



COLUMBIA COUNTY

Health and Human Services
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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, MARCH 13, 2019

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Susanna Bradley. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Susanna Bradley; Tom Borgkvist; Keith Miller; Tom Drury; Craig Robson; Bev Muhlenbeck; Nancy Long.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Dr. Michael Walters.

HEALTH & HUMAN SERVICE STAFF PRESENT: Susan Lorenz; Becky Mulhern; Katie Day; Clint Starks; Gretchen Halvorsen.

OTHERS: Lyn Jerde, PDR; Susan Fisher, Assist Corp Counsel; Cathy Karls, Accounting.

PUBLIC INPUT

None

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MARCH 13, 2019 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Bev Muhlenbeck. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JANUARY 9, 2019 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion Bev Muhlenbeck, second by Nancy Long. Motion carried.

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 1.31.2019 were presented to the Board.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Public Health Officer Susan Lorenz presented one new 2018 contract, forty-eight 2018 addendums, seven new 2019 contracts, ten 2019 addendums, one 2019 MOU, and seven business associate agreements to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, ADDENDUMS, MOU AND BUSINESS ASSOCIATE AGREEMENTS, AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Keith Miller, second by Tom Drury. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported that the ADRC continues to look for more drivers and meal site managers. Becky reported that the ADRC is going to be adding 2 new rear-loading bariatric vans to its fleet. Becky advised the Board that ADRC staff attended the Alzheimer's Advocacy Day at the capitol in February and met with legislators. In Columbia County 1,195 people currently have a diagnosis of Alzheimer's or dementia. The Aging Advocacy Day is scheduled for May at the capitol. Board members interested in attending should notify Becky. Disability Advocacy Day is next week and will offer another opportunity to meet with state legislators. Becky reported Governor Evers is creating a task force to represent all caregivers and is proposing a tax credit for caregivers as well. Becky advised that the ADRC continues to receive a lot of calls regarding scams against the elderly. When the ADRC receives these calls, they report them to the Office of Inspector General. Becky reported the ADRC is still in the process of a RFP for the meal program. The new contract will be awarded for the period of July 2019 through 2021. The program also just received a large donation from the women's One Heart seminar which was provided by participants that attended that event. Currently, the wait list has not been initiated for the meal program. Becky reported that prevention classes will start up again soon: April 11 Columbus Caregivers Retreat at Kestral Ridge Golf Course, April 23 Falls Prevention, April 24 Smart Drivers. The Elder Benefit Specialist enrolled 253 Medicare consumers this past fall, and the Disability Benefit Specialist has been busy attending resource fairs and school events for youth transitioning. Becky also reported that June 19 is Elder Awareness Day, tax appointments are all booked for this year, and she also reported on staff vacancies due to a resignation and additional staff on leave.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz invited Board members to attend the Friday, April 12 Health Department's Chapter 140 review and audit which is conducted to insure that Health Departments follow State Statutes. Governing Chapters and Administrative Rules will all be included in the review. Susan reported that she has already submitted 68 documents to the State in preparation of the review. Board members interested in attending should notify Susan by March 29. Susan reported on planning of a full scale public health exercise along with Sauk, Juneau, and Adams

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Counties which will occur in September 2020. The exercise will focus on the principles of mutual aid. Susan reviewed the 2019 Wisconsin County Cancer Profiles report which provides statistics regarding diagnosed cancer cases in Columbia County compared to the State totals.

TRAINING REQUESTS

None

REAPPOINTMENT OF TOM DRURY TO THE HHS BOARD

MOTION: TO RECOMMEND TOM DRURY BE REAPPOINTED TO THE HEALTH & HUMAN SERVICES BOARD FOR A NEW TERM.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

RETIREMENT RESOLUTION: SANDY VAN DEMARK

Susan Lorenz presented a resolution to the Board recognizing the retirement of Division of Economic Support Aide Sandy Van Demark on January 11.

MOTION: TO APPROVE THE RETIREMENT RESOLUTION AS PRESENTED.

Motion by Nancy Long, second by Tom Borgkvist. Motion carried.

STRATEGIC PLAN SURVEY RESULTS

Susan reported on the Department's 5-Year strategic plan review. She shared the results from the staff survey and reported on the next steps of the process which will help the Department identify new goals for 2019.

ACTION ON 2019 POP FUND USAGE

Susan presented the proposal for the usage of 2019 pop funds which include expenses for staff trainings and Spirit Committee activities.

MOTION: TO APPROVE THE 2019 POP FUND PROPOSAL AS PRESENTED.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

HHS ANNUAL REPORT

Susan presented the 2018 HHS Annual Report to the Board.

MOTION: TO APPROVE THE 2018 HHS ANNUAL REPORT AS PRESENTED.

Motion by Craig Robson, second by Bev Muhlenbeck. Motion carried.

CHAIRPERSON'S REPORT

Chair Susanna Bradley reported on the developments of the ongoing investigation of the HHS Department and former HHS Board Vice Chair Kevin Kessler.

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DIRECTOR'S REPORT

Public Health Officer Susan Lorenz reported that Health & Human Services Day at the Capitol will be held on Tuesday, April 2 at the Best Western Premier Park and the State Capitol. If HHS Board members want to attend, they should notify HHS Director Dawn Woodard for reservations and they should also get approval for a travel per diem from County Board Chair Vern Gove.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, April 10, 2019 at 1:00 p.m.

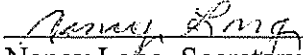
ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 1:52 P.M.

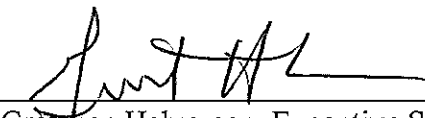
Motion by Keith Miller, second by Tom Drury. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, April 10, 2019 at 1:00 p.m. in Meeting Room #2 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Nancy Long, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove
County Board 1st Vice Chair Drew
County Board 2nd Vice Chair Foley