



COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, NOVEMBER 11, 2020

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Eric Shimpach. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Eric Shimpach; Barry Pufahl; Denise Brusveen; Keith Miller; Doug Richmond; Tom Borgkvist; Tom Drury.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Dr. Michael Walters; Bev Muhlenbeck.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove; Susan Lorenz; Becky Mulhern; Gretchen Halvorsen.

OTHERS: Susan Fisher, Assist Corporation Counsel; Cathy Karls, Accounting; Jim Foley, County Board 1st Vice Chair; Vern Gove, County Board Chair.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE NOVEMBER 11, 2020 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE OCTOBER 14, 2020 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Keith Miller, second by Tom Drury. Motion carried.

PUBLIC INPUT

None.

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REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue Report dated 9.30.2020 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Heather Gove presented three new 2020 contracts, nine 2020 addenda, three Business Associate Agreements, and a listing of donations, to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS, ADDENDA, AND BUSINESS ASSOCIATE
AGREEMENTS, AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.**

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported that the ADRC will be receiving one vehicle through the federal 5310 grant and they will be purchasing a second vehicle from the ADRC's State 85.21 grant reserves. All Home Delivered Meals (HDM) continue on a daily basis for all county residents 60 years of age and older. The ADRC served 3,872 HDMs in October. The next Nutrition Council meeting will be held in February. The ADRC's annual food drive for home delivered meals recipients has begun and the ADRC has received approval to hold virtual trainings during COVID. The next ADRC Board meeting will be Thursday, November 19.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz notified the Board of upcoming COVID-19 test dates: November 25 at Portage Utilities, and December 4 at the Cambria Fire Dept; both events scheduled from 8:30-4:30. Recent testing occurred on November 6 and 11 in Cambria, and November 10 in Columbus. Susan shared a COVID comparison update for Columbia County of today: 2,477 positive cases, 804 active cases, 126 hospitalizations, 1,664 recovered, 9 deaths, 54 active investigations, 20,663 negative cases compared to early October of: 1,229 positive cases, 381 active cases, 78 hospitalizations, 844 recovered, 4 deaths, 35 active investigations, 17,264 negative cases. Currently, the age group with the highest rate of infections is 50-59 year olds.

TRAINING REQUESTS

None.

CHAIRPERSON'S REPORT

DIRECTOR'S REPORT

Health & Human Services Director Heather Gove reported on the position requests from last month's meeting that received final approval. Director Gove reported that recruitment for the Public Health Officer's position will begin soon. Director Gove notified the Board that the two

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RN candidates for the Division of Health both declined employment offers. Director Gove reported that the MIS Department has rolled out Skype for Business for HHS staff so that confidential virtual meetings can occur. Director Gove also reported that she has begun weekly meetings with each Division Administrator to learn more about each Division, programs, and projects currently being worked on and to discuss future plans and goals. Director Gove has also been working with the Accounting Department to tighten purchasing procedures and approvals.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, December 9, 2020 at 1:00 p.m.

ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
2: 14 P.M.

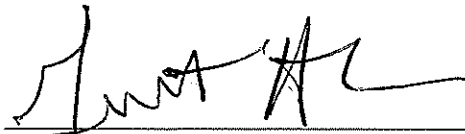
Motion by Keith Miller, second by Doug Richmond. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, December 9, 2020 at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Tom Borgkvist, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Vern Gove
County Board 1st Vice James Foley
County Board 2nd Vice Chair Bob Koch

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