

COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, MARCH 14, 2018

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Teresa Sumnicht. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sumnicht; Nancy Long; Kevin Kessler; John Stevenson; Susanna Bradley; Bev Muhlenbeck; Tom Drury; Matt Rohrbeck.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Dr. Walters.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: James Brooks.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Katie Day; Susan Lorenz; Clint Starks; Ellen Ellingsworth; Carol Bride; Jenni Kuera; Donna Wedekind; Jenny Johnson; Becky Mulhern, Gretchen Halvorsen.

OTHERS: Mary Cupery, Columbia County 1st Vice Chair; Jonathan Stefonek, PDR; Cathy Karls, Accounting; Stephanie, Public Health Nurse.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MARCH 14, 2018 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Drury, second by Susanne Bradley. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JANUARY 10, 2018 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Nancy Long, second by Bev Muhlenbeck. Motion carried.

INTRODUCTION OF NEW STAFF: ELLEN ELLINGSWORTH, JENNI KUCERA
Ellen Ellingsworth is the new WIC Director and Jenni Kucera is a new Economic Support Specialist. They provided their background information to the Board.

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PRESENTATION BY DES: BADGERCARE, FOODSHARE, AND CHILD CARE

Division of Economic Support Specialists Jenny Johnson, Carol Bride, and Donna Wedekind presented information about FoodShare, BadgerCare and the Child Subsidy programs.

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 1/31/2018 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health and Human Services Director Dawn Woodard presented one 2017 contract, nine 2018 contracts, eight 2018 addenda, and fifty-three 2017 addenda to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AND TO PLACE THEM AS
ATTACHMENTS TO THE MINUTES.**

Motion by Susanna Bradley, second by Tom Drury. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported that the ADRC was able to purchase one new vehicle from the 5310 grant funding. She also reported the 85.21 grant for transportation funding was received. An AARP smart driver class is scheduled for May 17. The Aging Advocacy Day at the capitol is scheduled for May 16. In legislation, Becky reported the Silver Alert bill passed and the Uniform Adult Guardianship bill passed. The legislature also provided a Caregiver tax credit to help caregivers in the home. Becky reported that the Nutrition Advisory Council continues to have vacancies. Becky advised the Board that the 2016-2018 ADRC Assessment was submitted to GWAAR and as a result the ADRC will be correcting some written policies. Becky reported that the Wait List for Home Delivered Meals may need to be implemented soon. May 1-June 5 is the next Healthy Living with Diabetes class, and a falls prevention class in Poynette will be scheduled soon. Former Governor Schreiber was the guest speaker at today's Dementia presentation at MATC. Becky reported the turnout was larger than expected. June 20 is the APS' Elder Awareness Day which will include presentations about scams and fraud. The 10 year anniversary of the ADRC was celebrated with an open house in January. AARP tax prep services are currently underway at the ADRC. So far there have been 338 appointments scheduled. Becky reported that a Request For Proposal is being sought for the nutrition program for next year. The ADRC received a Hunger Disparity grant for the home delivered meals program and the money is to be used to offset meal expenses for folks who cannot afford to contribute for their meals.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reminded the Board of their 2016 resolution requesting additional funding to local agencies for communicable disease control and prevention. Susan reported that Columbia County received notice that the DOH will be getting \$5,000 additionally to help with disease control and prevention. Susan reported that the DOH applied for and received additional immunization funding for increasing adult immunization rates in the County.

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Susan advised the Board that the Division now has a car seat technician on staff. Brittany Raymond, RN, has been trained by Safe Kids WI and will be providing education to parents about installing car seats. Brittany will start by offering services to current Public Health clients and then is hoping to expand the program to other consumers served by the agency.

TRAINING REQUESTS

None.

ACTION ON REPLACEMENT REQUEST FOR DCF SOCIAL WORKER

HHS Director Dawn Woodard presented a request to replace a social worker due to a resignation in June. There is money available in budget for this position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST AS PRESENTED.

Motion by Bev Muhlenbeck, second by John Stevenson. Motion carried.

ACTION ON REPLACEMENT REQUEST FOR BHLTS OWI COURT COORDINATOR

Director Woodard presented a replacement request for the OWI Court Coordinator due to a resignation. There is money available in the budget for this position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST AS PRESENTED.

Motion by Nancy Long, second by Tom Drury. Motion carried.

ACTION ON ADRC GRANT APPLICATION FOR DEMENTIA CARE SPECIALIST

ADRC Director Becky Mulhern presented a grant application request to fully fund a permanent Dementia Care Specialist for the ADRC staff.

MOTION: TO APPROVE THE SUBMITTAL OF THE GRANT APPLICATION BY THE ADRC FOR A DEMENTIA CARE SPECIALIST AS PRESENTED.

Motion by Kevin Kessler, second by Bev Muhlenbeck. Motion arrived.

ACTION ON BHLTS GRANT APPLICATION FOR IMPLEMENTATION & EXPANSION OF OPIOID TREATMENT

HHS Director Dawn Woodard presented a grant application request for the BHLTS Division's implementation & expansion of opioid treatment. The deadline to apply was at the end of February therefore Director Woodard received verbal approval from County Board Chair Gove to proceed with submitting the grant application with directions to go back through the committee process for approval. The grant, if received, would begin 5.1.2018 and extend funding for the MATRS program.

MOTION: TO APPROVE THE SUBMITTAL OF THE GRANT APPLICATION FOR IMPLEMENTATION & EXPANSION OF OPIOID TREATMENT AS PRESENTED.

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Motion by Tom Drury, second by Susanna Bradley. Motion carried.

**ACTION ON OUT OF STATE TRAVEL FOR BHLTS WORKERS TO ATTEND
YOUTH MENTAL HEALTH FIRST AID TRAIN THE TRAINER CONFERENCE IN
SEATTLE, WA**

Director Woodard presented an out of state travel request for two BHLTS workers to attend the Youth Mental Health Summit in June in Seattle, WA to be paid for by the Youth Crisis Grant. No county money will be expended other than possible comp time being incurred.

MOTION: TO APPROVE THE OUT OF STATE TRAVEL REQUEST FOR TWO STAFF TO
ATTEND THE YOUTH MENTAL HEALTH SUMMIT AS PRESENTED.

Motion by Nancy Long, second by John Stevenson. Motion carried.

ACTION ON USAGE OF POP FUND

Director Woodard presented a request to use Pop Funds for upcoming all staff training events.

MOTION: TO APPROVE THE USE OF POP FUNDS FOR TRAINING AS REQUESTED.

Motion by Kevin Kessler, second by Bev Muhlenbeck. Motion carried.

REVIEW OF SATISFACTION SURVEY RESULTS

Director Woodard reviewed results with the Board of the 2017 surveys administered by the agency. Discussion followed. Director Woodard recommended discontinuing surveys as the agency has other means for obtaining the feedback from State mandated programs. Director Woodard reminded the Board that the agency receives over 10,000 visitors a year, but only received a handful of responses each time the survey was administered. The Board agreed to discontinue the consumer surveys in the waiting room.

ACTION ON HHS DEPARTMENT'S ANNUAL REPORT

Director Woodard presented the 2017 annual report to the Board. Discussion followed.

MOTION: TO APPROVE THE 2017 ANNUAL REPORT AS PRESENTED.

Motion by Kevin Kessler, second by John Stevenson. Motion carried.

DIRECTOR'S REPORT

HHS Director Dawn Woodard discussed the Lincoln Hills proposed bill in the legislature, AB953; which the Governor is encouraging the Senate to address. In the proposed bill, all youth will have to be removed from Lincoln Hills and Copper Lake Schools by January 1, 2021.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Susanna Bradley, second by Kevin Kessler. Motion carried.

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NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, April 11, 2018 at 1:00 p.m.

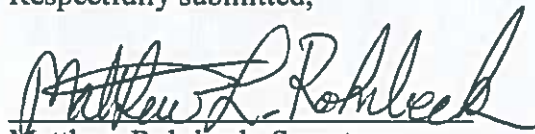
ADJOURNMENT

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
3:08 P.M.**

Motion by Kevin Kessler, second by Tom Drury. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, April 11, 2018, at 1:00 p.m. in the Packer's Conference Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Matthew Rohrbeck, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove;
County Board 1st Vice Chair Cupery;
County Board 2nd Vice Chair Foley

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