



COLUMBIA COUNTY

Health and Human Services
111 E. Mullett Street

608-742-9227
FAX: 608-742-9700

E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, OCTOBER 5, 2022

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:02 p.m., by Chair Doug Richmond. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Doug Richmond; Char Holtan; Keith Miller; Tom Drury; Steven Balsiger; Brad Cook; Liz Miller.

BY PHONE: Jessica Smith, RN.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove; Sue Lynch; Ellen Ellingsworth; Stephanie Nickel; Carol Sjoblom; Katie Day; Gretchen Halvorsen.

OTHERS: Joe Ruf, Corporation Counsel; Jesica Walter, Shonna Neary, Accounting; Denise Brusveen, County Board 1st Vice Chair.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE OCTOBER 5, 2022 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Keith Miller, second by Tom Drury. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE SEPTEMBER 7, 2022 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Keith Miller, second by Char Holtan. Motion carried.

PUBLIC INPUT

None

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report, and Financial Report dated 8.31.2022, were presented to the Board.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 5, 2022 – PAGE 2**

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Heather Gove presented two new contracts, four addenda, three BAAs, and a donation list to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, ADDENDA, BAAs, AND DONATION LIST,
AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.

Motion by Liz Miller, second by Char Holtan. Motion carried.

AGING & DISABILITY RESOURCE CENTER REPORT

ADRC Director Sue Lynch reported that Open Enrollment for Medicare begins October 15. The ADRC recently hosted a WI Health Literacy workshop for caregivers with ten individuals participating. The same group will be returning later this year to present a workshop entitled “Let’s Talk About Pain”, in which they will teach participants about the side effects and dangers of using opioids and ways to keep medications secure while taking them. Director Lynch reported that tomorrow the ADRC will be hosting a TRIAD conference. Twenty-five individuals are signed up and the ADRC’s Adult Protective Services (APS) Social Workers will be making a presentation at the conference. The Alzheimer’s & Dementia Alliance of Wisconsin will be holding a workshop on November 10 regarding Lewy Body dementia. The Remember Project presentation is scheduled for November 16 and reservations are being accepted now for the theatrical presentation and community discussion created to help reduce the stigma of dementia and provide information to the public about it. Director Lynch reported that the Congregate Meal Sites are beginning to grow in participants. Pardeeville is reopened however they have not had a congregate participant thus far. The Home Delivered Meals (HDM) wait list is at approximately 50 individuals. No one has been removed from the wait list yet, however, the ADRC has begun using the prioritization tool, developed by the State, to assess current participants at the time of their review to see if they are still eligible for the program.

REQUEST APPROVAL OF LENZ GRANT

HHS Director Heather Gove advised the Board that the application for the Lenz Foundation grant was preapproved by the County Board Chair for submission due to the application deadline. ADRC Director Sue Lynch informed the Board that the request was for \$100,000 to be used over the course of the next couple of years to help manage the ADRC’s meal programs.

MOTION: TO APPROVE THE SUBMISSION OF THE LENZ FOUNDATION GRANT
APPLICATION TO SUPPORT THE ADRC’S MEAL PROGRAMS AS PRESENTED.

Motion by Liz Miller, second by Keith Miller. Motion carried.

REQUEST APPROVAL OF ADAMS/COLUMBIA GRANT

ADRC Director Lynch advised the Board that the grant opportunity from Adams/Columbia Electric comes from their Round-Up program, in which consumers can round up the total of their electric bill to the next dollar, and then the extra money is used for charitable giving. The application requests \$10,000 to be used to support the ADRC’s meal programs.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 5, 2022 – PAGE 3**

MOTION: TO APPROVE THE SUBMISSION OF THE ADAMS/COLUMBIA ELECTRIC GRANT APPLICATION TO SUPPORT THE ADRC'S MEAL PROGRAMS AS PRESENTED.

Motion by Keith Miller, second by Brad Cook. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Ellen Ellingsworth reported on the Division's successful baby diaper drive which ended last Friday. Ellen also reported on the recent WIC management evaluation, which was also successful and demonstrates that the program is meeting expectations. The Division of Health is getting in Flu and COVID Booster vaccines and are preparing to offer them to the public. Ellen reported that the Division is getting a lot of inquires about the vaccines from individuals and from businesses that want to keep their workers healthy. The Division has experienced 2 resignations in the last month. Ellen is working with the State to develop a plan to meet program expectations while being less than fully staffed.

OVERDOSE FATALITY REVIEW PRESENTATION

Public Health Officer Ellen Ellingsworth presented Board members with a copy of the Columbia County Overdose Fatality Review Report, which highlights a broad array of data regarding drug overdoses in Columbia County. The purpose of the Overdose Fatality Review Team is to review overdose deaths by focusing on systems level change. The team works to prevent overdose fatalities with the right action, timing, intervention and/or response. The team meets monthly for reviews, however, the majority of the work is the implementation of recommendations identified through case review.

REQUEST FOR PUBLIC HEALTH TO PROVIDE FLU SHOTS TO EMPLOYEES

HHS Director Heather Gove requested permission for the Division of Health (DOH) to provide flu shots to employees.

MOTION: TO APPROVE DOH PROVIDING FLU SHOTS TO COLUMBIA COUNTY EMPLOYEES.

Motion by Keith Miller, second by Liz Miller. Motion carried.

REPLACEMENT REQUEST FOR DIVISION OF HEALTH NURSE SUPERVISOR

HHS Director Gove presented a request to replace the Nurse Supervisor due to a resignation. There is money available in the budget for this position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE DOH NURSE SUPERVISOR AS PRESENTED.

Motion by Keith Miller, second by Char Holtan. Motion carried.

TRAINING REQUESTS

None.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 5, 2022 – PAGE 4**

REPLACEMENT REQUEST FOR ECONOMIC SUPPORT SPECIALIST

Director Gove presented a request to replace an Economic Support Specialist. There is money available in the budget for this position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR AN ECONOMIC SUPPORT SPECIALIST AS PRESENTED.

Motion by Liz Miller, second by Brad Cook. Motion carried.

BENEFITS ADJUSTMENT OF SALARIED HHS MANAGEMENT STAFF

MOTION: TO ENTER INTO CLOSED SESSION AT 2:27 P.M.

Motion by Keith Miller, second by Liz Miller. Motion carried by roll call.

MOTION: TO RETURN TO OPEN SESSION AT 2:36 P.M.

Motion by Steve Balsiger, second by Keith Miller. Motion carried

MOTION: TO APPROVE BENEFIT ADJUSTMENT OF SALARIED HHS MANAGEMENT STAFF AS PRESENTED.

Motion by Keith Miller, second by Liz Miller. Motion carried.

CHAIRPERSON'S REPORT

No report.

DIRECTOR'S REPORT

Health & Human Services Director Heather Gove advised the Board that the agency has started transitioning consumers from the MAT program to the CCS program. The MAT program is no longer fully funded, thus requiring levy dollars. The decision was made to transition MAT consumers that qualify to CCS. The remainder of the consumers will no longer be served through MAT. Behavioral Health will write for the new MAT grant, however, it likely will only cover uninsured consumers. Transitions Behavioral Health has agreed to work with Columbia County Health & Human Services as CCS Facilitation to the transitioned MAT consumers. The CCS waitlist continues to grow, to over 40 individuals currently waiting for service. Director Gove reported that there are not enough service facilitators to open individuals that qualify for service. Consumers are opened as facilitators become available. Director Gove shared the 2023 budget decisions that were made at last Friday's Finance Committee meeting, which included: eliminating Drug Court; eliminating OWI Court, eliminating 1 Public Health RN position, and \$100,000 reduction in DCF placements. An addition to the budget was added for funding for County match for an ADRC bariatric van. Director Gove also reported that the Executive Committee took no action on the recommendation of Dr. Susan Kreckman as the Medical Advisor for the Division of Health, replacing Dr. Daniel Gutmann. Discussion followed.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 5, 2022 – PAGE 5**

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

Motion by Keith Miller, second by Liz Miller. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, November 2, 2022 at 1:00 p.m. at Columbia County Health & Human Services.

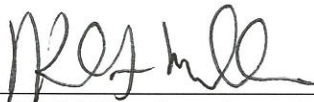
ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 2:44 P.M.

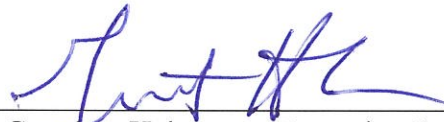
Motion by Steve Balsiger, second by Keith Miller. Motion carried.

The Columbia County Health & Human Services Board will reconvene for their next regular meeting on Wednesday, November 5, 2022, at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services, 111 E. Mullett Street, Portage, WI.

Respectfully submitted,



Keith Miller, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Chris Polzer
County Board 1st Vice Chair Denise Brusveen
County Board 2nd Vice Chair Matthew Rohrbeck

gh