miller, the Committee approved the following:

- West Entrance Door & Frame Replacement \$3,500
- Bobcat Rollout \$3,000
- Used Truck – Held until September 30, 2022, when the 2023 budget will be finalized.

Total Outlay: \$6,500

Budget No. 76

County Jail/Huber Center Maintenance

The Committee recommended the following change:

- 534400 Operating Expenses-Decrease from \$76,970 to \$70,000

County Jail/Huber Center Maintenance, continued

MOTION: On motion by Brusveen, second by Miller, Budget No. 76 – County Jail/Huber Center Maintenance was approved as amended.

Total Amended County Appropriation: \$1,126,240

CAPITAL OUTLAY

MOTION: On motion by Miller, second by Richmond, the Committee approved the following:

- Jail Parking Lot Replacement (Phase 1) \$40,130
- Water Piping-Huber Kitchen \$27,500
- Jail UPS Batteries \$4,200
- Circulating Pumps \$33,260
- Folger Adams Locks \$4,900

Total Outlay: \$109,990

Budget No. 77 Old Recycling Center

MOTION: On motion by Miller, second by Brusveen, Budget No. 77 – Old Recycling Center was approved.

Total County Appropriation: \$3,890

Budget No. 78 Administration Building

The Operations Manager, budgeted under Administration and HHS Building, has been removed from this budget and changed the following accounts:

- 511000 Wages-Decreased from \$134,900 to \$104,460
- 512000 Fringe Benefits-Decreased from \$71,020 to \$55,120

MOTION: On motion by Rohrbeck, second by Miller, Budget No. 78 – Administration Building was approved as amended.

Total Amended County Appropriation: \$379,010

CAPITAL OUTLAY

MOTION: On motion by Miller, second by Richmond, the Committee approved the following:

- Toolcat Roll Out \$5,000
- Seal Coat and Stripe \$18,100

Total Outlay: \$23,100

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Budget No. 79 HHS Building

The Operations Manager, budgeted under Administration and HHS Building, has been removed from this budget and changed the following accounts:

- 511000 Wages-Decreased from \$106,110 to \$75,670
- 512000 Fringe Benefits-Decreased from \$60,060 to \$44,160

MOTION: On motion by Rohrbeck, second by Miller, Budget No. 79 – HHS Building was approved as amended.

Total Amended County Appropriation: \$251,070

CAPITAL OUTLAY

MOTION: On motion by Miller, second by Brusveen, the Committee approved the following:

- Seal Coat and Stripe \$18,100

Total Outlay: \$18,100

ADJOURNMENT

MOTION: On motion by Miller, second by Schroeder, the meeting was adjourned at 1:50 p.m.

Respectfully Submitted:



Denise Brusveen, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
 County Board Chair

Shonna Neary
Joseph Ruf III

Susan M. Moll
Internet