

COLUMBIA COUNTY

Health and Human Services
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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, OCTOBER 10, 2018

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Susanna Bradley. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Susanna Bradley; Nancy Long; Tom Borgkvist; Keith Miller; Tom Drury; Craig Robson; Kevin Kessler; Bev Muhlenbeck.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Dr. Michael Walters.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Clint Starks; Becky Mulhern; Katie Day; Ashley Dodge; Cassie Hohlstein; Bonnie Erickson; Gretchen Halvorsen.

OTHERS: Joe Ruf, Corp Counsel; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE OCTOBER 10, 2018 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE SEPTEMBER 12, 2018 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion Nancy Long, second by Tom Borkvist. Motion carried.

INTRODUCTION OF NEW STAFF: ASHLEY DODGE, DES; CASSIE HOHLSTEIN, DCF

HHS Director Woodard introduced Economic Support Specialist Ashley Dodge and DCF Social Worker Cassie Hohlstein to the Board.

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**PRESENTATION BY DIVISION OF BEHAVIORAL HEALTH & LONG TERM
SUPPORT: CHILDREN'S LONG TERM SUPPORT WAIVER**

Bonnie Erickson CLTS Supervisor in the Division of Behavioral Health & Long Term Support presented information about the Children's Long Term Support Waiver.

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 8/31/2018 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health and Human Services Director Dawn Woodard presented one new 2018 contract, one new 2019 contract, nine addenda, and one close out contract to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AND TO PLACE THEM AS
ATTACHMENTS TO THE MINUTES.**

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported that the ADRC will be submitting their 5-year Coordinated Plan next week to the State. Becky reported that the wheelchair tie-down training went well and other counties participated by sending their drivers to the training. The new Portage meal site opened at the ADRC on October 1. The attendance numbers have already begun to increase. The Lodi site is still closed. Becky advised the ADRC is still working on an RFP for the meal program county-wide and would consider multiple vendors. The Home Delivered wait list has not been activated. Becky reported there still is no start date yet for the yoga classes however the ADRC has been holding new healthy living classes at the agency now that there is more room to do so. Open enrollment starts next week and runs through December 7 for Medicare. The 3-part series APS class has been completed. Becky reported that the State is looking at doing more training such as train the trainer in future classes.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on a food borne outbreak of salmonella last month in Columbia County. Several people became severely sick and hospitalized. Susan also reported that the Division of Health received an immunization grant for additional vaccine to use in the community. The vaccine will be distributed during the free clinic at Wilz Drug for uninsured and underinsured people. This is a pilot project and one of the RNs from DOH is going to the free clinic over the course of the next several months to administer the vaccine. Susan also reported that one of her staff is helping to pilot a dental program in the Pleasant Ridge Amish School near Cambria. Dental services will include a prevention checkup,

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cleaning, varnish, fluoride applications and sealants at lower cost. The services are being provided by Bridging Brighter Smiles and is operated with the help of a portable generator. The program is called Bridging Brighter Smiles. Susan advised she attended her first cyber security table top for emergency management and public health to work through the threats most likely to be encountered on the internet. Representatives were there from the statewide intelligence center, who offers a newsletter that can be subscribed to which helps to keep agencies aware of computer virus outbreaks.

TRAINING REQUESTS

None.

ACTION ON RESOLUTION FOR FEE CHANGES TO TITLE 9 FOR CONGREGATE & HOME DELIVERED MEALS

Director Woodard presented a request to change the fees for congregate and home delivered meal rates for 2019. The rate for HDM decreased and the rate for congregate meals increased. Rates are based on actual costs to provide the services and apply to those individuals under 60 or 3rd party pay the full price. The suggested donation for all other participants is \$4.

MOTION: TO APPROVE THE FEE ADJUSTMENTS FOR CONGREGATE AND HOME DELIVERED MEALS AS PRESENTED.

Motion by Kevin Kessler, second by Keith Miller. Motion carried.

DIRECTOR'S REPORT

Health and Human Services Director Dawn Woodard reported DCF Secretary Eloise Anderson was here to visit the agency and meet with DCF and DES staff. The group discussed local issues and toured the building. Director Woodard reported on the most recent grant opportunities - a Treatment and Diversion grant application was submitted on Monday; an Overdose fatality review grant has also been submitted recently and the agency is still waiting to hear the decision on that; and a grant application to allow Vivitrol shots to be administered to jail inmates prior to release will be submitted soon. The Youth Justice unit of the Division of Children & Families was selected to implement the new YAZI tool to assess the risk of youth involved in the justice system. Director Woodard reported that HHS staff will be working on updating the HHS employment manual over the next several months. Active shooter all-staff training is scheduled for tomorrow from 8-noon in cooperation with Sheriff's Department. The HHS Policy Committee is working with Corp Counsel on new volunteer policies and procedures and will also start work soon on electronic communication policies working with consumers around the use of email/text communication and the inherent risks. Dialogues with Dawn sessions were held in September/October and Director Woodard shared some feedback after 4 recent sessions.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

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Motion by Kevin Kessler, second by Tom Borgkvist. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, November 14, 2018 at 1:00 p.m.

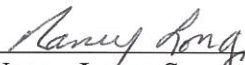
ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
2:38 P.M.

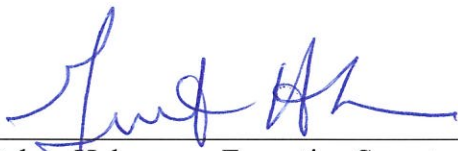
Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, November 14, 2018, at 1:00 p.m. in Meeting Room #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Nancy Long, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove;
County Board 1st Vice Chair Drew;
County Board 2nd Vice Chair Foley

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