



COLUMBIA COUNTY

Health and Human Services
111 E. Mullett Street

608-742-9227
FAX: 608-742-9700

E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, APRIL 13, 2022

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Eric Shimpach. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Eric Shimpach; Keith Miller; Tom Borgkvist; Doug Richmond; Tom Drury; Barry Pufahl; Denise Brusveen.

Jessica Smith, RN, appeared by phone.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Daniel Gutmann, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove; Ellen Ellingsworth; Gretchen Halvorsen.

OTHERS: Susan Fisher, Assistant Corporation Counsel; Jesica Walter, Shonna Neary, Cathy Karls, Accounting; Jim Foley, County Board 1st Vice Chair.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE APRIL 13, 2022 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE MARCH 9, 2022 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

PUBLIC INPUT

None

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
APRIL 13, 2022 – PAGE 2**

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report, dated 4.1.2022, was presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Heather Gove presented four new contracts, three 2022 addenda, seventy seven 2021 close out addenda, BAAs, and a donation list to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, ADDENDA, BAAs, AND DONATION LIST,
AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.

Motion by Doug Richmond, second by Tom Drury. Motion carried.

1st QUARTER ODOMETER READINGS

HHS Director Gove presented the 1st quarter odometer readings for 2022.

MOTION: TO APPROVE THE ODOMETER REPORT AS PRESENTED.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

2021 FINANCIAL REVIEW

Shonna Neary, Accounting, presented the HHS Department's 2021 Year End Financial Report to the Board. Discussion followed.

AGING & DISABILITY RESOURCE CENTER REPORT

HHS Director Heather Gove presented the ADRC Director's report and advised the Board that ADRC Director Sue Lynch, and Brianne Williams, Assistance Director, were in DeForest for the day at a Congregate Nutrition Program meeting reviewing a restaurant style model of the program. HHS Director Gove reported that April is Volunteer Recognition month and that the ADRC has approximately 40 consistent volunteers that the agency uses to support a variety of ADRC services. Director Gove reported that the Dementia Care Specialist position and the Elder Benefit Specialist position vacancies have been filled, and with the move of the p/t Transportation Clerk to the f/t Transportation Clerk position, there is only once vacancy left to fill in the ADRC. Director Gove advised the Board that the ADRC has taken possession of the 2 Ford Escapes purchased with COVID funding, and the ADRC is working on quotes for 2 new additional vans.

POSITION REPLACEMENT REQUEST FOR ADRC TRANSPORTATION COORD.

HHS Director Heather Gove presented a position replacement request for the ADRC's F/T Transportation Coordinator due to a transfer.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE TRANSPORTATION
CLERK AS PRESENTED.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
APRIL 13, 2022 – PAGE 3**

Motion by Barry Pufahl, second by Tom Drury. Motion carried.

HEALTH OFFICER’S REPORT

Public Health Officer Ellen Ellingsworth reported that the Division of Health continues to receive COVID cases even though the number of cases is significantly reduced. The Division is contracting with one Contact Tracer for these cases. Ellen reported that the Thursday Immunization Clinics continue to be busy with people requesting COVID booster shots. Ellen shared a plaque that the Division received from the Governor during his Thank You Tour across Wisconsin acknowledging the hard work performed by the medical field personnel during the COVID pandemic. Ellen reminded the Board of the Community Health Assessment Stakeholder meeting, scheduled for Friday, April 22, during which the results from the health surveys will be shared with the public. Ellen reported that the Division continues to work on initiating new health programs for the community as the pandemic winds down.

TRAINING REQUESTS

None.

POSITION REPLACEMENT REQUESTS FOR DCF SOCIAL WORKER

Director Gove presented a replacement request for a Division of Children and Families Social Worker due to a termination.

MOTION: TO RECOMMEND APPROVAL OF THE REPLACEMENT REQUEST FOR A DCF SOCIAL WORKER AS PRESENTED.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

NARCAN NASAL SPRAY POLICY

Director Gove presented a request for approval of a Narcan Nasal Spray policy which would allow the Public Health staff to be trained in the appropriate application and administration of Narcan for individuals who overdose on opioids/opiates. The program is being offered and funded by the State to reduce and prevent overdose deaths. The policies and procedures incorporate the opportunity for individuals in the community to participate in the program by becoming trained in the application and administration of Narcan as a bystander, and their efforts being recognized as a lifesaving intervention. Public Health Officer Ellen Ellingsworth explained that the program allows for Narcan Nasal Spray kits to be housed in the same emergency display station as emergency defibrillators.

MOTION: TO APPROVE THE NARCAN NASAL SPRAY POLICIES AS PRESENTED.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
APRIL 13, 2022 – PAGE 4**

CHAIRPERSON'S REPORT

Chair Shimpach thanked the Board members for their service, and recognized Tom Borgkvist and Barry Pufahl who will not be returning to the County Board of Supervisors for the new term.

DIRECTOR'S REPORT

Health & Human Services Director Heather Gove thanked the Board members for their support over the course of the last year and a half. Director Gove reported that a minivan has been purchased for the agency and is already in use. Director Gove shared information about placement costs and how they can effect the DCF budget. She also informed the Board about the large increase in demand of the MAT and NNAI programs, especially with the jail population. Director Gove reported on a grant recently awarded to the BHLTS Division which will pay room and board for individuals on Medical Assistance (MA) who chose to seek AODA treatment. Currently, MA only pays for treatment costs, not room and board.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

Motion by Barry Pufahl, second by Doug Richmond. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board will be determined at the County Board of Supervisors' Reorganization meeting scheduled for April 19, 2022.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 1:55 P.M.

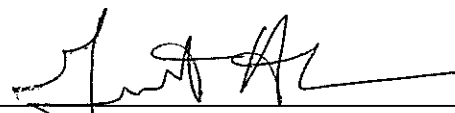
Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

The Columbia County Health & Human Services Board will reconvene for their next regular meeting in May, date yet to be determined, in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Tom Borgkvist, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Vern Gove
County Board 1st Vice James Foley
County Board 2nd Vice Chris Polzer