



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES OCTOBER 12, 2017

MEMBERS PRESENT: Chairman John H. Tramburg, Supervisors Mary Cupery, James E. Foley, and Dan Drew

ABSENT: Mike Weyh

ALSO PRESENT: County Board Chair Vern E. Gove, Lois Schepp, Shonna Neary, Chris Hardy, Becky Mulhern, John Hartman, Andy Ross, Dennis Richards, Joseph Ruf III, and Lyn Jerde (PDR)

The meeting was called to order at 9:00 a.m. and was properly noticed and published.

MOTION: On motion by Drew, second by Cupery, the agenda was approved.

MINUTES

No minutes to approve.

VOUCHERS

Shonna Neary joined the meeting to review expenditures for the month.

MOTION: On motion by Foley, second by Drew, monthly expenditures for the Accounting Department from September 12 through October 10, 2017 were approved for a total of \$5,525.20.

MOTION: On motion by Drew, second by Foley, monthly expenditures for the Treasurer's Office from September 12 through October 10, 2017 were approved for a total of \$3,993.42.

Total Accounting/Treasurer Expenditures: \$9,518.62

MOTION: On motion by Drew, second by Cupery, County Board Payroll for September meetings paid in October was approved for a total of \$9,989.30.

MOTION: On motion by Foley, second by Drew, the monthly disbursement journal (all departments) for September 12 through October 10, 2017 was approved for a total of \$4,669,716.02.

HIGHWAY-(4) QUAD AXLE TRUCKS – TRADE-IN

Highway Commissioner Chris Hardy presented the quote to acquire four new 2018 quad axle Freightliners and trade four 2016 Freightliner quad axles the County currently owns, for \$0 cost trade. The County should receive the new trucks early 2018.

MOTION: On motion by Drew, second by Foley, the Committee approved the \$0 cost trade in for four 2016 quad axle Freightliners, for four 2018 quad axle Freightliners.

RESOLUTION-SHERIFF MANAGEMENT SOFTWARE

Sheriff Dennis Richards joined the meeting to discuss the resolution to purchase the sheriff management software. \$120,220 of American Transmission Corporation (ATC) funds will be used for the down payment. The remaining balance of \$439,780 will be funded through a debt issuance in 2019, when Columbia County's existing debt is scheduled to be restructured. The total cost of the software is \$560,000. The resolution was approved by the Public Safety Committee prior to being presented to the Finance Committee.

MOTION: On motion by Drew, second by Cupery, the Committee approved the resolution to use \$120,220 from ATC funds to be used for the down payment of the sheriff management software. The remaining balance of \$439,780 will be funded through a debt issuance in 2019. Approval was not unanimous.

LIT-INVESTIGATOR EXPENSE

Sheriff Dennis Richards presented the line item transfer for expenses that were incurred due to a cold case investigation. The request is to transfer \$4,355 from the gas and oil account to the investigator expense account.

MOTION: On motion by Drew, second by Cupery, the request to transfer \$4,355 from the gas and oil account to the investigator expense account was approved.

HHS-INCREASE ADRC DRIVER'S WAGES

ADRC Director Becky Mulhern explained the request to increase the compensation for Driver's from \$9.00/hour to \$9.50/hour, effective immediately.

MOTION: On motion by Foley, second by Drew, the Committee approved the request to increase the ADRC Driver's wage from \$9.00/hour to \$9.50/hour, effective immediately.

MIS-LINE ITEM TRANSFER

MOTION: On motion by Foley, second by Drew, the Committee approved the line item transfer to transfer \$1,200 from the training/conventions account to the vehicle maintenance account to cover van repairs.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

No line item transfers/change in outlay other than the ones previously discussed.

FINALIZE THE DRAFT BUDGET/FINANCE GUIDE

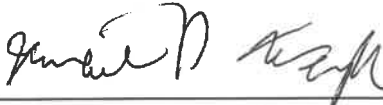
Schepp handed out the draft *Guide to County Budget/Finances*. She will be adding Health Insurance to the guide once the information has been received. The Committee asked her to attend all Committee meetings and review the guide prior to November's County Board.

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ADJOURNMENT

MOTION: On motion by Drew, second by Foley, the meeting was adjourned at 9:30 a.m.
Next Meeting: November 9, 2017

Respectfully Submitted:



Mike Weyh, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
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