



COLUMBIA COUNTY

608-742-9227
FAX: 608-742-9700

E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Health and Human Services
111 E. Mullett Street

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, AUGUST 10, 2022

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:02 p.m., by Chair Doug Richmond. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Doug Richmond; Char Holtan; Keith Miller; Tom Drury; Steven Balsiger; Brad Cook; Liz Miller; Daniel Gutmann, MD.

BY PHONE: Jessica Smith, RN.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove; Sue Lynch; Nicole Kolano; Stephanie Nickel; Carol Sjoblom; Katie Day; Gretchen Halvorsen.

OTHERS: Susan Fisher, Corporation Counsel; Jesica Walter, Shonna Neary, Melanie McLaughlin, Accounting; Denise Brusveen, County Board 1st Chair.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AUGUST 10, 2022 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Keith Miller, second by Liz Miller. Motion carried.

PUBLIC HEARING: 2023 HEALTH & HUMAN SERVICES BUDGET

Chair Richmond declared the Public Hearing open at 1:02 p.m. for the ADRC's 5310 Grant Application for Transportation funding. No one from the public provided testimony. Chair Richmond closed the Public Hearing at 1:09 p.m.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 6, 2022 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Liz Miller, second by Keith Miller. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 10, 2022 – PAGE 2**

PUBLIC INPUT

None

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report, and Financial Report dated 6.30.2022, were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Heather Gove presented three new contracts, seven addenda, three BAAs, and a donation list to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, ADDENDA, BAAs, AND DONATION LIST,
AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.

Motion by Liz Miller, second by Brad Cook. Motion carried.

AGING & DISABILITY RESOURCE CENTER REPORT

ADRC Director Sue Lynch reported that the ADRC continues to focus on the Nutrition Program. The congregate sites have now all reopened. The ADRC has received a draft plan from the Greater Wisconsin Area on Aging Resources (GWAAR) outlining a plan to reduce the current number of Home Delivered Meals (HDM) participants down to pre-COVID funding levels. Sue reminded Board members that the ADRC served over 43,000 HDMs in 2021 and the proposed 2023 budget will only allow for 23,000 meals. The plan includes rechecking eligibility for the program, and, prioritizing conditions of the consumer and his/her living arrangements. The HDM program continues to have a waiting list.

POSITION REPLACEMENT REQUEST ADRC TRANSPORTATION COORDINATOR

HHS Director Heather Gove presented a Replacement Request for the ADRC's Transportation Coordinator position due to a resignation.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE TRANSPORTATION
COORDINATOR AS PRESENTED.

Motion by Keith Miller, second by Char Holtan. Motion carried.

APPOINTMENT OF CONNIE PEASE TO THE ADRC BOARD

Director Gove requested approval for Connie Pease, Pardeeville, to be appointed to the ADRC Board.

MOTION: TO APPROVE THE APPOINTMENT OF CONNIE PEASE TO THE ADRC
BOARD.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 10, 2022 – PAGE 3**

Motion by Steven Balsiger, second by Liz Miller. Motion carried.

HEALTH OFFICER'S REPORT

Division of Health Nurse Supervisor Nicole Kolano provided the Health Officer's report. Nicole reported that the Division of Health participated in the Columbia County Fair, providing blood pressure checks, COVID testing, and Narcan kit distribution. The Division also participated in National Night Out with 3 separate events in the County. The Division continues to work on the goals established from the recent Community Health Assessment, as well as testing and recording nitrate levels around the County, distributing child car seats and providing education about proper installation of car seats, and providing vaccinations in schools throughout the County. Nicole also updated the Board on the recent spike in overdoses in Columbia County, a jump of 71% in July.

TRAINING REQUESTS

None.

HHS PLACEMENTS PRESENTATION – CORPORATION COUNSEL STAFF

Assistant Corporation Counsel Susan Fisher distributed a handout and spoke about Wisconsin State Statute Chapter 980 Placements and supervised releases as it pertains to the State's mandate of County Health & Human Service Departments.

OPIATE SETTLEMENT UPDATE – CORPORATION COUNSEL STAFF

Assistant Corporation Counsel Susan Fisher announced that Columbia County has received the first payment from the State's opioid settlement, in the amount of \$84,000. The parameters for use of the settlement money are still being formed so there will be more to report on this issue in the future. Columbia County is expected to receive \$2.97 million.

REVIEW COMPENSATION FOR HHS AID

MOTION: TO ENTER INTO CLOSED SESSION AT 1:41 P.M

Motion by Liz Miller, second by Keith Miller. Motion carried by roll call.

MOTION: TO RETURN TO OPEN SESSION AT 2:02 P.M.

Motion by Keith Miller, second by Steven Balsiger. Motion carried.

**REVIEW COMPENSATION FOR DIVISION ADMINISTRATOR OF BEHAVIORAL
HEALTH AND LONG TERM SUPPORT**

This item was discussed in the closed session.

**REVIEW COMPENSATION FOR DIVISION ADMINISTRATOR OF ECONOMIC
SUPPORT**

This item was discussed in the closed session.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 10, 2022 – PAGE 4**

MOTION: TO RECOMMEND PROPOSED COMPENSATION INCREASES FOR ALL THREE POSITIONS AS PRESENTED AND DISCUSSED IN CLOSED SESSION.

Motion by Liz Miller, second by Char Holtan. Motion carried.

PRESENTATION OF HHS DEPARTMENT'S 2023 BUDGET

Budget books for the proposed 2023 HHS budget were distributed to HHS Board members in advance of the meeting.

MOTION: TO APPROVE BUDGET 4401 MENTAL HEALTH SERVICES/AODA.

Motion by Liz Miller, second by Char Holtan. Motion carried.

MOTION: TO APPROVE BUDGET 4402 MEDICATION ASSISTANCE RECOVERY.

Motion by Liz Miller, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4403 INTOXICATED DRIVER PROGRAM.

Motion by Liz Miller, second by Char Holtan. Motion carried.

MOTION: TO APPROVE BUDGET 4404 MEDICATION ASSISTED TREATMENT GRANT.

Motion by Liz Miller, second by Steven Balsiger. Motion carried.

MOTION: TO APPROVE BUDGET 4410 ECONOMIC SUPPORT.

Motion by Liz Miller, second by Char Holtan. Motion carried.

MOTION: TO APPROVE BUDGET 4412 WHEAP GRANT.

Motion by Liz Miller. Not seconded. Budget \$0.

MOTION: TO APPROVE BUDGET 4420 HS MEDICATION ASSISTANT PROGRAM.

Motion by Liz Miller, second by Brad Cook. Motion carried.

MOTION: TO APPROVE BUDGET 4510 AGENCY MANAGEMENT.

Motion by Liz Miller, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4517 OWI TREATMENT COURT.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 10, 2022 – PAGE 5**

Motion by Liz Miller, second by Brad Cook. Motion carried.

MOTION: TO APPROVE BUDGET 4518 DRUG TREATMENT COURT.

Motion by Liz Miller, second by Char Holtan. Motion carried.

MOTION: TO APPROVE BUDGET 4520 SUPPORT & OVERHEAD.

Motion by Liz Miller, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4530 BEHAVIORAL HEALTH/CHILDREN'S WAIVER.

Motion by Liz Miller, second by Char Holtan. Motion carried.

MOTION: TO APPROVE BUDGET 4534 FAMILY CARE.

Motion by Liz Miller, second by Steven Balsiger. Motion carried.

MOTION: TO APPROVE BUDGET 4540 DIVISION OF CHILDREN & FAMILY.

Motion by Liz Miller, second by Steven Balsiger. Motion carried.

MOTION: TO APPROVE BUDGET 4610 HEALTH SERVICES.

Motion by Char Holtan, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4620 HEALTH CHECK.

Motion by Liz Miller, second by Brad Cook. Motion carried.

MOTION: TO APPROVE BUDGET 4630 STATE CONSOLIDATED HEALTH CONTRACT.

Motion by Liz Miller, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4638 PUBLIC HEALTH PREPAREDNESS.

Motion by Char Holtan, second by Liz Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4641 WIC PROGRAM.

Motion by Liz Miller, second by Brad Cook. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 10, 2022 – PAGE 6**

MOTION: TO APPROVE BUDGET 4680 COMMUNICABLE DISEASE CONTROL.

Motion by Char Holtan, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4535 AGING & DISABILITY RESOURCE CENTER.

Motion by Char Holtan, second by Brad Cook. Motion carried.

MOTION: TO APPROVE BUDGET 4536 ADULT PROTECTIVE SERVICES.

Motion by Steven Balsiger, second by Dr. Gutmann. Motion carried.

MOTION: TO APPROVE BUDGET 5601 OLDER AMERICANS ACT.

Motion by Liz Miller, second by Brad Cook. Motion carried.

MOTION: TO APPROVE BUDGET 5605 AGING ADMINISTRATION.

Motion by Char Holtan, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 5609 ALZHEIMER'S CAREGIVERS SUPPORT.

Motion by Liz Miller, second by Char Holtan. Motion carried.

MOTION: TO APPROVE BUDGET 5620 ELDERLY TRANSPORTATION.

Motion by Brad Cook, second by Steven Balsiger. Motion carried.

MOTION: TO APPROVE BUDGET 5630 AGING FOOT CLINIC.

Motion by Liz Miller, second by Char Holtan. Motion carried.

Budget 5635 Ensure Supplement Program has a \$0 budget proposed so no action taken.

CHAIRPERSON'S REPORT

Chair Richmond shared information on a proposal to contract with a vendor for private billing of insurance for services.

DIRECTOR'S REPORT

Health & Human Services Director Heather Gove reported on the effort involved in putting the budget proposal together, and the commitment by community partners, working with the agency, to help make a difference for people in Columbia County.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 10, 2022 – PAGE 7**

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

Motion by Liz Miller, second by Keith Miller. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, September 7, 2022 at 1:00 p.m. at Columbia County Health & Human Services.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 3:01 P.M.


Motion by Liz Miller, second by Tom Drury. Motion carried.

The Columbia County Health & Human Services Board will reconvene for their next regular meeting on Wednesday, September 7, 2022, at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services, 111 E. Mullett Street, Portage, WI.

Respectfully submitted,



Keith Miller, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Chris Polzer
County Board 1st Vice Chair Denise Brusveen
County Board 2nd Vice Chair Matthew Rohrbeck

gh