



**COLUMBIA COUNTY  
FINANCE COMMITTEE MINUTES  
SEPTEMBER 26, 2022**

PRESENT: Chair Matthew L. Rohrbeck, Supervisors Darren W. Schroeder, Denise J. Brusveen, Keith F. Miller, and Douglas Richmond

ALSO PRESENT: County Board Chair Chris Polzer, Supervisors Harlan Baumgartner and Adam Hahn, Shonna Neary, Joseph Ruf III, Madeleine Meeker, Bob Koch, Sheriff Roger Brandner, Chief Deputy Greg Bisch, Greg Kaminski, and Jodi Burmania

The meeting was called to order at 8:05 a.m. and was legally noticed/published.

BUDGET REVIEW

Goals, budget requests, capital outlay requests, and personnel requests were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 80 Medical Examiner

Chief Deputy Medical Examiner Madeleine Meeker and Human Resources Program Manager Jodi Burmania presented the department's 2023 budget request.

PERSONNEL REQUEST

The personnel requests were withdrawn by the department.

The Committee recommended the following changes:

- 523131 Computer Support-Decrease from \$3,440 to \$2,300
- 533125 Telephone-Decrease from \$4,370 to \$3,240
- 533160 Training/Conventions-Decrease from \$3,000 to \$1,850
- 534200 Uniforms/Clothing-Decrease from \$600 to \$0

MOTION: On motion by Brusveen, second by Miller, Budget No. 80 – Medical Examiner was approved as amended.

Total Amended County Appropriation: \$192,930

**Medical Examiner, continued**

CAPITAL OUTLAY

MOTION: On motion by Rohrbeck, second by Miller, the Committee denied the following:

- Response Vehicle Removal Tray with Ramp \$3,500

Total Amended Outlay: \$0

Budget No. 81      Emergency Management

Emergency Management Coordinator Bob Koch presented the department's 2023 budget request.

The Committee recommended the following change:

- 534400    Operating Expenses-Decrease from \$5,200 to \$3,700

MOTION: On motion by Rohrbeck, second by Miller, Budget No. 81 – Emergency Management was approved as amended.

Total Amended County Appropriation: \$83,620

CAPITAL OUTLAY

The truck request was withdrawn by the department. The barrier system was removed by the Committee since it is currently an ARPA request.

MOTION: On motion by Rohrbeck, second by Brusveen, the Committee denied the following:

- Motor Vehicle Barriers, Trailer, Lighting \$164,000

Total Amended Outlay: \$0

Budget No. 82      S.A.R.A.

The Committee recommended the following change:

- 533125    Telephone-Decrease from \$1,000 to \$550

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 82 – S.A.R.A. was approved as amended.

Total Amended County Appropriation: \$54,340

Budget No. 83      Haz-Mat Program

MOTION: On motion by Miller, second by Richmond, Budget No. 83 – Haz-Mat Program was approved.

No County Appropriation

Budget No. 84 Sheriff Administration

Sheriff Roger Brandner and Chief Deputy Greg Bisch presented the department's 2023 budget request.

PERSONNEL

Requests were put on hold until September 30, 2022, when the 2023 budget will be finalized.

The Committee recommended the following changes:

- 521100 Contracted Services-Decrease from \$1,500 to \$1,200
- 521160 Medical/Physicals-Decrease from \$5,500 to \$4,500
- 523131 Computer Support-Decrease from \$67,230 to \$61,470

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 84 – Sheriff Administration was approved as amended.

Total Amended County Appropriation: \$5,807,020

CAPITAL OUTLAY-CAMERA SYSTEM

MOTION: On motion by Miller, second by Richmond, the Committee approved the following:

- |                                 |          |
|---------------------------------|----------|
| ➤ Camera Replacement            | \$46,800 |
| ➤ BCD DVR Storage Server        | \$20,000 |
| ➤ Replacement of Failed Cameras | \$17,250 |

Total Outlay: \$84,050

CAPITAL OUTLAY-ADMINISTRATION

Tactical Armor and Plates (3) were removed and recommended to request through ARPA funding. This will go to the Executive Committee for approval.

MOTION: On motion by Richmond, second by Miller, the Committee approved the following:

- |                                     |          |
|-------------------------------------|----------|
| ➤ Squad Cameras/LPR (3)             | \$32,400 |
| ➤ Body Armor (6)                    | \$6,300  |
| ➤ Radars (3)                        | \$6,000  |
| ➤ PBT (4)                           | \$1,600  |
| ➤ Portable Speed Detection Device   | \$3,910  |
| ➤ AED (6)                           | \$9,000  |
| ➤ Squad Printers (2)                | \$660    |
| ➤ Removed-Tactical Armor and Plates | \$7,800  |

Total Amended Outlay: \$59,870

**Sheriff Administration, continued**

CAPITAL OUTLAY-AUTOS

Sheriff Brandner explained that he can do a line item transfer in 2022 for one (1) squad and associated equipment. This will reduce the outlay requests in this budget by \$54,520.

MOTION: On motion by Rohrbeck, second by Miller, the Committee approved the following:

➤ Patrol Squads (4)	\$154,280
➤ Vehicle Striping	\$5,000
➤ Admin/Detective Vehicle	\$33,500
➤ Equipment: Lights, Bumper, Cages, etc.	\$55,000
➤ Changeover Costs	\$18,000
➤ Removed-Patrol Squad and Equipment	\$54,520

Total Amended Outlay: \$265,780

Budget No. 85 Boat Patrol

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 85 – Boat Patrol was approved.

Total County Appropriation: \$12,880

Budget No. 86 Columbia County Dive Team

MOTION: On motion by Brusveen, second by Miller, Budget No. 86 – Columbia County Dive Team was approved.

Total County Appropriation: \$34,580

Budget No. 87 Drug Education and Enforcement

MOTION: On motion by Miller, second by Richmond, Budget No. 87 – Drug Education and Enforcement was approved.

Total County Appropriation: \$82,850

Budget No. 88 County Jail

MOTION: On motion by Miller, second by Richmond, Budget No. 88 – County Jail was approved.

Total County Appropriation: \$4,563,090

**County Jail, continued**

CAPITAL OUTLAY

MOTION: On motion by Miller, second by Richmond, the Committee approved the following:

- Mattresses (50) \$6,500
- Chairs (4) \$2,800

Total Outlay: \$9,300

Budget No. 89 9-1-1

Sheriff Brandner stated they have written for a grant that would cover 80% of the Emergency CallWorks 911 Refresh if they are awarded.

MOTION: On motion by Miller, second by Richmond, Budget No. 89 – 9-1-1 was approved.

Total County Appropriation: \$1,596,870

Budget No. 90 Solid Waste Administration

Solid Waste Director Greg Kaminski presented the department's 2023 budget request.

PERSONNEL

The 2022 personnel requests have already been implemented and will need to be applied to the 2023 budget.

MOTION: On motion by Miller, second by Schroeder, the following requests were approved:

- Operations Manager – Reclass to Operations Supervisor (Grade N to Grade J)

The 2023 personnel requests were put on hold until September 30, 2022, when the 2023 budget will be finalized.

The Committee recommended the following changes:

- 533125 Telephone-Decrease from \$7,500 to \$7,020
- 533160 Training/Conventions-Decrease from \$3,300 to \$2,750

MOTION: On motion by Schroeder, second by Miller, Budget No. 90 – Solid Waste Administration was approved as amended.

Total Amended County Appropriation: \$331,570

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Budget No. 91            Recycling Operations

PERSONNEL

MOTION: On motion by Miller, second by Schroeder, the following requests were approved:

- Maintenance Mechanic – Reclass to Working Mechanics Foreman-Split between Recycling and Refuse (Grade I to Grade J)

MOTION: On motion by Brusveen, second by Miller, Budget No. 91 – Recycling Operations was approved as amended with 2022 personnel.

Total Amended County Appropriation: \$109,900

Budget No. 92            Refuse

PERSONNEL

MOTION: On motion by Miller, second by Schroeder, the following requests were approved:

- Maintenance Mechanic – Reclass to Master Mechanic (Grade I to Grade J)
- Maintenance Mechanic – Reclass to Working Mechanics Foreman-Split between Recycling and Refuse (Grade I to Grade J)

The Committee requested to remove \$12,050 for the Permanent Part-Time Laborer position.

MOTION: On motion by Rohrbeck, second by Miller, Budget No. 92 – Refuse was approved as amended.

Total Amended County Appropriation: (\$27,270)

Budget No. 93            Clean Sweep Program

The Committee recommended the following change:

- 521100    Contracted Services-Decrease from \$6,000 to \$4,000

MOTION: On motion by Schroeder, second by Miller, Budget No. 93 – Clean Sweep Program was approved as amended.

Total Amended County Appropriation: \$4,000

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ADJOURNMENT

MOTION: On motion by Brusveen, second by Miller, the meeting was adjourned at 1:42 p.m.

Respectfully Submitted:



Denise Brusveen, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee  
County Board Chair

Shonna Neary  
Joseph Ruf III

Susan M. Moll  
Internet