



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES NOVEMBER 8, 2018

MEMBERS PRESENT: Chairman Dan F. Drew, Supervisors James E. Foley, Matthew L. Rohrbeck, Barry Pufahl, and JoAnn Wingers

ALSO PRESENT: County Board Chair Vern E. Gove, Supervisor Nancy Long, Lois Schepp, Shonna Neary, Joseph Ruf III, Dennis Richards, Max Jenatscheck, Cheryl Fahrner, Chris Hardy, Kristen Anderson, and Lyn Jerde (PDR)

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Wingers, second by Foley, the agenda was approved.

MINUTES

MOTION: On motion by Pufahl, second by Foley, the following Finance Committee meeting minutes were approved:

- September 14, 2018
- September 17, 2018
- September 18, 2018
- September 20, 2018
- September 26, 2018
- September 27, 2018
- October 11, 2018
- October 17, 2018

VOUCHERS

MOTION: On motion by Foley, second by Wingers, monthly expenditures for the Treasurer's Office from October 5 through November 2, 2018 were approved for a total of \$1,712.63.

MOTION: On motion by Wingers, second by Foley, monthly expenditures for the Accounting Department from October 5 through November 2, 2018 were approved for a total of \$11,495.62.

Total Treasurer/Accounting: \$13,208.25

MOTION: On motion by Foley, second by Wingers, the monthly disbursement journal (all departments) for October 5 through November 2, 2018 was approved for a total of \$3,897,965.38.

MOTION: On motion by Foley, second by Pufahl, County Board Payroll for October meetings paid in November was approved for a total of \$5,114.56.

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UPDATE ON CCEDC/FINANCIALS

Director Cheryl Fahrner gave a status report on the organization.

SICK TIME PAYOUT FOR COURT SERVICES 2 EMPLOYEES

Sheriff Dennis Richards explained the sick time payout for two (2) retired Court Services employees. This request has gone before all the required Committees and will go to Public Safety Committee on Monday, November 12, 2018.

MOTION: On motion by Foley, second by Wingers, the Committee approved the sick time payout request for the two (2) retired Court Services employees totaling \$1,047.76. There will be no further payouts in the future.

HIGHWAY-COUNTY AID AND BRIDGE AID RESOLUTIONS

Highway Commissioner Chris Hardy presented the department's requests.

MOTION: On motion by Foley, second by Wingers, the County Aid Construction and Maintenance during the Calendar Year 2019 Resolution was approved.

MOTION: On motion by Pufahl, second by Foley, the County Aid Bridge Construction under Section 82.08 of the Statutes County of Columbia Resolution was approved.

HIGHWAY-LIT AND CHANGE IN OUTLAY REQUESTS

LINE ITEM TRANSFER

MOTION: On motion by Wingers, second by Pufahl, the request to transfer \$3,400 from the CTH Road & Bridge-Operating Expense account to the CTH Road & Bridge-Training account for a Bridge Inspection Class for the Construction Manager was approved.

CHANGE IN OUTLAY

MOTION: On motion by Foley, second by Wingers, the outlay request to transfer \$6,100 from the Tri-Axle Plow Trucks (2) account to the Tailgate Cross Conveyor account to purchase a new tailgate cross conveyor was approved.

LAND INFORMATION AND COURT SECURITY OUTLAY REQUESTS/PANIC BUTTON PROGRAMMING

Buildings and Grounds Director Cory Wiegel discussed the following issues:

- Land Information is requesting lower walls for the front desks so they can see when customers come in. Total cost \$1,631.80
- Court Security is requesting three (3) stools for the jailers to sit on while inmates are in court. Total cost \$1,290.04
- Panic Buttons in the Courthouse need to be programmed. Total cost \$2,715.00

MOTION: On motion by Pufahl, second by Wingers, the Committee approved the Land Information, Court Security, and Panic Button Programming requests totaling \$5,636.84.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

BUILDINGS AND GROUNDS LINE ITEM TRANSFERS

MOTION: On motion by Foley, second by Wingers, the request to transfer \$2,000 from the Equipment Repair account to the Building Repair account to cover the account's overages was approved.

MOTION: On motion by Pufahl, second by Foley, the request to transfer \$2,480 from the Equipment Repair account to the Courthouse Outlay account to purchase a motorized flatbed cart was approved.

MOTION: On motion by Pufahl, second by Wingers, the request to transfer \$3,381 from the Operating Expense account to the Jail Maintenance Outlay account to replace the failed sally port camera at the Jail was approved.

MOTION: On motion by Foley, second by Pufahl, the request to transfer \$1,781 from the Equipment Repair account to the General account to cover the physicals and drug testing expenses of new hires was approved.

MOTION: On motion by Pufahl, second by Wingers, the request to transfer \$1,538 from the Equipment Repair account to the Jail Maintenance Outlay account to purchase two (2) battery operated Hoover vacuums was approved.

MOTION: On motion by Wingers, second by Pufahl, the request to transfer \$1,000 from the Equipment Repair account to the Jail Outlay account to purchase a floor scrubber was approved.

MOTION: On motion by Wingers, second by Pufahl, the request to transfer \$3,410 from the Equipment Repair account to the New H&HS Outlay account to purchase a tile scrubber was approved.

COLUMBIA HEALTH CARE CENTER LINE ITEM TRANSFER

MOTION: On motion by Foley, second by Pufahl, the request to transfer \$1,000 from the Medical Supplies account to the Medical Equipment Repairs account to repair an EZ stand was approved.

RESOLUTION-2019 ACROSS THE BOARD (ATB) SALARY INCREASE FOR COUNTY EMPLOYEES

MOTION: On motion by Pufahl, second by Foley, the Resolution 2019 Across the Board (ATB) Salary Increase for County Employees Other than Sheriff's Sworn Union Staff was approved.

RESOLUTION TO DISCONTINUE CCEDC/DISCUSSION ON TOURISM

Supervisor Nancy Long would like to see Tourism removed from CCEDC and be its own entity. After the budget is approved, they can look at allocating funds and present the Tourism plan at the December Finance Committee meeting. The Finance Committee would like to see structure/a plan before funding Tourism.

MOTION: On motion by Pufahl, second by Wingers, the Resolution to Discontinue County Funding of Columbia County Economic Development Corporation ("CCEDC") was approved.

ADOPT 2019 BUDGET RESOLUTION

MOTION: On motion by Foley, second by Rohrbeck, the Resolution to Adopt 2019 Budget and Levy Property Tax was approved.

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UPDATE ON HHS ACCOUNTING REMODEL

Comptroller Lois Schepp updated the Committee on the accepted bidders and the estimated cost of the Health and Human Services (HHS) Accounting remodel.

MOTION: On motion by Foley, second by Wingers, the Committee approved the estimated cost of \$84,575 for the remodel and furniture of the HHS Accounting Department.

CLOSED SESSION

MOTION: On motion by Foley, second by Rohrbeck, the committee went into closed session at 9:15 a.m. pursuant to Wisconsin State Statute Section 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Emergency Management Coordinator Wage Adjustment, Accounting Supervisor-Highway Wage Adjustment].

ROLL CALL VOTE: Ayes: 5, as follows: Drew, Foley, Rohrbeck, Pufahl, and Wingers
Noes: 0

OPEN SESSION

MOTION: On motion by Pufahl, second by Wingers, and unanimous committee approval, the meeting reconvened in open session at 9:35 a.m.

*EMERGENCY MANAGEMENT COORDINATOR WAGE ADJUSTMENT

MOTION: On motion by Foley, second by Wingers, the Committee approved increasing the Emergency Management Coordinator to Grade M, Step 3.

*ACCOUNTING SUPERVISOR-HIGHWAY WAGE ADJUSTMENT

MOTION: On motion by Wingers, second by Foley, the Committee approved setting the Highway Accounting Supervisor wage rate at Grade K, Step 10.

ADJOURNMENT

MOTION: On motion by Rohrbeck, second by Wingers, the meeting was adjourned at 9:37 a.m.

Next Meeting: December 13, 2018

Respectfully Submitted:



Matthew L. Rohrbeck, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
Internet