



# COLUMBIA COUNTY

Health and Human Services  
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## MINUTES

### COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, SEPTEMBER 11, 2019

#### CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Susanna Bradley. The meeting was publicly noticed.

#### ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Susanna Bradley; Tom Borgkvist; Keith Miller; Tom Drury; Craig Robson; Nancy Long; Eric Shimpach; Bev Muhlenbeck.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Dr. Michael Walters.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Katie Day; Becky Mulhern; Sandy Kinder; Trina Gaunt; Ashley Jahn; Gretchen Halvorsen.

OTHERS: Chris Polzer, County Board Supervisor; Susan Fisher, Assist Corp Counsel; Cathy Karls, Matt Bortz, Jessica Lattimer, Accounting; Dawn Anderson-Mueller, Josh Peterson, Journey Mental Health.

#### PUBLIC INPUT

None

#### AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE SEPTEMBER 11, 2019 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

#### APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE AUGUST 14, 2019 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Keith Miller, second by Nancy Long. Motion carried.

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**INTRODUCTION OF NEW STAFF: SANDY KINDER, TRINA GAUNT, BRENDA TOLLEFSON**

HHS Director Dawn Woodard introduced new ADRC staff Sandy Kinder, Receptionist and Trina Gaunt, Transportation Coordinator. Brenda Tollefson, ES specialist was not available for the meeting.

**PRESENTATION BY BHLTS DIVISION: CSP, JOURNEY MH**

Dawn Anderson Mueller and Josh Peterson from Journey MH were present to provide information about Journey Mental Health and their CSP services provided to Columbia County residents.

**REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME**

The Department's Comp Time Report and the Expense & Revenue report dated 7.31.2019 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS**

HHS Director Dawn Woodard presented two new contracts, seven addenda, and four business associate agreements to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS, ADDENDA, AGREEMENTS, AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Bev Muhlenbeck, second by Tom Borgkvist. Motion carried.

**AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT**

ADRC Director Becky Mulhern reported that the ADRC is working on the 2020 85.21 grant application. May 12, 2020 is Aging Advocacy Day. The ADRC is opening a new location for the congregate meal site in Lodi at the Senior Apartments next to Good Samaritan. The ADRC is looking for more volunteers for meal sites and drivers to deliver meals. The ADRC is working on the Assessment for the Senior Nutrition Program from GWAAR which has to be done by end of year. There is no wait list at this time. Becky reported a Stepping On course is currently going on; Healthy Living and Powerful Tools for Caregivers classes will begin this fall; and a second round of yoga classes has recently begun. The yoga class is a 12-week course. On October 29, at Bethlehem Church, there will be a Dementia Friends training. Becky reported the Simple Will Event was well attended and all appointments were full. The APS Conference will be held in October and staff will be attending. Becky reported that they are fully staffed in the ADRC again. Interns from Northwoods and two social worker interns have started this week in the ADRC too. Becky distributed flyers for the Southern WI Vet Conference which will be held on November 19<sup>th</sup> at the Alliant Energy Center in Madison. Becky reported that all of the Farmer's Market vouchers were distributed.

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**ACTION ON APPOINTMENT OF SHELBY CARTER TO THE ADRC BOARD**

Becky requested approval for Shelby Carter to be appointed to the ADRC Board.

MOTION: TO RECOMMEND SHELBY CARTER'S APPOINTMENT TO THE ADRC BOARD.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

**ACTION ON APPOINTMENT OF PHILLIP BROOKS AND PATRICK BARKER TO THE TRIP COUNCIL**

MOTION: TO RECOMMEND PHILLIP BROOKS' APPOINTMENT TO THE TRIP COUNCIL.

Motion by Nancy Long, second by Keith Miller. Motion carried. Eric Shimpach abstained.

MOTION: TO RECOMMEND PATRICK BARKER'S APPOINTMENT TO THE TRIP COUNCIL.

Motion by Tom Drury, second by Craig Robson. Motion carried.

**ACTION ON DONATIONS FOR HOME DELIVERED MEALS FOOD DRIVE**

Becky requested approval to accept blizzard meals for use when the senior nutrition program is canceled due to inclement weather. The food drive will occur in mid-October. Meals are distributed in January.

MOTION: TO APPROVE ORGANIZING FOOD DRIVES AND SOLICITING DONATIONS FOR HOME DELIVERED MEALS FOR USE DURING INCLEMENT WEATHER.

Motion by Tom Drury, second by Craig Robson. Motion carried.

**ACTION ON DONATIONS FOR CAREGIVER RETREAT**

Becky requested approval to accept donations covering the cost of food and a speaker for the annual caregiver retreats.

MOTION: TO APPROVE SOLICITING DONATIONS FOR THE ANNUAL CAREGIVER RETREATS.

Motion by Nancy Long, second by Keith Miller. Motion carried.

**ACTION ON DONATIONS FOR VOLUNTEER APPRECIATION**

Becky requested approval to accept donations for the volunteer appreciation event held annually.

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**MOTION: TO APPROVE SOLICITING DONATIONS FOR THE ANNUAL VOLUNTEER APPRECIATION EVENT.**

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

**ACTION ON DONATIONS FOR DRIVER APPRECIATION**

Becky requested approval to accept donations for the driver appreciation annual event.

**MOTION: TO APPROVE SOLICITING DONATIONS FOR THE ANNUAL DRIVER APPRECIATION EVENT.**

Motion by Craig Robson, second by Keith Miller. Motion carried.

**REVIEW OF HOMEMAKER SERVICES RECOMMENDED DONATION**

Becky informed the Board that because of the Older Americans Act, the ADRC cannot request donation amounts for the Homemaker Services program, but the ADRC can recommend donations for services. The current recommended donation is \$7. Becky reported that the ADRC is going to change the recommended donation to \$15. No approval is necessary for this item.

**REVIEW OF SENIOR NUTRITION MEAL PROGRAMS RECOMMENDED DONATION**

Becky informed the Board that the current Senior Nutrition program recommended donation is \$4/meal. The ADRC is going to change the recommended donation to \$4.50/meal. No approval is necessary for this item.

**HEALTH OFFICER'S REPORT**

Public Health Officer Susan Lorenz reported no additional cases of whooping cough or legionnaires disease since last month. Susan also reported that no cases of confirmed measles have occurred in WI. Columbus Hospital is performing a measles outbreak public health drill tonight and practicing the phone tree procedure through Dispatch. Susan reported that September is Suicide Prevention month and she distributed a QPR flyer. On September 21 there will be a QPR training at Garden of Angels on Hwy 33 outside of Portage. Susan shared the latest State and County health profiles regarding environmental health for 2019.

**TRAINING REQUESTS**

None.

**REQUEST FOR NEW BHLTS SOCIAL WORKER POSITION**

Director Woodard presented a request for a new BHLTS Social Worker. The position will be paid for by NNAI funding. Originally, the position was approved last year, but not filled. The position is subject to a sunset clause. The HR and Executive committees have approved the request already.

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MOTION: TO APPROVE THE NEW POSITION REQUEST OF A BHLTS SOCIAL  
WORKER AS PRESENTED.

Motion by Nancy Long, second by Keith Miller. Motion carried.

**DEPARTMENT STATUS REPORT**

Director Woodard presented Jan-Jun 2019 statistics of the Department. This report is presented twice a year to the Board.

**CHAIRPERSON'S REPORT**

No report

**DIRECTOR'S REPORT**

HHS Director Dawn Woodard reported HHS is still recruiting for a BHLTS Division Administrator and a BHLTS Coordinator. The WHCSA Board member agenda was distributed for anyone interested in attending on October 16 in Stevens Point. The meeting will include presentations about HHS. If anyone is interested in attending, they should notify Director Woodard. Current grant activities include – Overdose Review Grant – which will provide more funding this year and for two additional years; Treatment Diversion Grants – currently working on the application for submitting; Dodge County Youth Justice Implementation Grant was awarded to Dodge County on behalf of a consortium including Columbia County and the funding will be used for family centered treatment with LSS. Director Woodard reported the rates for State Mental Health Hospitalization are set to increase next year. WCHSA is taking the position that they do not approve of the rate increase due to the surplus the institutions hold. Director Woodard reported on the work of the Chapter 980 Committee which is tasked with locating housing in Columbia County for inmates leaving Sandridge, which is a correctional facility that houses violent sex offenders.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT**

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Tom Borgkvist, second by Nancy Long. Motion carried.

**NEXT MEETING DATE**

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, October 9, 2019 at 1:00 p.m.

**ADJOURNMENT**

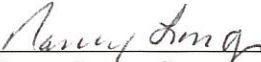
MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT  
2:50 P.M.

Motion by Keith Miller, second by Tom Drury. Motion carried.

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The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, October 9, 2019 at 1:00 p.m. in Meeting Room #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,

  
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Nancy Long, Secretary  
Col. Co. H & HS Board

  
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Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove  
County Board 1<sup>st</sup> Vice Chair Drew  
County Board 2<sup>nd</sup> Vice Chair Foley

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