



COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 27, 2022

PRESENT: Chair Matthew L. Rohrbeck, Supervisors Darren W. Schroeder, Denise J. Brusveen, Keith F. Miller, and Douglas Richmond

ALSO PRESENT: County Board Chair Chris Polzer, Shonna Neary, Joseph Ruf III, Susan Raimer, Julie Kayartz, Judge Andrew Voigt, Selina Hooker, Jodi Burmania, Chris Hardy, Kelly Hoffman, and Traci Horn

The meeting was called to order at 8:05 a.m. and was legally noticed/published.

BUDGET REVIEW

Goals, budget requests, capital outlay requests, and personnel requests were discussed as each budget was presented.

DEPARTMENT BUDGET REQUESTS

Budget No. 94 Clerk of Courts

Clerk of Courts Susan Raimer presented the department's 2023 budget request.

MOTION: On motion by Richmond, second by Schroeder, Budget No. 94 – Clerk of Courts was approved.

Total County Appropriation: \$679,190

CAPITAL OUTLAY

MOTION: On motion by Rohrbeck, second by Brusveen, the Committee denied the following and recommended a line item transfer be completed in 2022. If the funds aren't available this year, a request for ARPA funding will be requested.

➤ Interpreter System (2) \$2,000

Total Amended Outlay: \$0

Budget No. 95 Register in Probate

Julie Kayartz presented the department's 2023 budget request. Judge Voigt discussed combining all of the Courts budgets in the future.

Register in Probate, continued

MOTION: On motion by Brusveen, second by Richmond, Budget No. 95 – Register in Probate was approved.

Total County Appropriation: \$187,060

Budget No. 96 Circuit Court Operations

The Committee recommended the following changes:

- 533110 Office Supplies-Decrease from \$4,800 to \$4,000
- 533120 Publications/Subscriptions-Decrease from \$2,390 to \$2,000

MOTION: On motion by Brusveen, second by Richmond, Budget No. 96 – Circuit Court Operations was approved as amended.

Total Amended County Appropriation: \$13,340

Budget No. 97 Family Court Mediator

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 97 – Family Court Mediator was approved.

Total County Appropriation: \$28,180

Budget No. 98 Child Support

Child Support Administrator Selina Hooker presented the department's 2023 budget request.

PERSONNEL

The requests were put on hold until September 30, 2022, when the 2023 budget will be finalized.

The Committee recommended the following changes:

- 523131 Computer Support-Decrease from \$6,310 to \$5,980
- 533125 Telephone-Decrease from \$2,500 to \$1,900
- 533160 Training/Conventions-Decrease from \$5,500 to \$5,000
- 533170 Postage-Decrease from \$10,000 to \$9,000
- 535973 Genetic Tests-Decrease from \$4,500 to \$3,500
- 844000 Capital Outlay-Decrease from \$2,100 to \$0

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 98 – Child Support was approved as amended.

Total Amended County Appropriation: \$268,630

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Budget No. 99 Corporation Counsel

Corporation Counsel Director Joseph Ruf III presented the department's 2023 budget request.

The Committee recommended the following changes:

- 523131 Computer Support-Decrease from \$2,210 to \$1,810
- 533120 Publications/Subscriptions-Decrease from \$12,220 to \$12,000
- 533130 Dues-Decrease from \$2,140 to \$1,840

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 99 – Corporation Counsel was approved as amended.

Total Amended County Appropriation: \$268,040

Budget No. 100 County Court Commissioner

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 100 – County Court Commissioner was approved.

Total County Appropriation: \$104,670

CAPITAL OUTLAY

MOTION: On motion by Brusveen, second by Richmond, the Committee approved the following:

- Printer/Copier/Scanner \$1,000

Total Outlay: \$1,000

Budget No. 101 Human Resources & Personnel

Human Resources Director Joseph Ruf III presented the department's 2023 budget request.

PERSONNEL

Request was put on hold until September 30, 2022, when the 2023 budget will be finalized.

The Committee recommended the following change:

- 533160 Training/Conventions-Decrease from \$250 to \$0

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 101 – Human Resources & Personnel was approved as amended.

Total Amended County Appropriation: \$466,310

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Budget No. 102 Unemployment Control

MOTION: On motion by Brusveen, second by Richmond, Budget No. 102 – Unemployment Control was approved.

Total County Appropriation: \$35,000

Budget No. 103 Employee Retirement Payout Pool

MOTION: On motion by Brusveen, second by Richmond, Budget No. 103 – Employee Retirement Payout Pool was approved.

Total County Appropriation: \$481,340

Budget No. 104 Safety & Wellness

The Committee recommended the following change:

➤ 535300 Safety-Decrease from \$3,500 to \$0

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 104 – Safety & Wellness was approved as amended.

No County Appropriation

Budget No. 105 Workers Compensation Insurance

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 105 – Workers Compensation Insurance was approved.

Total County Appropriation: \$130,000

Highway

Highway Commissioner Chris Hardy presented the department's 2023 budget request.

PERSONNEL

Requests were put on hold until September 30, 2022, when the 2023 budget will be finalized.

Budget No. 106 Highway Equities and Revenues

MOTION: On motion by Rohrbeck, second by Richmond, Budget No. 106 – Highway Equities and Revenues was approved.

Total Equities and Revenues: \$3,300,000

Budget No. 107 Highway Administration

The Committee recommended the following change:

➤ 523131 Computer Support-Decrease from \$3,300 to \$3,140

Highway Administration, continued

MOTION: On motion by Rohrbeck, second by Schroeder, Budget No. 107 – Highway Administration was approved as amended.

Total Amended County Appropriation: \$172,930

Budget No. 108 Supervision

The Committee recommended the following changes:

- 533125 Telephone-Decrease from \$3,280 to \$2,780
 - Due to the change in expenses, revenue from the state will need to be amended in Supervision and State Routine Maintenance to keep the RMA Contract total the same.
- 437020 Revenue from State-Supervision-Decrease from \$154,780 to \$154,530

MOTION: On motion by Rohrbeck, second by Richmond, Budget No. 108 – Supervision was approved as amended.

Total Amended County Appropriation: \$154,530

Budget No. 109 Radio Expenses

The Committee recommended the following change:

- 532100 Equipment Repairs/Maintenance-Decrease from \$4,900 to \$4,000

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 109 – Radio Expenses was approved as amended.

Total Amended County Appropriation: \$10,300

Budget No. 110 General Public Liability

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 110 – General Public Liability was approved.

Total County Appropriation: \$68,450

Budget No. 111 Field Small Tools Cost Pool

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 111 – Field Small Tools Cost Pool was approved.

No County Appropriation

Budget No. 112 Shop Operations Cost Pool

The Committee recommended the following changes:

- 533160 Training/Conventions-Decrease from \$18,000 to \$13,000

Shop Operations Cost Pool, continued

- Due to the decreased expenses, the Cost Allocation was amended from (\$673,990) to (\$668,990)

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 112 – Shop Operations Cost Pool was approved as amended.

No County Appropriation

Budget No. 113 Fuel Handling Cost Pool

The Committee recommended the following changes:

- 521100 Contracted Services-Decrease from \$9,750 to \$6,750
- Due to the change in expenses, the Cost Allocation was amended from (\$5,670) to (\$2,670)

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 113 – Fuel Handling Cost Pool was approved as amended.

No County Appropriation

Budget No. 114 Machinery Operations Cost Pool

MOTION: On motion by Schroeder, second by Rohrbeck, Budget No. 114 – Machinery Operations Cost Pool was approved.

No County Appropriation

Budget No. 115 Buildings and Grounds Cost Pool

MOTION: On motion by Brusveen, second by Richmond, Budget No. 115 – Buildings and Grounds Cost Pool was approved.

No County Appropriation

Budget No. 116 Salt Brine Cost Pool

MOTION: On motion by Brusveen, second by Schroeder, Budget No. 116 – Salt Brine Cost Pool was approved.

No County Appropriation

Budget No. 117 C.T.H. Maintenance

MOTION: On motion by Richmond, second by Schroeder, Budget No. 117 – C.T.H. Maintenance was approved.

Total County Appropriation: \$3,325,170

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Budget No. 118 Road & Bridge Construction on C.T.H.

MOTION: On motion by Brusveen, second by Richmond, Budget No. 118 – Road & Bridge Construction on C.T.H. was approved.

Total County Appropriation: \$2,823,000

Budget No. 119 STIP-County Aid Bridge

MOTION: On motion by Schroeder, second by Richmond, Budget No. 119 – STIP-County Aid Bridge was approved.

Total County Appropriation: \$9,300

Budget No. 120 Salt Expense

MOTION: On motion by Brusveen, second by Richmond, Budget No. 120 – Salt Expense was approved.

No County Appropriation

Budget No. 121 Routine Maintenance on State Highways

Due to the budget amendment in Supervision, the Committee recommended the following changes:

- 534400 Operating Expenses-Increase from \$581,240 to \$581,490
- 477311 State Routine Maintenance-Increase from \$2,755,240 to \$2,755,490

MOTION: On motion by Schroeder, second by Richmond, Budget No. 121 – Routine Maintenance on State Highways was approved as amended.

No County Appropriation

Budget No. 122 Snow & Ice Control – State Highways

MOTION: On motion by Richmond, second by Brusveen, Budget No. 122 – Snow & Ice Control – State Highways was approved.

No County Appropriation

Budget No. 123 Road & Bridge Construction on State Highways

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 123 – Road & Bridge Construction on State Highways was approved.

No County Appropriation

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Budget No. 124 Maintenance – Towns, Villages, Cities

MOTION: On motion by Richmond, second by Brusveen, Budget No. 124 – Maintenance – Towns, Villages, Cities was approved.

No County Appropriation

Supervisor Keith Miller joined the meeting at 1:45 p.m.

Budget No. 125 County Aid Road Construction

MOTION: On motion by Brusveen, second by Richmond, Budget No. 125 – County Aid Road Construction was approved.

Total County Appropriation: \$161,320

Budget No. 126 County Aid Bridge

MOTION: On motion by Schroeder, second by Richmond, Budget No. 126 – County Aid Bridge was approved.

Total County Appropriation: \$14,210

Budget No. 127 Miscellaneous Projects/Inventory Sales

MOTION: On motion by Schroeder, second by Brusveen, Budget No. 127 – Miscellaneous Projects/Inventory Sales was approved.

No County Appropriation

Budget No. 128 County Parks

The Committee recommended the following change:

➤ 534410 LWCD Park Maintenance-Decrease from \$4,000 to \$3,000

MOTION: On motion by Brusveen, second by Miller, Budget No. 128 – County Parks was approved as amended.

Total Amended County Appropriation: \$46,380

Budget No. 129 Capital Outlay

Discussion was held on the Wyocena Wireless Bridge that the Committee moved from the MIS budget to be split between the Highway and Health Care Center budgets. This was put on hold until September 30, 2022, when the 2023 budget will be finalized.

CAPITAL OUTLAY - BUILDINGS

The Committee recommended the following changes:

- Columbus Fuel System-Decrease from \$175,000 to \$10,000
- Removed-Shingle Roof for Barn at Wyocena \$15,000

Capital Outlay, continued

CAPITAL OUTLAY – MACHINERY & EQUIPMENT

The Committee recommended the following changes:

Approved

- Tandem Axle Plow Truck (1) \$266,000
- Tri-Axle Plow Truck (1) \$270,000
- Single Axle Plow Truck (1) \$240,900
- Rosco Sweeper \$85,000

Removed

- Attenuator Chassis \$170,000
- Pick-Up Truck \$55,000
- Brine Wedge Tanks \$51,100 – A line item transfer will be done in 2022.

MOTION: On motion by Rohrbeck, second by Brusveen, Budget No. 129 – Capital Outlay was approved as amended.

Total Amended County Appropriation: \$871,900

ADJOURNMENT

MOTION: On motion by Miller, second by Brusveen, the meeting was adjourned at 3:15 p.m.

Respectfully Submitted:



Denise Brusveen, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair

Shonna Neary
Joseph Ruf III

Susan M. Moll
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