



COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, JULY 10, 2019

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Susanna Bradley. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Susanna Bradley; Tom Borgkvist; Keith Miller; Tom Drury; Craig Robson; Nancy Long; Eric Shimpach; Bev Muhlenbeck.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Dr. Michael Walters.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Katie Day; Becky Mulhern; Heather Stenberg; Ali Hensel; Jill Lenz; Laura Simonds; Jade Ripp; Rona Cross; Gretchen Halvorsen.

OTHERS: Christina Beach Baumgartner, Joe Larson, DHS; Susan Schrock; Susan Fisher, Assist Corp Counsel; Cathy Karls, Accounting; David Drews, MIS.

PUBLIC HEARING FOR 2020 HHS BUDGET

Chair Bradley declared the Public Hearing open at 1:00 p.m. No one from the public was present to speak about the 2020 budget.

MOTION: TO CLOSE THE PUBLIC HEARING AT 1:21 P.M.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried

PUBLIC INPUT

None

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JULY 10, 2019 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

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APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JUNE 12, 2019 MEETING OF THE
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Nancy Long, second by Tom Borgkvist. Motion carried.

INTRO OF NEW STAFF

HHS Director Dawn Woodard introduced Jade Ripp who is the new part time I&A worker in the ADRC.

PRESENTATION BY DIVISION OF HEALTH: AMISH HOME VISITING

Laura Simonds, RN and an Amish consumer presented information about the Amish Home Visiting program that the Division of Health provides to the Amish community in Columbia County.

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 5.31.2019 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

HHS Director Dawn Woodard presented two 2019 contracts, eight 2019 addenda, and three business associate agreements to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, ADDENDA, AGREEMENTS, AND TO
PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Nancy Long, second by Tom Drury. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported the ADRC is waiting on the delivery of 2 new vehicles. The Car Fit workshop scheduled for August has been postponed until later this year. On May 14 the following action was taken by the Legislative Finance Committee: additional Lead positions and Ombudsmen positions were added to the budget; personal care worker grants were approved to help with training of staff; the Senior Care drug program is continuing; the managed care program received an increase across the state; the dementia grant specialist positions were approved; and the 85.21 grant funding received a 10.4% increase. Becky reported that the new food vendor started July 1 and increased attendance has already begun at congregate sites. Divine Savior discontinued their meal delivery program and all of their consumers have been referred to the ADRC. The Yoga program is receiving a lot of positive feedback. The ADRC is working on planning the November retreat for caregivers in the Portage area. Becky reminded the Board of the August 22 Will and Power of Attorney event which will include an attorney onsite to

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help consumers establish a simple will. The ADRC is currently recruiting for a Clerk Typist and a Transportation Coordinator. The ADRC is also coordinating a walking team for this fall's Alzheimers/Dementia event. Senior Farmers Market vouchers are still available at the ADRC.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on the recent Administrative Rule 140 Review of the Columbia County Public Health Division by the State of WI. Susan read the letter from the State of WI Health Officer designating Columbia County Public Health as a Level II Public Health Department.

**PRESENTATION OF LEVEL II HEALTH DEPARTMENT CERTIFICATION BY
CHRISTINA BEACH-BAUMGARTNER, DHS/SRO**

Christina Beach-Baumgartner, DHS/SRO presented the Level II Public Health Department Certification to Public Health Officer Susan Lorenz. Christina thanked the Board members for supporting public health in Columbia County and praised the Department for the number of programs administered to Columbia County residents. Christina reported the certification granted demonstrates good leadership at the Division and Department level and Christina recognized the supportive team of DOH staff and their many years of experience.

TRAINING REQUESTS

None

REPLACEMENT REQUEST FOR ADRC CLERK TYPIST

Director Woodard presented a replacement request for the ADRC Clerk Typist.

**MOTION: TO APPROVE THE REPLACEMENT REQUEST OF THE ADRC CLERK
TYPIST.**

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

REPLACEMENT REQUEST FOR ADRC TRANSPORTATION COORDINATOR

Director Woodard presented a replacement request for the ADRC Transportation Coordinator.

**MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE ADRC
TRANSPORTATION COORDINATOR.**

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

**CONFIDENTIAL INFORMATION POLICY AND COUNTY RESPONSE TO
UNAUTHORIZED DISCLOSURES**

MOTION: TO GO INTO CLOSED SESSION AT 2:01 P.M.

Motion by Keith Miller, second by Nancy Long. Motion carried, by roll call.

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MOTION: TO RETURN TO OPEN SESSION AT 2:28 P.M.

Motion by Keith Miller, second by Tom Drury. Motion carried, by roll call.

DIRECTOR'S REPORT

HHS Director Dawn Woodard announced that Economic Support Specialist Carol Bride has been selected to be the new DES Administrator. Carol will assume her new duties on Monday, July 29. Director Woodard reported that the Department only received one RFP response for WHEAP and will review the response by committee. Director Woodard asked for volunteers to do so. The Capital Consortium is evaluating the ability to create flexible worker schedules for ES workers, and they are also wrestling with how to increase response time to EBD calls. The Department is still recruiting for a BHLTS Division Administrator and Behavioral Health Program Coordinator. Director Woodard reported that Heather Gove, from Aspen Counseling, has agreed to contract with the Department to provide supervision for Crisis staff and perform other functions until the Division Administrator's position can be filled. Director Woodard reported that the jail medication assistance grant period has concluded and the Department is waiting to hear about a second grant award. HHS is also currently in discussions with the jail staff to see if they can provide observed UA tests for OWI and Drug Court consumers. Director Woodard advised the Board that DCF has begun using the new YASI assessment tool for juvenile youth. She reported that only 4 counties - Dane, Racine, Brown, Milwaukee Counties applied for grants through the State to create SRCCCYs for youth being removed from Lincoln Hills and Copper Lake. Director Woodard shared results from a State quarterly monitoring report of Lincoln Hills and Copper Lake which indicated the facilities are working with Georgetown University to create additional activities and programming for youth in corrections, have begun health wellness, and decreased time in restraints. The report indicated that the facilities still need to fill vacancies, develop more structured programming, and they need to make youth rooms more suicide resistant.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

Assistant Comptroller Cathy Karls announced that 2020 budget books will be available by noon on Thursday, August 8 for pick up by HHS Board members for review prior to the August meeting.

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Nancy Long, second by Craig Robson. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, August 14, 2019 at 1:00 p.m.

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ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
2:51 P.M.


Motion by Keith Miller, second by Tom Drury. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, August 14, 2019 at 1:00 p.m. in Meeting Room #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Nancy Long, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove
County Board 1st Vice Chair Drew
County Board 2nd Vice Chair Foley

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