

COLUMBIA COUNTY

Health and Human Services
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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, OCTOBER 14, 2020

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Eric Shimpach. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Eric Shimpach; Barry Pufahl; Denise Brusveen; Keith Miller; Doug Richmond; Tom Borgkvist; Bev Muhlenbeck.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Dr. Michael Walters; Tom Drury.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove (by phone); Susan Lorenz; Kate Young; Katie Day; Becky Mulhern; Ashley Jahn; Gretchen Halvorsen.

OTHERS: Susan Fisher, Joe Ruf, Corporation Counsel; Cathy Karls, Lois Schepp, Accounting; Jim Foley, County Board 1st Vice Chair; Vern Gove, County Board Chair; County Board Supervisor Chris Polzer; Nicole Aimone, Portage Daily Register; Elizabeth Gomez; Andrea Opalewski & Guest.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE OCTOBER 14, 2020 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE SEPTEMBER 9, 2020 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Barry Pufahl, second by Doug Richmond. Motion carried.

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PUBLIC INPUT

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 8.31.2020 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Heather Gove presented one new 2021 contract, six 2020 addenda, one Business Associate Agreement, and a listing of donations to the Board for approval.

**MOTION: TO APPROVE THE CONTRACT, ADDENDA, AND BUSINESS ASSOCIATE
AGREEMENT, AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.**

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported safety measures are still in place due to the continuation of COVID, including routine decontamination of vehicles. The ADRC submitted the 5310 grant application to purchase two additional vans. The ADRC is working on the 85.21 grant. The next TRIP meeting is on October 20 at 2:00 pm. The ADRC is still in need of volunteer drivers. Aging Advocacy will be in May. No ADRC congregate dining sites are open at this time due to COVID-19. All Home Delivered Meals continue on a daily basis for all county residents 60 years of age and older. Becky reported the Nutrition Council meets on November 10 at 1:30 pm and more members are needed. Currently, there is not a waiting list for the Home Delivered Meals program. Becky reported that Senior Farmers Market vouchers are usable until the end of October. All Prevention Programs are slowly starting with class sizes of 6 participants or through virtual applications. Medicare Part D Open Enrollment runs from 10.15.2020 through 12.7.2020 and appointments will be held over the phone. Becky also reported that GWAAR is working with insurance companies to promote protection of drivers who use their cars to volunteer. MTM, which is currently the State's transportation vendor for consumers with Medical Assistance, may not have their contract renewed by the State next year so changes to MA transportation may occur in 2021. Becky advised that the ADRC's annual food drive for home delivered meals recipients will be starting in November. Finally, the TRIP Council meets next Tuesday at 2:00 at HHS.

INCREASE IN HOURS FOR MARKETING AND OUTREACH SPECIALIST

HHS Director Heather Gove requested an increase in hours, from 37.50 to 40 hours per week, for the ADRC's Marketing & Outreach Specialist position only upon being awarded the Relatives Raising Relatives grant. The grant was just applied for and the ADRC should know sometime in November if the application was successful. The increase of hours would only be for December 1, 2020 until September 30, 2021.

**MOTION: TO APPROVE THE INCREASE IN HOURS FOR THE ADRC'S MARKETING
AND OUTREACH SPECIALIST AS PRESENTED, TO BE PAID FOR FROM THE**

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RELATIVES RAISING RELATIVES GRANT, IF THE MONEY IS AWARDED AND
ACCEPTED BY COLUMBIA COUNTY.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz provided an update to the Board on the COVID cases in Columbia County. As of 10.14.2020, there were 1,229 positive cases, 381 active cases, 11 hospitalized, 844 recovered, 4 deaths, and 17,264 negative cases. Susan reported on the successful testing event, hosted by the National Guard, in Wyocena on September 18. Susan reported 287 individuals were tested. Susan is working with the National Guard to have additional free testing events in Columbia County. As a result of the number of positive cases in Columbia County, the Public Health staff, and additional contracted nurses, are unable to keep up and therefore are now using the Wisconsin Department of Health Services Crisis Standards for Contact Tracing which prioritizes contacting only individuals with COVID-19 and encouraging those individuals to communicate their test result status to their close contacts.

DISCUSSION ON PUBLIC HEALTH RN WAGES

The Board discussed the challenges of recruiting Public Health nurses during a pandemic and the need to stay competitive in the wage market. Human Resources Director Joe Ruf discussed the current compensation schedule and presented the process available to the HHS Board to request a wage study.

MOTION: TO REQUEST, AS AN ADVISORY, THAT THE HUMAN RESOURCES
COMMITTEE REVIEW THE NEED FOR A WAGE STUDY FOR THE DIVISION OF
HEALTH RN STAFF AS SOON AS POSSIBLE.

Motion by Keith Miller, second by Barry Pufahl. Motion carried.

RETIREMENT OF PUBLIC HEALTH OFFICER

HHS Director Gove advised the Board that Public Health Officer Susan Lorenz has provided her notice to retire from her position. Her last day of employment with Columbia County will be January 1, 2021. Chair Shimpach thanked Susan for her years of services to Columbia County.

MOTION: TO ACCEPT, WITH REGRET, THE RETIREMENT NOTICE OF COLUMBIA
COUNTY PUBLIC HEALTH OFFICER SUSAN LORENZ.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

**REVISED JOB DESCRIPTION OF PUBLIC HEALTH OFFICER/DIVISION OF
HEALTH ADMINISTRATOR**

HHS Director Gove presented a draft of the Public Health Officer/Division of Health Administrator's job description to the Board for review.

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MOTION: TO RECOMMEND APPROVAL OF THE PUBLIC HEALTH OFFICER/DIVISION OF HEALTH ADMINISTRATOR'S JOB DESCRIPTION DRAFT AS PRESENTED.

Motion by Tom Borgkvist, second by Bev Muhlenbeck, RN. Motion carried.

REPLACEMENT REQUEST FOR PUBLIC HEALTH OFFICER

HHS Director Heather Gove presented a replacement request for the Public Health Officer position due to Susan Lorenz' impending retirement.

MOTION: TO RECOMMEND APPROVAL OF THE REPLACEMENT REQUEST FOR THE HHS PUBLIC HEALTH OFFICER/DIVISION OF HEALTH ADMINISTRATOR.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

TRAINING REQUESTS

None.

ALLOCATE MAT FUNDING TO NNAI FOR REMAINDER OF BUDGET YEAR 2020 & BUDGET YEAR 2021

HHS Director Heather Gove reported that Behavioral Health contractor Madison Trauma Therapy (MTT) recently provided notice that they no longer intend to provide mental health services in Columbia County and therefore Director Gove requested that the remaining 2020 funding, and the proposed 2021 budget funding for the MAT program that MTT administered, be brought inhouse and combined with NNAI funding to support the social work position which will be responsible to perform both job duties.

MOTION: TO APPROVE THE ALLOCATION OF MAT FUNDING TO THE NNAI PROGRAM FOR REMAINDER OF BUDGET YEAR 2020 AND BUDGET YEAR 2021.

Motion by Keith Miller, second by Barry Pufahl. Motion carried.

INCREASE IN HOURS FOR NNAI POSITION FROM 75% TO 100% FOR 2021

Director Gove requested an increase of hours in budget year 2021 for the BHLTS social work position, currently funded by the NNAI grant, to be increased from 75% to 100% with the additional funding from the reallocated MAT funding as approved by the Board in the previous agenda item of today's meeting.

MOTION: TO RECOMMEND APPROVAL OF THE INCREASE OF HOURS FOR THE NNAI POSITION FROM 75% TO 100% FOR BUDGET YEAR 2021.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

CHAIRPERSON'S REPORT

Chair Shimpach reported on his visit to the COVID-19 testing site in Wyocena last month.

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DIRECTOR'S REPORT

Health & Human Services Director Heather Gove reported on the first two weeks of activities in her new position. She shared some of the priorities that the hiring committee have for her and expressed that the HHS staff have been very welcoming and helpful to her.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, November 11, 2020 at 1:00 p.m.

ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 2:22 P.M.

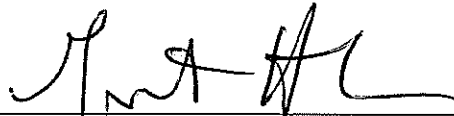
Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, November 11, 2020 at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Tom Borgkvist, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Vern Gove
County Board 1st Vice James Foley
County Board 2nd Vice Chair Bob Koch

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