



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES OCTOBER 10, 2019

MEMBERS PRESENT: Chairman Dan F. Drew, Supervisors James E. Foley, Barry Pufahl, and JoAnn Wingers

EXCUSED ABSENCE: Matthew L. Rohrbeck

ALSO PRESENT: County Board Chair Vern E. Gove, Lois Schepp, Shonna Neary, Katie Day, Susan Lorenz, Joseph Ruf III, Becky Mulhern, Mark Zimmerman, and Cory Wiegel

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Wingers, second by Foley, the revised agenda was approved.

MINUTES

MOTION: On motion by Pufahl, second by Wingers, the minutes of the September 12, 2019 Finance Committee meeting were approved.

VOUCHERS

MOTION: On motion by Foley, second by Pufahl, monthly expenditures for the Treasurer's Office from September 6 through October 3, 2019 were approved for a total of \$2,452.70.

MOTION: On motion by Wingers, second by Foley, monthly expenditures for the Accounting Department from September 6 through October 3, 2019 were approved for a total of \$928.00.

Total Treasurer/Accounting: \$3,380.70

MOTION: On motion by Foley, second by Wingers, the monthly disbursement journal (all departments) for September 6 through October 3, 2019 was approved for a total of \$3,736,824.54.

MOTION: On motion by Wingers, second by Foley, County Board Payroll for September meetings paid in October was approved for a total of \$10,610.16.

HHS-APPROVAL TO SOLICIT DISCOUNTS FOR FOSTER PARENTS

Children & Families Division Administrator Katie Day explained that one of the foster parents offered to solicit discounts. Corporation Counsel wants this brought before the different committees so they are aware.

MOTION: On motion by Wingers, second by Foley, the Committee approved soliciting discounts for foster parents.

HHS-ORDINANCE: AMEND TITLE 9, CHAPTER 1-HHS FEE SCHEDULE

Accounting Supervisor/Project Manager Shonna Neary presented the Ordinance to amend the Title 9-1-9 Fee Schedule.

MOTION: On motion by Foley, second by Pufahl, the Committee approved the Ordinance to amend the Title 9-1-9 Fee Schedule.

HHS-NEW POSITION REQUEST: PART-TIME TRANSPORTATION CLERK

ADRC Director Becky Mulhern presented the request for a part-time Transportation Clerk for January 1, 2020. There will be an increase in 2020 allocation from the 85.21 County Elderly and Disabled Transportation Assistance Program, which will cover the new position cost of \$17,763.42. This money cannot be transferred to any other program.

MOTION: On motion by Pufahl, second by Wingers, the Committee approved the part-time Transportation Clerk with the position being paid for with State dollars.

HHS-REVISED POSITION REQUEST: REGISTERED DIETICIAN TECH

Public Health Division Administrator Susan Lorenz presented the request to increase hours from 1,761.75 to 1,957.50 hours per year for the Registered Dietician Tech position. The increased cost of \$5,424.32 will be covered by the Fit Families grant. The County can apply for this grant annually. Additional hours will sunset in the event the Fit Families grant is not awarded to Columbia County in future years.

MOTION: On motion by Pufahl, second by Wingers, the Committee approved the request to increase hours from 1,761.75 to 1,957.50 hours per year for the Registered Dietician Tech position. The position will sunset if there is no funding available.

HWY-LINE ITEM TRANSFER

Highway Accounting Supervisor Mark Zimmerman explained that the tailgate spreader broke and purchasing a used spreader would be cheaper than fixing the existing one.

MOTION: On motion by Foley, second by Wingers, the Committee approved the request to transfer \$1,750 from the Operating Expenses account to the Outlay-Machine & Equipment account to cover the cost of a used tailgate spreader.

FACILITIES MANAGEMENT-COMPENSATION ADJUSTMENT-CLERK TYPIST

Facilities Management Director Cory Wiegel presented the request to revise the part-time Clerk Typist position (Grade F) to part-time Administrative Assistant (Grade G) in 2019. A full-time position was discussed during the 2020 budget process, but was denied.

MOTION: On motion by Pufahl, second by Wingers, the Committee approved revising the part-time Clerk Typist position (Grade F) to part-time Administrative Assistant (Grade G).

RESOLUTION-2020 ACROSS THE BOARD (ATB) SALARY INCREASE FOR COUNTY EMPLOYEES

MOTION: On motion by Pufahl, second by Foley, the Resolution 2020 Across the Board (ATB) Salary Increase for County Employees Other than Sheriff's Sworn Union Staff was approved. Approval not unanimous.

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LINE ITEM TRANSFER/CHANGE IN OUTLAY

No Line Item Transfers/Change in Outlay other than what was previously discussed.


ADJOURNMENT

MOTION: On motion by Foley, second by Wingers, the meeting was adjourned at 8:25 a.m.

Next Meeting: November 7, 2019

Respectfully Submitted:


Matthew L. Rohrbeck, Finance Committee Secretary


Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
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