

COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, AUGUST 8, 2018

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Susanna Bradley. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Susanna Bradley; Nancy Long; Tom Borgkvist; Keith Miller; Bev Muhlenbeck; Tom Drury; Craig Robson; Kevin Kessler.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Dr. Michael Walters.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Katie Day; Becky Mulhern; Kristin Schmitt; Brianne Williams; Angela Clemmons; Gretchen Halvorsen.

OTHERS: Cathy Karls, Matt Bortz, Jessica Kath, Accounting; Susan Fisher, Corp Counsel.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AUGUST 8, 2018 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Bev Muhlenbeck, second by Nancy Long. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 11, 2018 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

INTRODUCTION OF NEW STAFF: KRISTIN SCHMITT, ANGELA CLEMMONS, BRIANNE WILLIAMS

HHS Director Woodard introduced OWI Court Coordinator Kristin Schmitt, Economic Support Worker Angela Clemmons, and Elder Benefit Specialist Brianne Williams to the Board.

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REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 6/30/2018 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health and Human Services Director Dawn Woodard presented one new contract and seven addenda to the Board for approval.

**MOTION: TO APPROVE THE CONTRACT AND ADDENDA AND TO PLACE THEM AS
ATTACHMENTS TO THE MINUTES.**

Motion by Nancy Long, second by Tom Drury. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported the DOT is purchasing all vehicles in 2018 for the 5310 grant recipients; the ADRC is going to apply again in 2019 for another vehicle through the same funding. Driver training is planned in September regarding tying down wheelchairs in vehicles. The ADRC is looking for new meal site managers. A Request for Proposal for a new food vendor is underway; the ADRC may do multiple vendors. There still is no wait list for the HDM program due to multiple donations. A caregiver retreat is scheduled in November. The State is offering Adult Protective Services training including reviewing of the Administrative Code. The State is looking for counties to apply it in a consistent manner across the State. The ADRC network conference is September 12-14 so Becky announced she will miss the next HHS Board meeting.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported that the Seal-A-Smile grant was awarded again to Columbia County for the 2018-2019 school year. The program includes 8 school districts, with the goal of screening 1200 kids and applying sealants to 675 kids to prevent tooth decay. The Division of Health is partnering with the UW Extension and Land & Water again to provide well water testing and education in August for the Townships of Newport, Caledonia and Lewiston. The program will be offered next spring to more townships. Results from all testing indicate nitrate levels are too high in some areas of the County. Susan reported on Prevent Suicide - Columbia County and an old car cruise fundraising event in Columbia and Marquette Counties. The event raised \$2,000 which was donated to the coalition. The family who organized the event as a memorial to a loved one will be presenting a check to Prevent Suicide-Columbia County on August 20 at 5:30 p.m. at the HHS building. Susan reminded everyone of the 6th annual Walk for Hope on September 22 at the Portage High School track. Registration fees are \$10 to participate.

TRAINING REQUESTS

None.

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ACTION ON REPLACEMENT REQUEST FOR BHLTS SOCIAL WORKER

Director Woodard presented a replacement request for a Behavioral Health & Long Term Support Social Worker due to a resignation. There is money available in the budget for this request.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR A BHLTS SOCIAL WORKER AS REQUESTED.

Motion by Bev Muhlenbeck, second by Keith Miller. Motion carried.

ACTION ON MADISON COLLEGE INTERNSHIPS

Director Woodard presented a request to host interns from Madison College.

MOTION: TO APPROVE INTERNSHIP PLACEMENTS FROM MADISON COLLEGE.

Motion by Tom Borgkvist, second by Craig Robson. Motion carried.

DEPT 2019 BUDGET

Dawn introduced the Department's 2019 proposed budget.

MOTION: TO APPROVE BUDGET 4400.

Motion by Kevin Kessler, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4401.

Motion by Tom Drury, second by Nancy Long. Motion carried.

MOTION: TO APPROVE BUDGET 4402.

Motion by Nancy Long, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4403.

Motion by Bev Muhlenbeck, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4404.

Motion by Tom Borgkvist, second by Kevin Kessler. Motion carried.

MOTION: TO APPROVE BUDGET 4410.

Motion by Tom Drury, second by Bev Muhlenbeck. Motion carried.

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MOTION: TO APPROVE BUDGET 4412.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4420.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4510.

Motion by Tom Borgkvist, second by Craig Robson. Motion carried.

MOTION: TO APPROVE BUDGET 4517.

Motion by Kevin Kessler, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4518.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4520.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4530.

Motion by Kevin Kessler, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4534.

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4540.

Motion by Tom Borgkvist, second by Nancy Long. Motion carried.

MOTION: TO APPROVE BUDGET 4610.

Motion by Keith Miller, second by Bev Muhlenbeck. Motion carried.

MOTION: TO APPROVE BUDGET 4620.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

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MOTION: TO APPROVE BUDGET 4630.

Motion by Kevin Kessler, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4632.

Motion by Nancy Long, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4639.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4641.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4680.

Motion by Kevin Kessler, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4692.

Motion by Craig Robson, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4535.

Motion by Kevin Kessler, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4536.

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 5605.

Motion by Craig Robson, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 5609.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 5610.

Motion by Keith Miller, second by Bev Muhlenbeck. Motion carried.

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MOTION: TO APPROVE BUDGET 5611.

Motion by Tom Borgkvist, second by Nancy Long. Motion carried.

MOTION: TO APPROVE BUDGET 5612.

Motion by Keith Miller, second by Craig Robson. Motion carried.

MOTION: TO APPROVE BUDGET 5613.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 5614.

Motion by Kevin Kessler, second by Craig Robson. Motion carried.

MOTION: TO APPROVE BUDGET 5615.

Motion by Keith Miller, second by Bev Muhlenbeck. Motion carried.

MOTION: TO APPROVE BUDGET 5616.

Motion by Keith Miller, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 5620.

Motion by Craig Robson, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 5630.

Motion by Nancy Long, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 5635.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

Supervisor Robson left the meeting at 2:48 p.m.

DIRECTOR'S REPORT

Health and Human Services Director Dawn Woodard reported on the Department's efforts to collect information for a fact sheet regarding the opioid litigation that Columbia County joined

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last fall. Stakeholder meetings for the Youth Justice corrections/secure residential rules began in August. Currently, Columbia County has no residents in these type 1 facilities. Director Woodard reported that the BHLTS Division is working on productivity standards to help generate MA reimbursement and grant funding. Director Woodard updated the Board on the current vacant positions: interviews are scheduled for next week for the DCF vacancy; DES still has one vacancy; LTS SW position in BHLTS is still open. The BHLTS Division is looking at reorganizing in an effort to identify some efficiencies. Draft unified rates for CLTS have been established by the State in order to be in compliance with Center for Medicaid Services requirements and listening sessions are occurring now. Accounting is looking at their impact as they won't go into effect until January 1st. Director Woodard also provided a MATRS update, reporting that the proposed positions were not approved, so the Department will be looking at providing services through contracting. The Department is also holding back on paying the last bill from Tellurian due to information missing from client files. BHLTS Division Administrator Clint Starks and Medication Assisted Recovery Coordinator Stacy Davenport are reviewing the last billing to determine whether we will be paying Tellurian as it was presented.

Supervisor Kessler left the meeting at 3:01 p.m.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Keith Miller, second by Tom Drury. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, September 12, 2018 at 1:00 p.m.

ADJOURNMENT

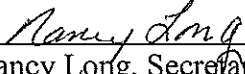
**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
3:15 P.M.**

Motion by Nancy Long, second by Keith Miller. Motion carried.

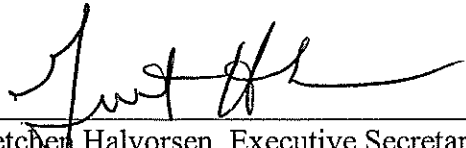
The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, September 12, 2018, at 1:00 p.m. in Meeting Room #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,

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Nancy Long, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove;
County Board 1st Vice Chair Drew;
County Board 2nd Vice Chair Foley

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