



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Joint Human Resources and Health & Human Service Committee Minutes Wednesday, January 18, 2017

Health & Human Services (HHS) Committee Members Present:

Teresa Sumnicht, Kevin Kessler, Nancy Long, John Stevenson, Tom Drury, Cathy Brunt

Human Resources (HR) Committee Members Present:

Bruce Rashke, Adam Field, Barry Pufahl

Also in Attendance: Joseph Ruf, James Foley, Dawn Woodard

Call to Order

The Joint meeting was certified to be in compliance with the Wisconsin Open Meetings Law.

The HHS meeting was called to order by HHS Chair Teresa Sumnicht at 9:00 AM.

The HR meeting was called to order by HR Chair Bruce Rashke at 9:00 AM.

Approval of Agenda

HHS Committee

- Motion by Kessler to approve the agenda, second by Long. Motion carried.

HR Committee

- Motion by Pufahl to amend the agenda order placing the increase of ADRC staff hours last for the purpose of discussion, second by Field. Motion carried.

HHS Committee

- Motion by Kessler to adjust the order of the agenda to comply with the HR motion, second by Drury. Motion carried.

Replacement Request

Dawn Woodard, HHS Director, presented a replacement request for a Social Worker in the BHLTS Division due to a retirement.

HHS Committee

- Motion by Long to approve the replacement request, second by Kessler. Motion carried.

HR Committee

- Motion by Pufahl to approve the replacement request, second by Field. Motion carried.

Resolution

Director Woodard presented a resolution recognizing the service of Liesa Zastrow, who recently submitted her retirement notice after 31 years of employment with Columbia County. Motion by Kessler to approve the resolution as presented, second by Committee member Drury. Motion carried.

ADRC staff increase in hours

A request to increase the hours of 4 BHLTS staff from 37.5 to 40 hrs/wk - 1 Information and Assistance (I&A) Specialist and 3 Social Workers - was presented by Woodard. A part time position (18.75 hrs/wk) has been vacant since September 2016 and additional hours were approved through December 31, 2016. The request is for approval to have staff continue to work the additional hours until the position is filled or through June 30, 2017. Discussion on eliminating the part time position and increasing the ADRC staff from 37.5 to 40 hours. Woodard explained that scenario would only recognize half of the hours and the position is classified in a lower pay grade resulting in additional savings. Pufahl stated that other departments have been denied requests for additional hours and expressed concerns about justification. The alternative would result in compensatory time costing more in time off and wages. Woodard explained that the barrier in recruitment relates to qualifications set by the State and applicants have not met all the skill sets required. The funding for this position is not subsidized with County levy. Vice Chair Foley questioned if approval from the Executive and Finance Committees would be required.

HHS Committee

Motion by Kessler to approve the request for additional hours for 4 ADRC staff until a replacement is hired or through June 30, 2017, second by Long. Motion carried.

HR Committee

Motion by Pufahl to approve the request as stated in the HHS motion, second Field. Motion carried.

Motion by Drury to adjourn the HHS Committee meeting 9:18 AM, second by Kessler.

Motion by Rashke to adjourn the Human Resources meeting at 9:18 AM, second by Field.

Respectfully Submitted,

Teresa Sumnicht
HHS Committee Chair



Bruce Rashke
HR Committee Chair



Notice:

These "Draft" minutes have not been approved. They are the notes of the recorder and are subject to revisions or additions at a subsequent meeting of the Committee.