



COLUMBIA COUNTY

Health and Human Services
111 E. Mullett Street

608-742-9227
FAX: 608-742-9700

E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, AUGUST 11, 2021

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Eric Shimpach. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Eric Shimpach; Barry Pufahl; Denise Brusveen; Keith Miller; Tom Borgkvist; Tom Drury; Jessica Smith, RN.

Daniel Gutmann, MD appeared by phone.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Doug Richmond.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove; Sue Lynch; Ellen Ellingsworth; Gretchen Halvorsen.

OTHERS: Susan Fisher, Corporation Counsel; Cathy Karls, Accounting; Jim Foley, County Board 1st Vice Chair; Vern Gove, County Board Chair.

PUBLIC HEARING: ADRC'S 5310 GRANT APPLICATION

Chair Shimpach declared the Public Hearing for the ADRC's 5310 Grant Application open at 1:00 p.m. No one from the public provided testimony. Chair Shimpach closed the Public Hearing at 1:01 p.m.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AUGUST 11, 2021 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 14, 2021 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 11, 2021 – PAGE 2**

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

PUBLIC INPUT

None

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue Report, dated 6.30.2021, were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Heather Gove presented two new contracts, three addenda, two Business Associate Agreements, and a donation list to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, ADDENDA, BAAs, AND DONATION LIST,
AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

AGING & DISABILITY RESOURCE CENTER REPORT

ADRC Director Sue Lynch reported that no changes in service provision have occurred since last month. The congregate sites still remained closed due to the pandemic. The annual assessments for Home Delivered Meal participants is currently underway, and those not found eligible can still receive meals through curbside pickup. The ADRC continues to recruit for Drivers and Meal Site Managers. Medical transports continue to be done one rider at a time. A recent change in elder abuse law has increased the penalty for crimes committed against the elderly population.

**POSITION REPLACEMENT REQUEST FOR MARKETING OUTREACH
COORDINATOR**

HHS Director Gove presented a replacement request for the ADRC's Marketing Outreach Coordinator, due to a resignation.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE ADRC'S
MARKETING OUTREACH COORDINATOR AS PRESENTED.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

ADRC BYLAWS REVISED

ADRC Director Lynch shared a draft of the recently updated ADRC Board bylaws. Discussion followed.

MOTION: TO RECOMMEND APPROVAL OF THE NEW ADRC BOARD BYLAWS AS
PRESENTED.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 11, 2021 – PAGE 3**

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Ellen Ellingsworth provided an update on the recent increase of COVID cases, and COVID immunizations, in Columbia County. Ellen also updated the Board on the scheduled immunization clinics coming up in Wisconsin Dells, Fall River, Cambria, and Lodi, as well as a clinic at the Taste of Portage event at the end of August. The National Guard will end their involvement with these clinics as of September 1. Besides the COVID vaccine, Public Health continues to provide other vaccines and TB testing.

POSITION REPLACEMENT REQUEST FOR PUBLIC HEALTH RN

Director Gove presented a replacement request for a Registered Nurse due to a resignation.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE PUBLIC HEALTH REGISTERED NURSE AS PRESENTED.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

TRAINING REQUESTS

None.

POSITION REPLACEMENT REQUEST FOR DCF SOCIAL WORKER

HHS Director Gove presented a replacement request for a Division of Children & Families (DCF) Social Worker due to a resignation.

MOTION: TO APPROVE THE POSITION REPLACEMENT REQUEST FOR THE DCF SOCIAL WORKER AS PRESENTED.

Motion by Tom Borgkvist, second by Barry Pufahl. Motion carried.

HHS DEPARTMENT'S 2022 BUDGET

HHS Director Gove provided an overview of the Department's proposed 2022 Budget, and provided feedback about the Department's 2021 goals.

MOTION: TO APPROVE THE DEPARTMENT'S GOALS AS OUTLINED.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE PROPOSED REVENUE SOURCES AS PRESENTED.

Motion by Keith Miller, second by Tom Drury. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 11, 2021 – PAGE 4**

MOTION: TO APPROVE BUDGET 4401 MENTAL HEALTH SERVICES/ALCOHOL AND DRUG ABUSE.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4402 MEDICATION ASSISTANCE RECOVERY COORDINATION.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4403, INTOXICATED DRIVER PROGRAM.

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4404, MEDICATION ASSISTED TREATMENT GRANT.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4410, ECONOMIC SUPPORT.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4420, HS MEDICATION ASSISTANCE PROGRAM.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4487, WHEAP.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4510 AGENCY MANAGEMENT.

Motion by Tom Borgkvist, second by Barry Pufahl. Motion carried.

MOTION: TO APPROVE BUDGET 4517 OWI TREATMENT COURT.

Motion by Tom Borgkvist, second by Barry Pufahl. Motion carried.

MOTION: TO APPROVE BUDGET 4518 DRUG COURT PROGRAM.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 11, 2021 – PAGE 5**

MOTION: TO APPROVE BUDGET 4520, SUPPORT AND OVERHEAD.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4530, DIVISION OF BEHAVIORAL HEALTH & LTC/CHILDREN'S WAIVER.

Motion by Tom Borgkvist, second by Denise Brusveen. Motion carried.

MOTION: TO APPROVE BUDGET 4534, FAMILY CARE.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4540, DIVISION OF CHILDREN AND FAMILY SERVICES.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 4610 HEALTH SERVICES.

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4620 HEALTH CHECK.

Motion by Barry Pufahl, second by Denise Brusveen. Motion carried.

MOTION: TO APPROVE BUDGET 4630, STATE CONSOLIDATED HEALTH CONTRACT.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4638, PUBLIC HEALTH PREPAREDNESS.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4641, WIC PROGRAM.

Motion by Denise Brusveen, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4680, COMMUNICABLE DISEASE CONTROL.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4535, AGING & DISABILITY RESOURCE CENTER.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 11, 2021 – PAGE 6**

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 4536, ADULT PROTECTIVE SERVICES

Motion by Barry Pufahl, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 5601, OLDER AMERICANS ACT PROGRAM.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 5605, COA ADMINISTRATION.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 5609, ALZHEIMER CAREGIVER SUPPORT.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 5620, ELDERLY TRANSPORTATION.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

MOTION: TO APPROVE BUDGET 5630, AGING FOOT CLINIC.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

MOTION: TO APPROVE BUDGET 5636, ENSURE SUPPLEMENT PROGRAM.

Motion by Tom Borgkvist, second by Barry Pufahl. Motion carried.

CHAIRPERSON'S REPORT

Chair Shimpach reported that he may not be in attendance at the September Board meeting, and if so, Vice Chair Pufahl will preside.

DIRECTOR'S REPORT

Health & Human Services Director Heather Gove thanked Assistant Comptroller Cathy Karls for her guidance and patience throughout the budget preparation process. Director Gove cautioned the Board that she is concerned about the lack of providers for needed services within the County and therefore will continue to advocate with community partners in order to try to develop those services.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
AUGUST 11, 2021 – PAGE 7**

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, September 8, 2021 at 1:00 p.m.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 2:13 P.M.

Motion by Denise Brusveen, second by Keith Miller. Motion carried.

The Columbia County Health & Human Services Board will reconvene for their regular monthly meeting on Wednesday, September 8, 2021 at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Tom Borgkvist, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Vern Gove
County Board 1st Vice James Foley
County Board 2nd Vice Chair Bob Koch

gh