



COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, JANUARY 8, 2020

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Vice Chair Craig Robson. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Craig Robson; Tom Borgkvist; Bev Muhlenbeck; Nancy Long; Eric Shimpach; Keith Miller; Tom Drury.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susanna Bradley; Dr. Michael Walters.

HEALTH & HUMAN SERVICE STAFF PRESENT: Katie Day; Susan Lorenz; Becky Mulhern; Kate Young; Carol Sjoblom; Gretchen Halvorsen.

OTHERS: Tim Bruer, Bev Shook, Rich Novak, Judie Wiersma, Paul Schrieber, Energy Services; Susan Fisher, Corporation Counsel; Cathy Karls, Accounting.

PUBLIC INPUT

None

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JANUARY 8, 2020 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Eric Shimpach, second by Keith Miller. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE DECEMBER 11, 2019 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Eric Shimpach, second by Nancy Long. Motion carried.

PRESENTATION BY ECONOMIC SUPPORT: ENERGY ASSISTANCE

Energy Services staff and consumers: Bev Shook, Tim Bruer, Rich Novak, Judie Wiersma, and Paul Schrieber presented information about the Energy Assistance program in Columbia County.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
JANUARY 8, 2020 – PAGE 2**

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Compensatory Time Report and the Expense & Revenue report dated 11.30.2019 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

HHS Interim Director Katie Day presented one new 2019 contract, seventeen 2020 contracts, two 2020 MOUs, and one Business Associates agreement to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS, ADDENDA, MOUs, AND BUSINESS
ASSOCIATE AGREEMENT AND TO PLACE THEM AS ATTACHMENTS TO THE
MINUTES.**

Motion by Eric Shimpach, second by Keith Miller. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported that the ADRC continues to recruit for more drivers. Becky also reported that the ADRC was awarded the 5310 grant whose funding will be used for a new vehicle and they were also awarded the 85.21 grant from the State for the ADRC's transportation program. Becky reported that she is hoping to have the part-time transportation coordinator position filled soon. Becky provided a legislative update on federal and state proposed bills. Becky reminded the Board of upcoming events: Alzheimer's Advocacy Day is scheduled for February 11; Disability Advocacy Day is scheduled for March 24; and Aging Advocacy Day is scheduled for May 12. All 3 events will take place at the Capitol. The ADRC is still looking at moving the Pardeeville meal site. The ADRC has been busy packaging meals from donations received from the Food Drive for all HDM clients. Becky reported that due to the amount of donations made, all home delivered meals recipients will be able to receive 9-12 meals, which are used by consumers if HDM routes are canceled due to inclement weather. Becky reported new interns will be starting soon in the ADRC. Becky advised that there continue to be nutrition advisory board vacancies. She also advised the Board that a wait list has still not been initiated for HDMs. No classes are currently being offered at the ADRC due to winter weather. June 17 is Elder Abuse Awareness Day in Columbia County. Becky reported that the ADRC is working with DCF on the Relatives Raising Relatives program which should begin in February or March. Becky reported that the Dementia Care Specialist Grant was not awarded to Columbia County, so the position will not be filled in the ADRC. Becky reminded the Board that the AARP tax service will be provided this year, but only for Columbia County residents and the services will have an income restriction. Becky reported that the ADRC is working on end of year reports and the next ADRC Board meeting is scheduled for January 16, 2020.

ACTION ON INCREASED HOURS OF I&A WORKER

Becky presented a request to increase the hours for the part-time I&A worker position, from 50%

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
JANUARY 8, 2020 – PAGE 3**

to 75%, to be paid for from increased revenue generated from federal funding. Becky reported that the request has already been approved by the HR and Executive Committees.

MOTION: TO APPROVE THE INCREASED HOURS OF THE I&A WORKER AS PRESENTED.

Motion by Tom Borgkvist , second by Eric Shimpach. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported that there have been 459 hospitalizations for flu across the State which is 3 times as many as last year at this time. She reported that 3 Wisconsin residents have died due to the flu. Flu shots are still available through Public Health. In Columbia County, there have been 4 hospitalizations so far this season. Susan also reported on the change in funding from the State to local public health departments for tobacco intervention grants. Susan advised the Board that Ryan Sheehan, Coordinator of the Columbia/Dane Tobacco Free Coalition has notified her that he will be submitting an application for only Dane County this year in hopes of being awarded a \$125,000 grant. The State is instituting a competitive process for grants this year under two scenarios, one of which is for a prevention alliance application which must include members of groups from inequitable populations or services areas. Dane County will be applying for the prevention alliance grant. The second grant scenario will be funded by the State in the amount of \$50,000 for catalyst applications that focus on smaller population groups. Susan will be meeting on January 15 with PARCC to discuss what that group may want to focus on for the grant. Susan also reported that Ryan Sheehan has offered to assist Columbia County with writing our grant proposal. Applications are due February 28; notification will occur by April 6; and funding, if awarded, will begin July 1.

ACTION ON INCREASED HOURS OF BREASTFEEDING PEER COUNSELOR

Susan presented a request to increase hours for the WIC breastfeeding peer counselor, from 300 hours to 520 hours for the year, to be paid for from the 5-year State allocation funding.

MOTION: TO INCREASE THE HOURS OF THE BREASTFEEDING PEER COUNSELOR AS PRESENTED.

Motion by Nancy Long, second by Bev Muhlenbeck. Motion carried.

ACTION ON OUT OF STATE TRAVEL FOR WIC COORDINATOR

Susan presented a request for Ellen Ellingsworth, WIC Coordinator, to travel out of state to the National WIC Association Conference in Washington D.C. in March, to be paid for by the Wisconsin WIC Association. Ellen was selected to go by WWA and the trip will be fully funded by WWA. Ellen's time at the conference will be paid for from the WIC grant received by Columbia County. No county tax levy is involved with the request.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
JANUARY 8, 2020 – PAGE 4**

MOTION: TO APPROVE THE OUT OF STATE TRAVEL REQUEST FOR THE WIC COORDINATOR AS PRESENTED.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

TRAINING REQUESTS

None.

DISCUSSION ABOUT FEBRUARY BOARD MEETING

The Board members agreed that a February meeting was not necessary at this time.

CHAIRPERSON'S REPORT

Vice Chair Robson reported on the results of the investigation of the HHS Director.

DIRECTOR'S REPORT

HHS Interim Director Katie Day updated the Board on Department vacancies: DCF is recruiting for a SW vacancy and the new DCF supervisor position, interviews in BHLTS are still occurring for the BH Coordinator position, and the ADRC is in the process of interviewing for the part-time I&A position. Katie reported on new workers in DES - Nancy Taylor, BHLTS - Melissa Schneiter, and Accounting - Jordon Neller, who will be introduced at the Board's March meeting.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, March 11, 2020 at 1:00 p.m.

ADJOURNMENT

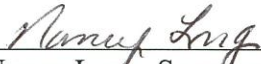
MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 2:34 P.M.

Motion by Keith Miller, second by Eric Shimpach. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, March 11, 2020 at 1:00 p.m. in Meeting Room #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
JANUARY 8, 2020 – PAGE 5**



Nancy Long, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove
County Board 1st Vice Chair Drew
County Board 2nd Vice Chair Foley