



COLUMBIA COUNTY

608-742-9227
FAX: 608-742-9700

E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Health and Human Services
111 E. Mullett Street

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, SEPTEMBER 8, 2021

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Eric Shimpach. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Eric Shimpach; Denise Brusveen; Keith Miller; Tom Borgkvist; Tom Drury; Doug Richmond.

Daniel Gutmann, MD and Jessica Smith, RN appeared by phone.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Barry Pufahl.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove; Sue Lynch; Ellen Ellingsworth; Jamie Ziegler; Gretchen Halvorsen.

OTHERS: Hannah, Abbie, Kyle Brusveen; Susan Fisher, Joe Ruf, Corporation Counsel; Cathy Karls, Accounting; Jim Foley, County Board 1st Vice Chair; Vern Gove, County Board Chair.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE SEPTEMBER 8, 2021 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE AUGUST 11, 2021 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Keith Miller, second by Denise Brusveen. Motion carried.

PUBLIC INPUT

None

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
SEPTEMBER 8, 2021 – PAGE 2**

AWARD MEDICATION ASSISTED TREATMENT PROGRAM (MARC) CONTRACT
A bid for the MARC Request for Proposal (RFP) was opened prior to the start of the Board meeting and reviewed by HHS Director Heather Gove and Chair Shimpach. It was the only bid received by the agency from the RFP. The bid was from Transitions Counseling.

MOTION: TO ACCEPT THE BID FROM TRANSITIONS FOR THE MEDICATION ASSISTED TREATMENT PROGRAM CONTRACT.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried. Tom Drury abstained.

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue Report, dated 7.31.2021, were presented to the Board.

CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Health & Human Services Director Heather Gove presented one new contract, nine addenda, and a donation list to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, ADDENDA, AND DONATION LIST, AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

BUDGET TRANSFER FROM ADRC CONGREGATE FUNDING TO HOME DELIVERED MEALS FUNDING

MOTION: TO APPROVE THE BUDGET TRANSFER FROM THE ADRC CONGREGATE FUNDING TO THE HOME DELIVERED MEALS FUNDING AS PRESENTED.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

2022 RETIREMENT AND REPLACEMENT OF COMPTROLLER AND ASSISTANT COMPTROLLER

Assistant Corporation Counsel Susan Fisher outlined the plan for recruitment and replacement of the County Comptroller and Assistant Comptroller due to their retirements next year.

AGING & DISABILITY RESOURCE CENTER REPORT

ADRC Director Sue Lynch reported that the ADRC continues to recruit for Drivers and Substitute Meal Site Managers. The main focus is on core functions, and in particular, the senior nutrition program. Director Lynch did express concern that if additional help is not recruited soon, the program may have to begin a wait list.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
SEPTEMBER 8, 2021 – PAGE 3**

POSITION REPLACEMENT REQUEST FOR ADRC PART TIME TRANSPORTATION COORDINATOR

HHS Director Gove presented a replacement request for the ADRC's part time transportation coordinator.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE ADRC's PART TIME TRANSPORTATION COORDINATOR AS PRESENTED.

Motion by Keith Miller, second by Doug Richmond. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Ellen Ellingsworth provided an update on the recent increase of COVID cases, and COVID immunizations, in Columbia County. Ellen reported that calls from the schools have increased dramatically as the pandemic continues and schools are now back in session. Testing has increased dramatically over the last several weeks. Hospitals within Columbia County are reporting long waits for beds due to the increase in COVID cases. The Public Health staff is waiting to learn more about vaccine boosters from the State.

TRAINING REQUESTS

None.

POSITION REPLACEMENT REQUEST FOR THE BHLTS DIVISION ADMINISTRATOR

HHS Director Gove presented a replacement request for the Behavioral Health & Long Term Support Division Administrator due to a resignation.

MOTION: TO APPROVE THE POSITION REPLACEMENT REQUEST FOR THE BHLTS DIVISION ADMINISTRATOR, AS PRESENTED.

Motion by Keith Miller, second by Doug Richmond. Motion carried.

RESOLUTION RECOGNIZING SEPTEMBER AS NATIONAL RECOVERY MONTH

HHS Director Gove presented a resolution supporting September as National Recovery Month. Director Gove introduced social worker Jamie Ziegler, the Drug Court Coordinator, who spoke about recovery statistics both within the State and Columbia County.

MOTION: TO RECOMMEND SUPPORT OF THE NATIONAL RECOVERY MONTH RESOLUTION AS PRESENTED.

Motion by Doug Richmond, second by Tom Drury. Motion carried.

CHAIRPERSON'S REPORT

No comments.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
SEPTEMBER 8, 2021 – PAGE 4**

DIRECTOR’S REPORT

Health & Human Services Director Heather Gove reported that the Department is starting to get some of the vacancies filled within the agency, however RN recruitment continues to be a challenge for the Division of Health. Director Gove reported that Public Health Officer Ellen Ellingsworth is currently working 7 days a week to try to keep up with demands on that Division. Director Gove has been working with Accounting in order to offer overtime to Ellen with some of the COVID funding received for that Division. Director Gove reported that the Crisis staff continues to be swamped through the many months of the pandemic. The program received 1,023 crisis calls in the first half of the year. The volume of calls, and desperation of callers, has taken a toll on Crisis staff as well as a toll on all of the Department’s staff over the course of the last 19 months.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.**

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, October 13, 2021 at 1:00 p.m.

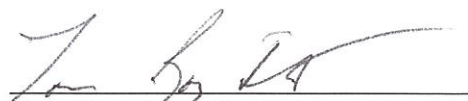
ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 1:42 P.M.

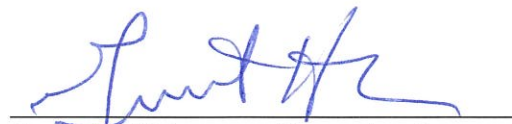
Motion by Keith Miller, second by Doug Richmond. Motion carried.

The Columbia County Health & Human Services Board will reconvene for their regular monthly meeting on Wednesday, October 13, 2021 at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Tom Borgkvist, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

- cc: County Board Chair Vern Gove
- County Board 1st Vice James Foley
- County Board 2nd Vice Chair Bob Koch

gh