



# COLUMBIA COUNTY

608-742-9227  
FAX: 608-742-9700  
TDD: 608-742-9229  
E-MAIL: [DHHS@co.columbia.wi.us](mailto:DHHS@co.columbia.wi.us)  
WEBSITE: [www.co.columbia.wi.us](http://www.co.columbia.wi.us)

Health and Human Services  
2652 Murphy Rd

Mailing Address: P.O. Box 136  
Portage, WI 53901-0136

## MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, AUGUST 9, 2017

### CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a. m., by Chair Teresa Sumnicht. The meeting was publicly noticed.

### ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sumnicht; Nancy Long; Kevin Kessler; Tom Drury; John Stevenson; Susanna Bradley; Matt Rohrbeck.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Bev Muhlenbeck; James Brooks.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Katie Day; Becky Mulhern; Gretchen Halvorsen.

OTHERS: Mary Cupery; Cathy Karls, Jessica Kath, Accounting.

### AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AUGUST 9, 2017 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Susanna Bradley, second by Tom Drury. Motion carried.

### APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 12, 2017 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Nancy Long, second by John Stevenson. Motion carried.

### REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 6/30/2017 were presented to the Board.

### CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Health & Human Services Director Dawn Woodard presented seven addenda to the Board for approval.

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**MOTION: TO APPROVE THE ADDENDA, AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Nancy Long, second by John Stevenson. Motion carried.

**AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT**

ADRC Director Becky Mulhern reported the ADRC Board will host a public hearing on August 17 to receive input on the 5310 transportation grant application. Grant funds would be used to purchase 2 new vans and equipment for the transportation program. The ADRC has another public hearing scheduled in October for input on the 85.21 transportation grant application. Becky reported that Sarah Millard has completed the mobility manager course work and has received her certification. Becky reported there are still vacancies on the TRIP Council and ADRC Board and if someone is interested in serving, they should contact her. Columbus and Lodi meal site managers and Home Delivered Meals drivers are still needed in those areas. Becky reported that the wait list for HDMs has not been activated. There are still senior farmers market vouchers available as well as family caregiver support funding. Becky advised the Board that SHIP funding is in jeopardy in the State budget plans which funds the Elder Benefit Specialist program. The Adult Protective Services national conference is in Milwaukee this year and both APS workers will be attending. September 10 is the Alzheimer's Walk here in Portage. Becky is still looking for input for the new Aging Plan. October 15-27 is open enrollment, and the ADRC Network conference will take place in Middleton this fall.

**HEALTH OFFICER'S REPORT**

HHS Director Woodard reminded Board members of the Community Health Assessment workshop at Divine Savior Hospital on October 12. The Tobacco Coalition held tobacco sales compliance checks in Columbia County on July, 29. Sales to minors occurred at three establishments in the Dells. There will be fewer checks this year due to funding. Director Woodard reported that Seal-a-Smile funds were awarded again this year to DOH to continue the program which will involve 18 school buildings within the County. There are 1,100 dental screenings planned.

**TRAINING REQUESTS**

None.

**ACTION ON 2018 HHS BUDGET**

HHS Director Woodard presented the Health & Human Services 2018 budget proposal. Discussion followed.

**MOTION: TO APPROVE FUND 4400 HUMAN SERVICES STATE REVENUE.**

Motion by Matt Rohrbeck, second by John Stevenson. Motion carried.

**MOTION: TO APPROVE FUND 4401 MENTAL HEALTH SERVICES/ALCOHOL AND DRUG ABUSE.**

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Motion by Nancy Long, second by Kevin Kessler. Motion carried.

MOTION: TO APPROVE FUND 4402 MEDICATION ASSISTANCE RECOVERY COORDINATION.

Motion by Nancy Long, second by Susanna Bradley. Motion carried.

MOTION: TO APPROVE FUND 4403 INTOXICATED DRIVER PROGRAM.

Motion by Kevin Kessler, second by Nancy Long. Motion carried.

MOTION: TO APPROVE FUND 4410 ECONOMIC SUPPORT.

Motion by Susanna Bradley, second by Tom Drury. Motion carried.

MOTION: TO APPROVE FUND 4420 HS MEDICATION ASSISTANCE PROGRAM.

Motion by Matt Rohrbeck, second by John Stevenson. Motion carried.

MOTION: TO APPROVE FUND 4487 WHEAP.

Motion by Kevin Kessler, second by Susanna Bradley. Motion carried.

MOTION: TO APPROVE FUND 4510 AGENCY MANAGEMENT.

Motion by Nancy Long, second by Kevin Kessler. Motion carried.

MOTION: TO APPROVE FUND 4517 OWI TREATMENT COURT.

Motion by John Stevenson, second by Tom Drury. Motion carried.

MOTION: TO APPROVE FUND 4518 DRUG COURT PROGRAM.

Motion by Susanna Bradley, second by Nancy Long. Motion carried.

MOTION: TO APPROVE FUND 4520 SUPPORT AND OVERHEAD.

Motion by Nancy Long, second by John Stevenson. Motion carried.

MOTION: TO APPROVE FUND 4530 DIVISION OF BEHAVIORAL HEALTH & LTC/CHILDREN'S WAIVER.

Motion by Susanna Bradley, second by Nancy Long. Motion carried.

MOTION: TO APPROVE FUND 4534 FAMILY CARE.

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Motion by Susanna Bradley, second by John Stevenson. Motion carried.

MOTION: TO APPROVE FUND 4540 DIVISION OF CHILDREN AND FAMILY SERVICES.

Motion by Susanna Bradley, second by Nancy Long. Motion carried.

MOTION: TO APPROVE FUND 4610 HEALTH SERVICES.

Motion by Kevin Kessler, second by Tom Drury. Motion carried.

MOTION: TO APPROVE FUND 4620 HEALTH CHECK.

Motion by Susanna Bradley, second by Kevin Kessler. Motion carried.

MOTION: TO APPROVE FUND 4630 STATE CONSOLIDATED HEALTH CONTRACT.

Motion by Nancy Long, second by John Stevenson. Motion carried.

MOTION: TO APPROVE FUND 4632 WI SEAL A SMILE.

Motion by Nancy Long, second by Susanna Bradley. Motion carried.

MOTION: TO APPROVE FUND 4638 PUBLIC HEALTH PREPAREDNESS.

Motion by Susanna Bradley, second by John Stevenson. Motion carried.

MOTION: TO APPROVE FUND 4641 WIC PROGRAM.

Motion by Susanna Bradley, second by Tom Drury. Motion carried.

MOTION: TO APPROVE FUND 4680 COMMUNICABLE DISEASE CONTROL.

Motion by Tom Drury, second by John Stevenson. Motion carried.

MOTION: TO APPROVE FUND 4535 AGING & DISABILITY RESOURCE CENTER DEVELOPMENT.

Motion by Susanna Bradley, second by John Stevenson. Motion carried.

MOTION: TO APPROVE FUND 4536 ADULT PROTECTIVE SERVICES.

Motion by Susanna Bradley, second by Nancy Long. Motion carried.

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MOTION: TO APPROVE FUND 5605 COA ADMINISTRATION.

Motion by Nancy Long, second by Tom Drury. Motion carried.

MOTION: TO APPROVE FUND 5609 ALZHEIMER CAREGIVER SUPPORT.

Motion by Susanna Bradley, second by Tom Drury. Motion carried.

MOTION: TO APPROVE FUND 5610 III-B SUPPORT SERVICES.

Motion by Kevin Kessler, second by John Stevenson. Motion carried.

MOTION: TO APPROVE FUND 5611 III-C1 CONGREGATE MEALS.

Motion by Kevin Kessler, second by Tom Drury. Motion carried.

MOTION: TO APPROVE FUND 5612 III-C2 HOME DELIVERED MEALS.

Motion by Susanna Bradley, second by Tom Drury. Motion carried.

MOTION: TO APPROVE FUND 5613 III-D PREVENTIVE HEALTH.

Motion by Nancy Long, second by Kevin Kessler. Motion carried.

MOTION: TO APPROVE FUND 5614 NATIONAL FAMILY CAREGIVER SUPPORT.

Motion by John Stevenson, second by Tom Drury. Motion carried.

MOTION: TO APPROVE FUND 5615 STATE SENIOR COMMUNITY SERVICES.

Motion by John Stevenson, second by Susanna Bradley. Motion carried.

MOTION: TO APPROVE FUND 5616 STATE ELDER BENEFIT SPECIALIST.

Motion by Tom Drury, second by Susanna Bradley. Motion carried.

MOTION: TO APPROVE FUND 5620 ELDER TRANSPORTATION.

Motion by Susanna Bradley, second by Kevin Kessler. Motion carried.

MOTION: TO APPROVE FUND 5630 AGING FOOT CLINIC.

Motion by Nancy Long, second by John Stevenson. Motion carried.

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**MOTION: TO APPROVE FUND 5635 ENSURE SUPPLEMENT PROGRAM.**

Motion by Susanna Bradley, second by John Stevenson. Motion carried.

**PERFORMANCE PLANNING GUIDE**

**MOTION: TO ENTER CLOSED SESSION TO DISCUSS THE PERFORMANCE  
PLANNING GUIDE AT 11:44 A.M. BY ROLL.**

Motion by Kevin Kessler, second by Nancy Long. Motion carried

**MOTION: TO RETURN TO OPEN SESSION AT 12:15 P.M.**

Motion by Kevin Kessler, second by Tom Drury. Motion carried.

Supervisor Stevenson left the meeting at 12:00 p.m.

**MOTION: TO APPROVE THE WORK PLAN GOALS DISTRIBUTED WITH CHANGES  
DISCUSSED UNDER COMMUNICATION SECTION IN 1<sup>ST</sup> & 3<sup>RD</sup> PARAGRAPH.**

Motion by Kevin Kessler, second by Tom Drury. Motion carried.

Community Member Tom Drury left the meeting at 12:17 p.m.

**DIRECTOR'S REPORT**

Health & Human Services Director Woodard reported Phil Robinson, White Pines Consulting, will begin as the Interim BHLTS Division Administrator at 20 hrs/week beginning in September. September 5 will be the first Drug Court session. Dr. Michael Walters from Divine Savior Hospital has expressed interest in being on the HHS Board. Director Woodard updated the Board on the scheduled department wide all staff mandatory trainings this fall which are: October - Safety Training-Active Shooter Class Room; and, November - Strategic Plan work. Director Woodard notified the Board that the Department has received its first order under State Statute Chapter 980 for Sexually Violent Offenders involved in supervised release, placing them in their home community, or outside of their community when "good cause" is appropriate. The Department has 60 days to try to find a housing location for the individual.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT**

**MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Susanna Bradley, second by Nancy Long. Motion carried.

**NEXT MEETING DATE**

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, September 13, 2017 at 11:00 a.m. in order to accommodate all attendees.

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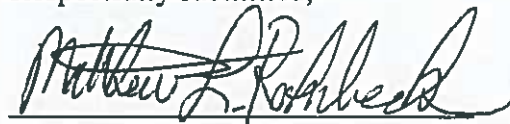
**ADJOURNMENT**

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT  
12:22 P.M.**

Motion by Kevin Kessler, second by Susanna Bradley. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, September 13, 2017, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Matthew Rohrbeck, Secretary  
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove;  
County Board 1<sup>st</sup> Vice Chair Cuperly;  
County Board 2<sup>nd</sup> Vice Chair Foley