



COLUMBIA COUNTY

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MINUTES

COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, NOVEMBER 11, 2019

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Susanna Bradley. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Susanna Bradley; Tom Borgkvist; Keith Miller; Tom Drury; Craig Robson; Nancy Long; Eric Shimpach; Dr. Michael Walters.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Bev Muhlenbeck.

HEALTH & HUMAN SERVICE STAFF PRESENT: Katie Day; Susan Lorenz; Becky Mulhern; Kate Young, Jamie Ziegler; Kelsey Bauer; Carol Sjoblom; Gretchen Halvorsen.

OTHERS: Cathy Karls, Accounting.

PUBLIC INPUT

None

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE NOVEMBER 13, 2019 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Keith Miller, second by Eric Shimpach. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE OCTOBER 9, 2019 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Eric Shimpach, second by Tom Borgkvist. Motion carried.

INTRODUCTION OF STAFF: CAROL SJOBLUM, DES AND JAMIE ZIEGLER, BHLTS

Interim HHS Director Katie Day introduced DES Administrator Carol Sjoblom and BHLTS Social Worker Jamie Ziegler.

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PRESENTATION BY DCF: KELSEY BAUER, FOSTER CARE COORDINATOR

Foster Care Coordinator Kelsey Bauer presented information on the foster care program in Columbia County. Currently, the County has 10 licensed foster homes and an additional license pending approval. There are 39 kids in out of home placements.

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 9.30.2019 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Interim HHS Director Katie Day presented one new contract and six addenda to the Board for approval.

**MOTION: TO APPROVE THE CONTRACT AND ADDENDA AND TO PLACE THEM AS
ATTACHMENTS TO THE MINUTES.**

Motion by Keith Miller, second by Tom Drury. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported the ADRC is looking for more volunteer drivers for meal sites and medical transportation. The ADRC is still waiting on back-loading vans for delivery by the end of the year. Becky reported that the TRIP Council is finally full. Becky also reported on all of the current caregiver legislation being debated at the capitol. The ADRC Holiday Food Drive for home delivered clients begins on November 25 and donations are being collected through December 30th. The GWAAR Nutrition review is scheduled for December. The full nutrition program will be reviewed. There currently is no wait list for the home delivered meals program. Becky reported that no prevention classes are scheduled for the remainder of the year. The second Yoga class will be wrapping up soon. New classes will be added to the education curriculum for next year. Becky reported that the Caregiver Retreat was held here recently with 48 attendees. December 7 is the last day of open enrollment for Medicare. Becky shared that the ADRC is now selling Ensure Clear. Large print 2020 calendars are also available at the ADRC now.

**ACTION ON RELATIVE CAREGIVER SUPPORT GROUP/INCREASE HOURS FOR
ADRC MARKETING AND OUTREACH COORDINATOR**

Interim HHS Director Katie Day reported that the Division of Children and Families collaborated with the ADRC to apply for a grant through DCF that would provide funding for creating and maintaining relative caregiver support groups. The funding would cover populations in both division and support the Relatives Raising Relatives Group that is being organized in the ADRC with support from DCF. If the grant is awarded to Columbia County, Katie requested that the hours for the ADRC's Marketing and Outreach Coordinator be increased for the duration of the grant life from 37.5 hours per week to 40 hours per week. Katie did confirm the sunset provision for the funding if it is not awarded again. The current funding, if received, would bot through

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October 2020. The Department is still waiting to hear if the grant will be awarded to Columbia County.

MOTION: TO APPROVE THE INCREASED HOURS FOR THE ADRC'S MARKETING AND OUTREACH COORDINATION FROM 37.50 HOURS PER WEEK TO 40 HOURS PER WEEK AS PRESENTED PENDING FUNDING FROM THE GRANT AWARD.

Motion by Nancy Long, second by Craig Robson. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on the opioid education task force grant funding goals. The task force was able to create 4 videos, using local leaders, to discuss the opioid issue in Columbia County and debunk myths. The task force also created a communication campaign with the help of Charter and the Columbus Hospital allowing viewers to access the digital videos. Susan reported that Charter provided reporting indicating the viewership goals were far exceeded during the campaign and that Channel 15 News and the Columbus newspaper provided coverage of the campaign too. Additional funding was received recently from the same group and Susan reported the funding will be used to play PSAs at the Portage and Sun Prairie movie theaters over the next several months. Susan also shared report data from the Columbia County Youth Risk Behavior Surveys through DPI. Participation in the high school and middle school surveys was provided by the following schools: Poynette, Columbus, Portage, Pardeeville, Lodi and Portage Academy Achievement. The next PARCC meeting is scheduled for December 17 at 1:00, at which, a presentation of the Youth Risk Behavior Survey will be shared. The next Prevent Suicide- Columbia County meeting is scheduled for January 16 here at HHS in Meeting Room 2.

ACTION ON POSITION REPLACEMENT REQUEST – HUMAN SERVICE AIDE, DES

Katie Day presented a replacement request for a Human Service Aide position in the Division of Economic Support. There is money available in the budget for this position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR A HUMAN SERVICE AIDE POSITION AS PRESENTED.

Motion by Eric Shimpach, second by Tom Drury. Motion carried.

TRAINING REQUESTS

None.

CHAIRPERSON'S REPORT

Chair Bradley reported that the WCHSA documents which were added to the board materials for today's meeting, were recommended by Chair Bradley and she encouraged Board members to read them. Chair Bradley notified the Board that County Board Chair Gove is requesting a joint

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meeting between the HHS board and the Executive Committee in early December to discuss the results of the Department’s investigation. Chair Bradley also notified the Board that the HR Committee is interested in learning more about how employees are trained and how workloads are assigned to workers in the Department. Craig Robson and Tom Borgkvist volunteered to research this for the HR Committee.

DIRECTOR’S REPORT

Interim HHS Director Katie Day reported that the BHLTS Division recently completed a successful Crisis recertification. Katie also reported that the Directors of the Capital Consortium have started discussions on hiring a part-time fraud investigator for the consortium. The cost to each county would depend on how many counties were in agreement. Carol Sjoblom, DES Administrator, plans to look into the cost benefits of bringing that position back to Columbia County.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Tom Borgkvist, second by Nancy Long. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, December 11, 2019 at 1:00 p.m.

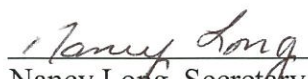
ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 2:16 P.M.

Motion by Keith Miller, second by Eric Shimpach. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, December 11, 2019 at 1:00 p.m. in Meeting Room #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Nancy Long, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove
County Board 1st Vice Chair Drew
County Board 2nd Vice Chair Foley