

# COLUMBIA COUNTY

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## MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, AUGUST 12, 2020

### CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Eric Shimpach. The meeting was publicly noticed.

### ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Eric Shimpach; Barry Pufahl; Denise Brusveen; Keith Miller; Doug Richmond; Tom Borgkvist; Tom Drury.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Dr. Michael Walters.

HEALTH & HUMAN SERVICE STAFF PRESENT: Katie Day; Susan Lorenz; Becky Mulhern; Ashley Jahn; Carol Sjoblom; Gretchen Halvorsen.

OTHERS: Susan Fisher, Corporation Counsel; Cathy Karls, Jesica Lattimer, Matt Bortz, Accounting.

### PUBLIC HEARING: ADRC WISCONSIN DEPARTMENT OF TRANSPORTATION SECTION 5310

Chair Shimpach declared the Public Hearing for the ADRC's Wisconsin Department of Transportation Section 5310 grant application open at 1:00 p.m. No one from the public provided testimony. Chair Shimpach closed the Public Hearing at 1:01 p.m.

### AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AUGUST 12, 2020 HEALTH & HUMAN SERVICES BOARD  
AGENDA.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

### APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 8, 2020 MEETING OF THE  
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

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**PUBLIC INPUT**

None

**REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME**

The Department's Comp Time Report and the Expense & Revenue report dated 6.30.2020 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,  
RESOLUTIONS AND LINE ITEM TRANSFERS**

HHS Acting Director Katie Day presented three contracts, four addenda and two Business Associate Agreements to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS, ADDENDA, AND BUSINESS ASSOCIATE  
AGREEMENTS, AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.**

Motion by Keith Miller, second by Tom Drury. Motion carried.

**AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT**

ADRC Director Becky Mulhern reported that the ADRC is submitting the 5310 grant application to purchase two additional vans. One will be a replacement vehicle and the other an expansion of the fleet. The ADRC vans are scheduled to be decontaminated. The next TRIP meeting is October 20. No ADRC congregate dining sites are open at this time due to COVID-19. All Home Delivered Meals continue on a daily basis for county residents 60 years of age and older. The ADRC is continuing to encourage completion of the Census. ADRCs across Wisconsin are concerned about social isolation of the elderly due to COVID quarantines. ADRC Director Mulhern reported the Nutrition Council meets on August 18 at 1:30 pm and more members are needed. Currently, there is not a waiting list for the Home Delivered Meals program. ADRC Director Mulhern reported that so far, 176 Senior Farmers Market vouchers have been given out. ADRC Director Mulhern advised that all Prevention Programs have been postponed due to COVID-19, but slowly are going to restart with class sizes of 6 participants. The Caregiver Retreat probably will not be possible this year and the Medicare Part D Open Enrollment workshops may have to be in small groups. The ADRC is seeing an increase in financial exploitation during COVID-19. ADRC Director Mulhern reported that the ADRC's CARES funding has been received and has been used to purchase masks. September 17 is the next ADRC Board meeting.

**ADRC POSITION REVISION-INFORMATION AND ASSISTANCE SPECIALIST  
(INCREASE HOURS FOR REMAINDER OF 2020)**

HHS Acting Director Katie Day requested an increase in hours for the remainder of 2020 to 100% for the I&A Specialist position to be paid for by ADRC grant funding. No county levy is necessary. The request has already been approved by the Executive and HR Committees.

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MOTION: TO APPROVE THE REQUEST TO INCREASE THE HOURS FOR THE ADRC INFORMATION AND ASSISTANCE POSITION TO 100% FOR THE REMAINDER OF 2020.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

**ACTION ON APPOINTMENT OF ADRC COMMUNITY MEMBER KAREN SCHLUTER FOR TERM ENDING APRIL 2021**

MOTION: TO APPROVE THE APPOINTMENT OF KAREN SCHLUTER TO THE ADRC BOARD FOR TERM ENDING APRIL 2021.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

**HEALTH OFFICER'S REPORT**

Public Health Officer Susan Lorenz provided a COVID-19 update. In Columbia County there have been 273 Positive COVID cases, 49 of those cases are currently active, with 6 of the 49 hospitalized; 222 of 273 have recovered; there have been 2 deaths; and there have been 10,156 Negative test results. The Division of Health (DOH) has 14 active investigations currently. According to the Department of Health Services (DHS) the COVID level for Columbia County remains High. Health Officer Lorenz reported that DOH has had another resignation of a Public Health (PH) registered nurse (RN) so there are now two vacancies in the Division. The staffing level is currently at 3 PH nurses and 1 PH Officer. The Division has contracted with Maxim Health Services for RNs to assist with contact tracing. Some of them have started this week and are in training. Health Officer Lorenz advised that the flu season will begin shortly and schools are needing students immunized, so the Division has a lot of demand for their services right now. Health Officer Lorenz advised that contracts with local hospitals to provide free testing have not gone according to plan. The Prairie Ridge Hospital in Columbus has declined the contract offer and Aspirus/Divine Savior may also decline as well due to federal and state stipulations in the contract.

**REPLACE PUBLIC HEALTH NURSE**

HHS Acting Director Katie Day presented a replacement request for a Public Health Nurse due to a resignation. There is funding available in the budget for this request.

MOTION: TO APPROVE THE PUBLIC HEALTH NURSE REPLACEMENT REQUEST.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

**DIVISION OF CHILDREN & FAMILIES: SOLICITATION OF FUNDS TO SUPPORT FAMILIES WITH CHILDREN GOING BACK TO SCHOOL**

HHS Acting Director Katie Day presented a request made yearly to accept gift cards from the Salvation Army for families with children headed back to school to assist the families with school supplies and clothing.

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MOTION: TO APPROVE THE SOLICITATION OF FUNDS TO SUPPORT FAMILIES GOING BACK TO SCHOOL, AS PRESENTED.

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

**ACTION ON HEALTH & HUMAN SERVICES PROPOSED 2021 BUDGET**

HHS Acting Director Katie Day presented the Department's 2021 budget proposal of \$15,784,530, which consists, in part, of a \$4,016,080 total levy request.

MOTION: TO APPROVE THE HEALTH & HUMAN SERVICES PROPOSED 2021 BUDGET AS PRESENTED.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

**TRAINING REQUESTS**

None.

**CHAIRPERSON'S REPORT**

No report.

**DIRECTOR'S REPORT**

No report.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT**

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

**NEXT MEETING DATE**

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, September 9, 2020 at 1:00 p.m.

**ADJOURNMENT**

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 1:55 P.M.


Motion by Keith Miller, second by Tom Drury. Motion carried.

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The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, September 9, 2020 at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,

  
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Tom Borgkvist, Secretary  
Col. Co. H & HS Board

  
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Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: County Board Chair Vern Gove  
County Board 1<sup>st</sup> Vice James Foley  
County Board 2<sup>nd</sup> Vice Chair Bob Koch

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