



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES OCTOBER 8, 2020

MEMBERS PRESENT: Chairman Matthew L. Rohrbeck, Supervisors Christopher Polzer, JoAnn Wingers, James E. Foley, and Bob Koch

ALSO PRESENT: County Board Chair Vern E. Gove, Lois Schepp, Shonna Neary, Joseph Ruf III, and Jake Lenell (CLA)-virtual

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Foley, second by Polzer, the revised agenda was approved.

MINUTES

MOTION: On motion by Wingers, second by Polzer, the minutes of the September 10, 2020 Finance Committee meeting were approved.

VOUCHERS

MOTION: On motion by Foley, second by Polzer, monthly expenditures for September 4 through October 1, 2020 for the Treasurer's Office for a total of \$3,770.26 and the Accounting Department for a total of \$1,482.20 were approved.

Total Treasurer/Accounting: \$5,252.46

MOTION: On motion by Foley, second by Polzer, the monthly disbursement journal (all departments) from September 4 through October 1, 2020 was approved for a total of \$3,639,096.23.

MOTION: On motion by Wingers, second by Foley, County Board Payroll for September meetings paid in October was approved for a total of \$9,199.10.

2021 BUDGET

MOTION: On motion by Wingers, second by Foley, the Committee approved adding flatbeds & tool boxes (5) and skid loader & trailer (1) back into the budget. Approval not unanimous.

MOTION: On motion by Koch, second by Foley, the Committee approved increasing the PT Laborer - Drop Off Attendant position from \$11.00 to \$14.00/hour. Approval not unanimous.

The Chairman gave an overview of his office remodel and went over the layouts from the architect. Option B layout was chosen. The architect gave an estimate of \$7,250.

MOTION: On motion by Wingers, second by Polzer, the Committee approved adding \$10,000 to the 2021 budget for the Chairman's office remodel, including furniture. Approval not unanimous.

The final amount of General Fund Applied is \$919,580. The Mill Rate and Levy will stay the same.

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LINE ITEM TRANSFERS/CHANGE IN OUTLAY

No Line Item Transfers/Change in Outlay other than what was previously discussed.

REVIEW OF COUNTY FINANCES

Schepp gave an overview on County finances. Currently sales tax is up 6.5% from last year. Tax collections are also up a little from last year.

UPDATE ON COVID-19 RELATED COSTS & REVENUES

The County has submitted two claims to Routes to Recovery for reimbursement. The feds and state have excluded the election, but Routes to Recovery will cover the absentee ballots. All expenses must be paid by November 6 in order to be reimbursed.

2019 AUDIT PRESENTATION

Jake Lenell (CPA) of CliftonLarsonAllen (CLA) attended the meeting virtually to present the 2019 audit results to the Committee. The County received an unmodified or "clean" opinion. Lenell explained to the Committee that the County submitted its first Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for a third-party review. He feels the County will be successful in getting the award.

ADJOURNMENT

MOTION: On motion by Koch, second by Polzer, the meeting was adjourned at 10:00 a.m.

Next Meeting: November 4, 2020

Respectfully Submitted:



JoAnn Wingers, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
Internet