



COLUMBIA COUNTY

608-742-9227
FAX: 608-742-9700
TDD: 608-742-9229
E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Health and Human Services
2652 Murphy Rd

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, MAY 9, 2018

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Susanna Bradley. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Susanna Bradley; Nancy Long; Kevin Kessler; Tom Borgkvist; Keith Miller; Bev Muhlenbeck; Tom Drury; Craig Robson; Dr. Michael Walters.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Katie Day; Susan Lorenz; Ali Hensel; Heather Stenberg; Stacy Davenport; Gretchen Halvorsen.

OTHERS: Susan Fisher, Corp Counsel; 2 NFP families.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MAY 9, 2018 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Kevin Kessler, second by Bev Muhlenbeck. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE APRIL 14 AND APRIL 17, 2018 MINUTES OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Bev Muhlenbeck, second by Tom Drury. Motion carried.

DIVISION OF HEALTH PRESENTATION: NURSE FAMILY PARTNERSHIP

Ali Hensel, RN and Heather Stenberg, RN from Division of Health and two families participating in the Nurse Family Partnership program presented information to the Board. Heather reviewed program eligibility, benefits of the program and nationwide statistics about the success of the program over the last 30 years. Heather also distributed a NFP brochure.

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 3/31/2018 were presented to the Board.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health and Human Services Director Dawn Woodard presented three addenda to the Board for approval.

**MOTION: TO APPROVE THE ADDENDA AND TO PLACE THEM AS ATTACHMENTS
TO THE MINUTES.**

Motion by Kevin Kessler, second by Craig Robson. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

HHS Director Dawn Woodard reminded the group about Elder Abuse Day, scheduled for June 20 at 9:00 a.m., in the parking lot of the new HHS building. The event will include a speaker to present information on fraud and scams. The next ADRC Board meeting is scheduled for next Thursday, May 17.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz presented the UW Health Population Health Institute County Health Rankings regarding the current health of Wisconsin and more specifically the Columbia County population. Data from the report was reviewed and discussed.

TRAINING REQUESTS

None.

ACTION ON REPLACEMENT REQUEST FOR ECONOMIC SUPPORT SPECIALIST

HHS Director Dawn Woodard presented a replacement request for an Economic Support Specialist position recently vacated. There is money available in the budget for this position.

**MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR AN ECONOMIC
SUPPORT SPECIALIST AS PRESENTED.**

Motion by Kevin Kessler, second by Tom Borgkvist. Motion carried.

ACTION ON REPLACEMENT REQUEST FOR A DCF SOCIAL WORKER

Director Woodard presented a replacement request for a Division of Children & Families Social Worker due to a resignation. There is money available in the budget for this position.

**MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE DCF SOCIAL
WORKER AS PRESENTED.**

Motion by Bev Muhlenbeck, second by Kevin Kessler. Motion carried.

**ACTION ON SET UP OF FORENSIC ROOM & SUPERVISED VISITS ROOM IN NEW
HHS BUILDING**

HHS Director Woodard presented a request to receive approval to hang tools and equipment on

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the walls of the forensic interview and observation rooms in the new HHS building.

MOTION: TO APPROVE THE REQUEST AS PRESENTED.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

DIRECTOR'S REPORT

Health and Human Services Director Dawn Woodard announced that the Division of Health was recently awarded opioid prevention grant monies which will be used to pay for billboard prevention ads and an ad at the Portage Movie Theatre which will run prior to all movies being shown. Director Woodard also announced that the Division of Behavioral Health and Long Term Support recently received a grant for \$350,000 which was awarded to continue the MATERS program through July 2019. Director Woodard reported that the Department was featured by the Fostering Futures program and First Lady Walker this week for the work being done in Trauma Informed Care. Director Woodard advised that, in June, all staff will be participating in Compassionate Communication Training which is a Trauma Informed Care process. Director Woodard reported that the StrengthsFinder All Staff Training was held on May 4. The previous HHS Board asked for input from staff on budget, so beginning with drop in sessions in May, staff will be learning more about the budget and budget process so they can provide informed input. Director Woodard announced that Clint Starks, Jessica Gilbert, and Melissa Simonson recently attended Critical Incident Stress Management training to become facilitators for the Department to support staff after critical events and provide debriefing. Director Woodard notified the Board about Act 184 passed recently regarding supervised release of sexual offenders (Chapter 980). Legislation changes include county responsibility now to locate housing for released individuals to their home counties.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Bev Muhlenbeck, second by Keith Miller. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, June 13, 2018 at 1:00 p.m.

ADJOURNMENT

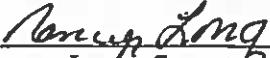
MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 2:30 P.M.

Motion by Bev Muhlenbeck, second by Tom Borgkvist. Motion carried.

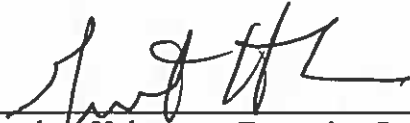
The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, June 13, 2018, at 1:00 p.m., in the Brewer's Conference Room of the Columbia County Health & Human Services Building.

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Respectfully submitted,



Nancy Long, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove;
County Board 1st Vice Chair Drew;
County Board 2nd Vice Chair Foley

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