



COLUMBIA COUNTY

Health and Human Services
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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING THURSDAY, MAY 8, 2017

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 4:15 p. m., by Chair Teresa Sumnicht. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sumnicht; Nancy Long; Kevin Kessler; Tom Drury; Matt Rohrbeck.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Dr. Kenneth Oh; John Stevenson.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: James Brooks; Bev Muhlenbeck.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Katie Day; Heather Stenberg; Alison Hensel; Becky Mulhern; Gretchen Halvorsen.

OTHERS: Mary Cupery County, Board 1st Vice Chair; Joe Ruf, Corp Counsel; Cathy Karls, Accounting; PNCC Family.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MAY 8, 2017 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Kevin Kessler, second by Nancy Long. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE APRIL 6, 2017 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Nancy Long, seconded by Matt Rohrbeck. Motion carried.

PRESENTATION BY DIVISION OF HEALTH: PRENATAL CARE COORDINATION

Public Health Nurses Heather Stenberg and Ali Hensel presented information on the Prenatal Care Coordination (PNCC) program along with a family who has received the services.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
MAY 8, 2017 – PAGE 2**

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 3/31/2017 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented three new contracts and six addenda to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Tom Drury, second by Nancy Long. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported on her intent to apply again for the 5310 grant this year, as well as the 85.21 grant. Care Giver Respite funding is still available this year. The ADRC is still recruiting for Meal Site Managers. Becky reported that the yoga grant was received, but has not yet been implemented. June 14 is the date for the 2017 Elder Abuse Awareness Event which will be held in front of court house again this year. Becky shared the new Grapevine, now printed in color. The newsletter is printed for free and handled by a new company that arranges for all of the advertising. The Alzheimer's walk is scheduled for September 10. Becky reported that the long vacated part time I&A position has finally been filled and the new worker is slated to start on Wednesday.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz distributed the 2017 County Health Rankings for Wisconsin and reviewed the report with the Board. The rankings are posted on the Department's website, and a Community Health Assessment and Forum will be held on October 12 at Divine Savior Hospital to share the rankings and hold a discussion with the public in regard to the report.

OUT OF STATE TRAVEL FOR NURSE FAMILY PARTNERSHIP

HHS Director Woodard presented a request for Division of Health staff to attend a series of Nurse Family Partnership trainings in Denver, Colorado. The training will be held in 3 sessions, the first session scheduled for June 12-16 and to be attended by public health nurses Heather Stenberg and Alison Hensel. The second training session is for Public Health Officer Susan Lorenz to attend on June 20 & 21, and then the final session will be held October 3-5 and will be attended by Heather Stenberg, RN, which is a continuation of the first training session. Director Woodard presented a spreadsheet identifying the grant funding that will pay for the trainings. The full cost of the training will be paid for from grant dollars, however there may be incidental comp time earned during the trips.

MOTION: TO APPROVE THE OUT OF STATE TRAVEL REQUEST FOR DOH STAFF TO ATTEND NURSE FAMILY PARTNERSHIP TRAINING IN COLORADO AS PRESENTED.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
MAY 8, 2017 – PAGE 3**

Motion by Kevin Kessler, second by Tom Drury. Motion carried.

AMEND TITLE 9, CHAPTER 1 FEE SCHEDULE

Director Woodard presented proposed fee increases for DOH flu vaccine and TB skin tests.

MOTION: TO APPROVE THE PROPOSED FEE INCREASES FOR DOH SERVICES AS PRESENTED.

Motion by Kevin Kessler, second by Tom Drury. Motion carried.

TRAINING REQUESTS

None.

ACTION ON SOCIAL WORKER REPLACEMENT REQUEST-DIVISION OF CHILDREN & FAMILIES

Director Woodard presented a request for replacement of DCF Social Worker Casey Homan who has resigned. Social Worker Homan's letter was circulated

MOTION: TO APPROVE THE DCF SOCIAL WORKER REPLACEMENT REQUEST AS PRESENTED.

Motion by Nancy Long, second by Matt Rohrbeck. Motion carried.

ACTION ON WISE PROGRAM

Director Woodard presented a request to make Columbia County a project site for WISE participants, a program for people over 55 years old who want to reenter the workforce and are learning new skills. The participants' wages are paid through the program.

MOTION: TO APPROVE THE REQUEST FOR COLUMBIA COUNTY TO BECOME A WISE PROGRAM SITE AS PRESENTED.

Motion by Nancy Long, second by Tom Drury. Motion carried.

PROGRAM PLANNING GUIDE

Chair Sumnicht shared the intent of the program planning guide process for Department Heads and she discussed the value of incorporating the Department's Strategic Plan in the process. Chair Sumnicht reported that she has not received any additional input from Board members and asked for additional comment during the meeting. The members discussed how to use the program planning form, whether to use it as a communication tool, a planning tool or an evaluation tool. The Board also discussed the option of reviewing the strategic plan on a frequent basis. Corp Counsel provided background information about the history of the planning guide. The HHS Board members decided to table the discussion.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
MAY 8, 2017 – PAGE 4**

DIRECTOR'S REPORT

Health & Human Services Director Dawn Woodard provided a hiring update. The two BHLTS Social Work positions have been filled; in the ADRC the part time I&A position has been filled. The BHLTS Division Administrator position still remains vacant as does the Crisis Coordinator position. Director Woodard updated the Board on the all staff training day that was canceled due to the trainer being unable to attend at the last minute. Director Woodard reported that she attended the WCHSA Conference last week and shared information from some of the sessions. The State Medicaid Director talked about possible changes to the program on the horizon including block grant or per capita funding measures for Medicaid. A representative from the National Association of Counties spoke about topics at the national level. At the State level, a proposed bill is being introduced about changes to Chapter 980 involving sexual offenders releases. The bill proposes that counties are to be made responsible for identifying options for supervision of the community placements for these individuals.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Nancy Long, second by Tom Drury. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Thursday, June 1, 2017 at 4:15 p.m.

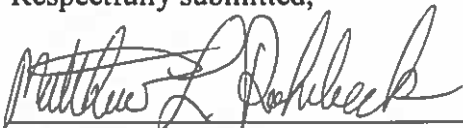
ADJOURNMENT

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
6:17 p.m.**

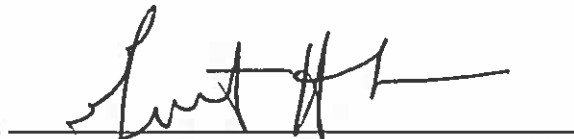
Motion by Matt Rohrbeck, second by Tom Drury. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Thursday, June 1, 2017, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Matthew Rohrbeck, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove;
County Board 1st Vice Chair Cuperly;
County Board 2nd Vice Chair Foley