

COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, JANUARY 12, 2022

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Eric Shimpach. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Eric Shimpach; Keith Miller; Tom Borgkvist; Doug Richmond; Tom Drury; Barry Pufahl.

Daniel Gutmann, MD and Jessica Smith, RN, appeared by phone.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Denise Brusveen.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove; Sue Lynch; Ellen Ellingsworth; Gretchen Halvorsen.

OTHERS: Susan Fisher, Corporation Counsel; Cathy Karls, Accounting; Jim Foley, County Board 1st Vice Chair; Vern Gove, County Board Chair.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JANUARY 12, 2022 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE DECEMBER 8, 2021 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Barry Pufahl, second by Doug Richmond. Motion carried.

PUBLIC INPUT

None

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REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue Report, dated 11.30.2021, were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Heather Gove presented nine 2022 contracts, six 2022 BAAs, and a donation list to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, BAAs, AND DONATION LIST, AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.

Motion by Keith Miller, second by Barry Pufahl. Motion carried.

4th QUARTER ODOMETER READINGS

HHS Director Gove presented the 4th Quarter odometer readings on agency vehicles.

MOTION: TO APPROVE THE ODOMETER READING REPORT AS PRESENTED.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

AGING & DISABILITY RESOURCE CENTER REPORT

ADRC Director Sue Lynch reported that the ADRC continues recruitment for paid drivers and Home Delivered Meal (HDM) drivers. In 2021, the meal program provided almost 44,000 meals, compared to 26,800 in 2018. Director Lynch advised the Board that the newspaper is working on an article about the ADRC's meal program which should be published soon. Director Lynch reported that the ADRC provided 1,000 more rides in 2021 than the previous year. Medical appointment rides continue to be provided as single rides during the pandemic.

**POSITION REPLACEMENT REQUEST FOR ADRC DISABILITY BENEFIT
SPECIALIST**

HHS Director Heather Gove presented a position replacement request for the ADRC's Disability Benefit Specialist due to a termination.

MOTION: TO RECOMMEND APPROVAL OF THE POSITION REPLACEMENT REQUEST FOR AN ADRC DISABILITY BENEFIT SPECIALIST.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Ellen Ellingsworth reported that COVID-19 cases in Columbia County have increased by 932 since last week. The Division staff are assisting employers, in different settings, with implementing safety procedures within their facilities to try to reduce the spread.

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Public Health Officer Ellingsworth reported that long-term facilities and educational facilities continue to have a large number of cases. The Division of Health (DOH) held a vaccine clinic last week, at Health & Human Services, focusing on children and boosters for adults.

POSITION REPLACEMENT REQUEST FOR PUBLIC HEALTH RN

HHS Director Gove presented a replacement request for a Public Health RN due to a retirement. Laura Simonds, RN, will retire on February 4, after 36 years with Columbia County.

MOTION: TO RECOMMEND APPROVAL OF THE POSITION REPLACEMENT REQUEST FOR A PUBLIC HEALTH RN AS PRESENTED.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

TRAINING REQUESTS

None.

POSITION REPLACEMENT REQUESTS FOR DCF SOCIAL WORKERS (2)

Director Gove presented two replacement requests for the Division of Children and Families to replace two social workers, due to resignations.

MOTION: TO APPROVE THE TWO REPLACEMENT REQUESTS FOR DCF SOCIAL WORKERS AS PRESENTED.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

EQUITRUST LIFE INSURANCE COMPANY ANNUITY DONATION TO HHS

Health & Human Services Director Heather Gove reported that the Department was recently notified it will be the recipient of a former HHS client's life insurance annuity. The donation amount is \$5,350.75 and will be received once the estate has been settled.

CHAIRPERSON'S REPORT

No report.

DIRECTOR'S REPORT

Health & Human Services Director Heather Gove reported that she continues to work on building relationships with different partners in the community and increasing the dialogue between them and the Department. She reported that she recently had a successful meeting with the Sheriff. Director Gove shared a letter from the State complementing the DCF social workers on their client contact rating for 2021, which was the highest percentage in the State.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

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Motion by Barry Pufahl, second by Keith Miller. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, February 9, 2022 at 1:00 p.m.

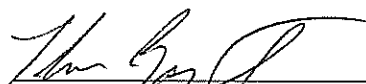
ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 1:28 P.M.

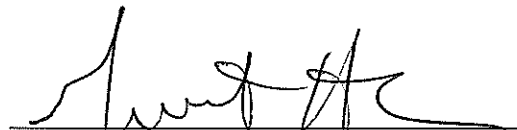
Motion by Keith Miller, second by Doug Richmond. Motion carried.

The Columbia County Health & Human Services Board will reconvene for their next regular meeting on Wednesday, February 9, 2022 at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Tom Bergkvist, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Vern Gove
County Board 1st Vice James Foley
County Board 2nd Vice Chris Polzer

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