



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 27, 2017

PRESENT: Chair John H. Tramburg, Supervisors Mary Cupery, Dan Drew, Mike Weyh, and James E. Foley

ALSO PRESENT: Board Chair Vern E. Gove, Supervisor Kirk Konkell, Lois Schepp, Joseph Ruf III, Deborah Raimer, Angela Hinze, Renee Wright (ME Intern), Kathy Johnson, Marie Darling-Ellis, Darrel Kuhl, Sheriff Dennis Richards, and Sue Moll

The meeting was called to order at 8:00 a.m. and was legally noticed/published.

BUDGET REVIEW

Budgets scheduled to be heard were reviewed. Goals, projections, capital outlay requests and multi-year synopsis/projections were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 115 County Clerk

Clerk Susan Moll presented the department's 2018 budget request.

MOTION: On motion by Drew, second by Foley, Budget No. 115-County Clerk was approved.

Total County Appropriation: \$277,010

Budget No. 116 Elections

MOTION: On motion by Foley, second by Weyh, Budget No. 116-Elections was approved.

Total County Appropriation: \$25,715

Budget No. 117/117A County Treasurer

Treasurer Deborah Raimer joined the meeting to present the department's 2018 budget request.

MOTION: On motion by Weyh, second by Foley, Budget No. 117/117A-County Treasurer was approved.

County Treasurer, continued

Budget No. 117-Total County Appropriation: \$286,270
Budget No. 117A-Total Equities and Revenues: \$787,500

Budget No. 118 Tax Deed Expense

MOTION: On motion by Foley, second by Weyh, Budget No. 118-Tax Deed Expense was approved.

No County Appropriation

Budget No. 119 County Accounting

RFP processes and procedures were discussed. The Accounting Department is creating templates to make RFPs more user friendly.

MOTION: On motion by Cupery, second by Drew, Budget No. 119-County Accounting was approved.

Total County Appropriation: \$648,400

CAPITAL OUTLAY

MOTION: On motion by Foley, second by Drew, outlay was approved as requested.

Total Outlay: \$1,470

Budget No. 120 Single Audit

MOTION: On motion by Weyh, second by Cupery, Budget No. 120-Single Audit was approved.

Total County Appropriation: \$34,750

Budget No. 121 Indirect Cost Allocation Plan

MOTION: On motion by Foley, second by Drew, Budget No. 121-Indirect Cost Allocation Plan was approved.

Total County Appropriation: \$5,730

Budget No. 122 Computer System

MOTION: On motion by Foley, second by Drew, Budget No. 122-Computer System was approved.

Total County Appropriation: \$25,000

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Budget No. 123 State Special Charges

MOTION: On motion by Weyh, second by Foley, Budget No. 123-State Special Charges was approved.

Total County Appropriation: \$1,580

Budget No. 124 Medical Examiner

Medical Examiner Angela Hinze presented the department's 2018 budget request. Hinze explained the reasoning for the autopsy increase.

MOTION: On motion by Foley, second by Drew, Budget No. 124-Medical Examiner and the outlay request for a camera was approved.

Total County Appropriation: \$212,170

Total Outlay: \$700

Budget No. 125 Emergency Management

Emergency Management Coordinator Kathy Johnson presented the department's 2018 budget request.

MOTION: On motion by Foley, second by Drew, Budget No. 125-Emergency Management and the outlay request for a scanner was approved.

Total County Appropriation: \$49,269

Total Outlay: \$520

Budget No. 126 S.A.R.A.

MOTION: On motion by Weyh, second by Drew, Budget No. 126-S.A.R.A. was approved.

Total County Appropriation: \$47,790

Budget No. 127 Haz-Mat Program

MOTION: On motion by Foley, second by Drew, Budget No. 127-Haz-Mat Program was approved.

No County Appropriation

Budget No. 128 Sheriff Administration

Sheriff Dennis Richards and Chief Deputy Darrel Kuhl presented the Sheriff's Department 2018 budget requests.

The Committee tabled Budget No. 128-Sheriff Administration, and will readdress it on September 29th, when the 2018 budget will be finalized.

Sheriff Administration, continued

PERSONNEL REQUEST

The requests for a Patrol Lieutenant-Midnight Shift and a Deputy were put on hold until September 29th, when the 2018 budget will be finalized.

CAPITAL OUTLAY

Records Management Software was removed from capital outlay and will be funded through future borrowing when the County restructures debt in 2019. Rifles were increased from 7 to 14.

MOTION: On motion by Drew, second by Weyh, outlay for Sheriff Administration was approved, as amended. Approval was not unanimous.

Total Outlay: \$76,200

CAPITAL OUTLAY-SHERIFF AUTOS

The Committee put the outlay request on hold to give the Sheriff time to find a more appropriate Support Vehicle. It will be readdressed on September 29th, when the 2018 budget will be finalized.

Budget No. 129 Boat Patrol

MOTION: On motion by Drew, second by Cupery, Budget No. 129-Boat Patrol was approved.

Total County Appropriation: \$12,360

Budget No. 130 Dive Team

MOTION: On motion by Foley, second by Drew, Budget No. 130-Dive Team was approved.

Total County Appropriation: \$38,100

Budget No. 131 Drug Education and Enforcement

MOTION: On motion by Drew, second by Foley, Budget No. 131-Drug Education and Enforcement was approved.

Total County Appropriation: \$81,750

Budget No. 132 County Jail

Kuhl noted that the largest increase in this budget request was for prisoner meals. The cost has increased \$0.06 per meal. The number of meals was based on an estimated 190 inmates/day.

County Jail, continued

MOTION: On motion by Drew, second by Weyh, Budget No. 132-County Jail was approved.

Total County Appropriation: \$6,123,510

PERSONNEL REQUEST

The request for a Jail Lieutenant was put on hold until September 29th, when the 2018 budget will be finalized.

CAPITAL OUTLAY

MOTION: On motion by Weyh, second by Foley, outlay was approved as requested.

Total Outlay: \$85,250

Budget No. 133 9-1-1

Call Works 911 was removed from the Capital Outlay Non-Pool request. Since this is needed in 2017, the Sheriff was given authorization to use designated ATC Equity for funding.

MOTION: On motion by Weyh, second by Drew, Budget No. 133-9-1-1 was approved, as amended.

Line Item 844100-E911 Outlay was decreased to \$462,220

Line Item 361144-ATC Equity was decreased to \$462,220

Total County Appropriation: \$96,820

ADJOURNMENT

MOTION: On motion by Cupery, second by Drew, the meeting was adjourned at 1:25 p.m.

Respectfully Submitted:



Mike Weyh, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp
Joseph Ruf III
Susan M. Moll
Internet