



COLUMBIA COUNTY

Health and Human Services
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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, JANUARY 9, 2019

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Susanna Bradley. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Susanna Bradley; Tom Borgkvist; Keith Miller; Tom Drury; Craig Robson; Kevin Kessler; Bev Muhlenbeck; Dr. Michael Walters; Nancy Long.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Becky Mulhern; Deidre Gavinski; Shari Genrich; Sarah Millard; Ashley Jahn; Michelle Anderson; Katie Day; Clint Starks; Gretchen Halvorsen.

OTHERS: Susan Fisher, Assist Corp Counsel; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JANUARY 9, 2019 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Bev Muhlenbeck. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE DECEMBER 12, 2018 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion Tom Drury, second by Bev Muhlenbeck. Motion carried.

PRESENTATION: ADRC SERVICES

ADRC staff Deidre Gavinski, Shari Genrick, Sarah Millard, Michelle Anderson and Ashley Jahn presented information on prevention services offered by the ADRC.

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 11.30.2018 were presented to the Board.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health and Human Services Director Dawn Woodard presented one new 2018 contract, seven new 2019 contracts, one 2018 business associate agreement, two MOUs, and eighteen 2019 business associate agreements to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, MOUs AND AGREEMENTS, AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Keith Miller, second by Dr. Walters. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported that the 85.21 grant application was approved by the State. The vehicle from the 5310 grant award from 2017 was finally delivered. Becky reported the Aging Advocacy Day is scheduled for May; the Alzheimer's Awareness Day is scheduled for February; the Aging Advocacy Day is scheduled for March. The ADRC is still looking for drivers and meal site managers. No wait list has been initiated yet for the Home Delivered Meals program. The RFP for the meal program is due by the end of the month. Blizzard meals were delivered this week to all HDM participants. Becky reported that GWAAR has approved the Aging Plan and budget. June 19, 2019 is set for the next Elder Abuse Awareness Day across the State. The Disability Benefit Specialist has been working on providing outreach for kids transitioning around the county. Per Becky, the federal government shutdown is not effecting programs currently.

ACTION ON ADRC BOARD MEMBER RECOMMENDATIONS

Becky requested approval of Darlene Anderson, Shelby Carter, Jolene Wheeler, and Marilyn Dekan being appointed to the ADRC Board.

MOTION: TO APPROVE THE ADRC BOARD MEMBER RECOMMENDATIONS AS PRESENTED.

Motion by Kevin Kessler, second by Nancy Long. Motion carried.

**ACTION ON REPLACEMENT REQUEST FOR INFORMATION AND ASSISTANCE
SPECIALIST**

Becky presented a replacement request for an Information & Assistance Specialist due to a resignation. The position is a part time position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST AS PRESENTED.

Motion by Kevin Kessler, second by Tom Borgkvist. Motion carried.

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HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on the flu numbers effecting Columbia County. Susan offered flu shots for anyone still not immunized. Susan shared a couple of reports from the State for the Board to review including the WI Suspected Opioid Overdose Report, and the WI WINS Compliance Report for Columbia County.

TRAINING REQUESTS

Director Woodard requested permission to attend two trainings offered by the Behavioral Health Training Partnership, Reflective Supervision training on April 23 in Green Bay at a cost of \$20 and the BHTP Administrator's Conference on Mary 29 in Stevens Point at a cost of \$35.

MOTION: TO APPROVE THE AFOREMENTIONED TRAINING REQUESTS AS PRESENTED.

Motion by Craig Robson, second by Keith Miller. Motion carried.

DIRECTOR'S REPORT

Health and Human Services Director Dawn Woodard reported on the federal government shutdown and its impact on HHS services. At this time, FoodShare and WIC benefits are guaranteed through February. Director Woodard reported on the State's plan to identify alternatives to Lincoln Hills and other such facilities for juveniles. A County committee has been established to discuss the issue as well. Counties interested in developing an application with alternative plans must apply to the State by March 1, 2019. All juveniles will be removed from the State institutions by January 31, 2021. Currently Columbia County has no youth in corrections. Director Woodard reported on the new Volunteer Policy manual and application being worked on by the HHS Policy Committee.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Craig Robson, second by Tom Borgkvist. Motion carried.

NEXT MEETING DATE

The HHS Board members agreed to not hold a meeting in February.

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, March 13, 2019 at 1:00 p.m.

ADJOURNMENT

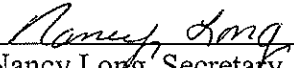
MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 2:30 P.M.

Motion by Craig Robson, second by Tom Drury. Motion carried.

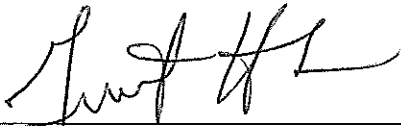
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The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, March 13, 2019 at 1:00 p.m. in Meeting Room #2 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Nancy Long, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove
County Board 1st Vice Chair Drew
County Board 2nd Vice Chair Foley