



COLUMBIA COUNTY

Health and Human Services
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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, SEPTEMBER 7, 2022

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Doug Richmond. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Doug Richmond; Char Holtan; Keith Miller; Tom Drury; Steven Balsiger; Brad Cook; Liz Miller.

BY PHONE: Jessica Smith, RN.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove; Sue Lynch; Ellen Ellingsworth; Stephanie Nickel; Carol Sjoblom; Katie Day; Gretchen Halvorsen.

OTHERS: Susan Fisher, Corporation Counsel; Jesica Walter, Shonna Neary, Accounting; Denise Brusveen, County Board 1st Vice Chair.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE SEPTEMBER 7, 2022 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Keith Miller, second by Char Holtan. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE AUGUST 10, 2022 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Liz Miller, second by Tom Drury. Motion carried.

PUBLIC INPUT

None

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report, and Financial Report dated 7.31.2022, were presented to

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the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Heather Gove presented one new contract, five addenda, one BAAs, and a donation list to the Board for approval.

MOTION: TO APPROVE THE CONTRACT, ADDENDA, BAA, AND DONATION LIST,
AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.

Motion by Keith Miller, second by Liz Miller. Motion carried.

LINE ITEM TRANSFER – MAT PROGRAM

Director Gove shared new information on the MAT SOR2 program billing requirements and advised the Board that the change in reimbursement of the program’s services will result in an additional \$23,000 (approximate) expense to the Department. Director Gove is working with Accounting to cover the new expense that will occur through a line item transfer at the end of the year. Additional information regarding reimbursement for the program will be available by the end of the year. No action needed on this item at this time.

AGING & DISABILITY RESOURCE CENTER REPORT

ADRC Director Sue Lynch reported that the Greater Wisconsin Area on Aging Resources (GWAAR) has reviewed the agency’s Aging Plan and reported favorably that the ADRC is meeting the goals set in the plan. Medicare Open Enrollment begins in October and the Elder Benefit Specialist is taking appointments for persons interested in reviewing their enrollment plan. Director Lynch reported that the ADRC is hosting a UW Health Literacy Program on Tuesday, September 13, at 3 p.m. focused on caregivers. The ADRC has been busy with outreach efforts for the program in order to help out more caregivers in the county. Director Lynch shared that though some consumers qualify for caregiver funding, the ADRC continues to struggle to find qualified caregivers to help these consumers. The 5310 grant has been submitted for the purchase of a van, and now the ADRC will be focusing on the application for the 85.21 transportation grant due to the State by the end of December. Director Lynch reported that the newly reopened Congregate Meal sites are all doing well and offering new activities to participants to increase socialization. The ADRC is developing policies regarding funding and accepting donations for the program.

REQUEST FOR INCREASED HOURS FOR ADRC ELDER BENEFIT SPECIALIST

HHS Director Heather Gove presented a request to temporarily increase the hours for the ADRC’s Elder Benefit Specialist during the period of Open Enrollment using MIPAA grant funding.

MOTION: TO APPROVE THE REQUEST TO INCREASE HOURS OF THE ELDER
BENEFIT SPECIALIST DURING OPEN ENROLLMENT AS PRESENTED.

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Motion by Keith Miller, second by Steven Balsiger. Motion carried.

HEALTH OFFICER’S REPORT

Public Health Officer Ellen Ellingsworth reported that the rollout of the NARCAN program is going well in the county. The Division of Health recently held a training where 21 people were trained regarding the administration of the nasal spray. Ellen reported on the Division’s annual review report and offered a copy of the report to anyone interested in reading it. The Division continues to work on the goals established in the report. The Division recently held 3 immunization clinics in the Portage School District during student registration to try to help kids get caught up on their immunizations. The Division has received a supply of new COVID boosters so will be offering vaccinations soon, and they have also received a supply of Monkeybox vaccine. Since last month’s Board meeting, the Division has given away 10 car seats along with educating caregivers about how to install the seats. Ellen reported that she is working on a grant to supplement funding for the Prenatal Care Coordination (PNCC) program and should hear next month whether the Division will be awarded funding. The Division continues to get calls on environmental concerns that they continue to follow-up on. Ellen shared that the Division will be hosting an intern for the current semester.

APPROVAL OF MEDICAL ADVISOR

HHS Director Gove presented a request to appoint Dr. Susan Kreckman as the new Medical Advisor for the Division of Health and HHS Board member. Director Gove provided background information on Dr. Kreckman. If approved, the request to appoint Dr. Kreckman would be presented at the next Executive Committee meeting. The appointment of a new Medical Advisor is the result of the August 17th County Board meeting where the County Board passed a resolution requiring all Columbia County board and committee members to live within Columbia County. Subsequently, Dr. Daniel Gutmann was removed as the Medical Advisory and member of the Columbia County HHS Board as he does not reside in Columbia County.

MOTION: TO RECOMMEND APPROVAL OF DR KRECKMAN AS THE MEDICAL ADVISOR AND HEALTH & HUMAN SERVICES BOARD MEMBER.

Motion by Liz Miller, second by Keith Miller. Motion carried.

APPROVAL OF DIAPER DRIVE SOLICITATION

Director Gove requested permission for the Division of Health to solicit for diapers to help supply the need for the PNCC program and other Public Health programs.

MOTION: TO APPROVE THE DIAPER DRIVE SOLICITATION BY THE DIVISION OF HEALTH FOR THE PNCC PROGRAM AND OTHER PUBLIC HEALTH PROGRAMS.

Motion by Keith Miller, second by Tom Drury. Motion carried.

TRAINING REQUESTS

None.

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REPLACEMENT REQUEST FOR DCF SOCIAL WORKER

Director Gove presented a replacement request for a Division of Children & Families (DCF) Social Worker due to a resignation. There is money available in the budget for this position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR A DCF SOCIAL WORKER AS PRESENTED.

Motion by Keith Miller, second by Liz Miller. Motion carried.

REPLACEMENT REQUEST FOR DCF SOCIAL WORK SUPERVISOR

Director Gove presented a replacement request for a DCF Social Work Supervisor due to a resignation. There is money available in the budget for this position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR A DCF SOCIAL WORK SUPERVISOR AS PRESENTED.

Motion by Liz Miller, second by Keith Miller. Motion carried.

REPLACEMENT REQUEST FOR BEHAVIORAL HEALTH & LONG TERM SUPPORT (BHLTS) SOCIAL WORKER

Director Gove presented a replacement request for a BHLTS Social Worker due to a resignation. There is money available in the budget for this position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR A BHLTS SOCIAL WORKER AS PRESENTED.

Motion by Keith Miller, second by Liz Miller. Motion carried.

APPROVAL OF DCF REQUEST FOR MONEY TOWARDS PURCHASE OF CAR USING SOW FUNDING

Director Gove presented a request for DCF, allowing them to use SOW funding, donated money received from Jared Abbrederis' charitable fund, to assist grandparents, who have agreed to provide kinship care to their grandchildren, purchase a vehicle large enough for the whole family. Director Gove advised that assisting the family in this capacity helps to prevent expensive placements.

MOTION: TO APPROVE THE USE OF SOW FUNDING, AND IN COOPERATION WITH CORPORATION COUNSEL, FOR ASSISTING WITH THE PURCHASE OF A VEHICLE AS PRESENTED.

Motion by Keith Miller, second by Liz Miller. Motion carried.

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APPROVAL OF DCF PURCHASE FOR CLIENT

Director Gove presented a request for DCF, using approved TSSF funding from the State, allowing them to purchase a vehicle for a single parent, in recovery, with children, to get back and forth to work.

MOTION: TO APPROVE THE PURCHASE OF A VEHICLE FOR A CONSUMER USING TSSF STATE APPROVED FUNDING.

Motion by Steven Balsiger, second by Brad Cook. Motion carried.

REVIEW COMPENSATION FOR MULTIPLE INDIVIDUAL HHS POSITIONS

MOTION: TO ENTER INTO CLOSED SESSION AT 1:55 P.M.

Motion by Keith Miller, second by Brad Cook. Motion carried by roll call.

MOTION: TO RETURN TO OPEN SESSION AT 2:14 P.M.

Motion by Keith Miller, second by Liz Miller. Motion carried.

MOTION: TO RECOMMEND PROPOSED COMPENSATION INCREASES FOR ALL INDIVIDUAL POSITIONS AS PRESENTED.

Motion by Liz Miller, second by Tom Drury. Motion carried.

CHAIRPERSON'S REPORT

Chair Richmond reported that he, Director Gove, and Accounting Supervisor Jessica Walter attended the Opioid Abatement Summit, hosted by WCA in Stevens Point. He has requested that County Board Chair Polzer create a committee, utilizing county staff who have a stake in the opioid epidemic, to work together and create a plan to use the money for treatment and prevention. The plan would then be submitted for approval to the County Board.

DIRECTOR'S REPORT

Health & Human Services Director Heather Gove reported that she continues to work on establishing relationships with community partners. Recently a group contacted her about parking a mobile MAT clinic somewhere in Columbia County to help with the addiction issue. Director Gove will be meeting with the group to learn more about their services and what they can offer Columbia County.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

Motion by Keith Miller, second by Liz Miller. Motion carried.

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NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, October 5, 2022 at 1:00 p.m. at Columbia County Health & Human Services.

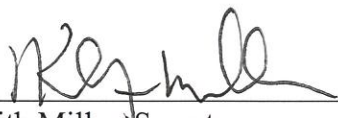
ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 2:21 P.M.

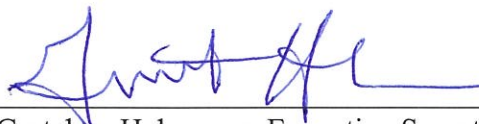
Motion by Keith Miller, second by Tom Drury. Motion carried.

The Columbia County Health & Human Services Board will reconvene for their next regular meeting on Wednesday, October 5, 2022, at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services, 111 E. Mullett Street, Portage, WI.

Respectfully submitted,



Keith Miller, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Chris Polzer
County Board 1st Vice Chair Denise Brusveen
County Board 2nd Vice Chair Matthew Rohrbeck

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