



COLUMBIA COUNTY

Health and Human Services
111 E. Mullett Street

608-742-9227
FAX: 608-742-9700

E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, DECEMBER 9, 2020

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:01 p.m., by Chair Eric Shimpach. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Eric Shimpach; Barry Pufahl; Denise Brusveen; Keith Miller; Doug Richmond; Tom Borgkvist; Tom Drury.

HEALTH & HUMAN SERVICE STAFF PRESENT: Heather Gove; Susan Lorenz; Becky Mulhern; Gretchen Halvorsen.

OTHERS: Judith Jolly; Susan Fisher, Assist Corporation Counsel; Cathy Karls, Accounting; Jim Foley, County Board 1st Vice Chair; Vern Gove, County Board Chair; Joe Martino, MIS

Daniel Gutmann, MD (by Skype).

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE DECEMBER 9, 2020 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Barry Pufahl. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE NOVEMBER 11, 2020 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Barry Pufahl, second by Tom Drury. Motion carried.

PUBLIC INPUT

None.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
DECEMBER 9, 2020 – PAGE 2**

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue Report dated 10.31.2020 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Heather Gove presented two 2020 contracts, two 2020 addenda, two 2020 Business Associate Agreements, nine 2021 contracts, nine 2021 Business Associate Agreements, 1 2021 MOU, and a listing of donations, to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS, ADDENDA, BUSINESS ASSOCIATE AGREEMENTS, AND MOU, AND TO PLACE THEM AS AN ATTACHMENT TO THE MINUTES.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

LINE ITEM TRANSFER - CONFERENCE TABLE & CHAIRS, HHS DIRECTOR'S OFFICE

MOTION: TO APPROVE THE LINE ITEM TRANSFER, IN THE AMOUNT OF \$1720, AS PRESENTED.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported on the various donations received recently. The ADRC served over 3,000 Home Delivered Meals in November. The next Nutrition Council meeting will be held in February and the next ADRC Board meeting will be on Thursday, January 21, 2021.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz provided a COVID-19 update to the Board. Susan report that an additional 1,245 tests have been returned positive for COVID-19 in Columbia County since the November HHS Board meeting. The age group with the most infections continues to be 20-29 year olds. Susan reviewed the most recent test site locations in Columbia County and reported that the National Guard has now been approved to continue offering testing in Columbia County through March 2021. Susan updated the Board on the most recent quarantine recommendations from the CDC and she also updated the Board on what the COVID vaccine distribution will look like in Wisconsin and Columbia County. COVID vaccine will begin being delivered to the State next week.

ACCEPT RESIGNATION OF HHS MEDICAL ADVISOR DR MICHAEL WALTERS

MOTION: TO ACCEPT THE RESIGNATION OF THE HHS MEDICAL ADVISOR DR MICHAEL WALTERS.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
DECEMBER 9, 2020 – PAGE 3**

**ACCEPT RESIGNATION OF HHS COMMUNITY BOARD MEMBER BEVERLY
MUHLENBECK, RN**

MOTION: TO ACCEPT THE RESIGNATION OF HHS COMMUNITY BOARD MEMBER
BEVERLY MUHLENBECK, RN.

Motion by Tom Drury, second by Denise Brusveen. Motion carried.

APPOINTMENT – HHS MEDICAL ADVISOR DR DANIEL GUTMANN

Dr. Daniel Gutmann was present, by Skype, to provide his background information and answer questions from the Board.

MOTION: TO RECOMMEND APPROVAL OF DR DANIEL GUTMANN AS HHS
MEDICAL ADVISOR.

Motion by Barry Pufahl, second by Keith Miller. Motion carried by roll call. Not unanimous.

TRAINING REQUESTS

None.

**BHLTS POSITION REQUEST-DECREASE HOURS FROM 40-37.50 PER WEEK FOR
OWI TREATMENT COURT COORDINATOR**

HHS Director Heather Gove presented a request to decrease the hours for the OWI Treatment Court Coordinator from 40 to 37.50 hours per week effective 1.1.2021.

MOTION: TO APPROVE THE DECREASE IN HOURS FROM 40-37.50 PER WEEK FOR
OWI TREATMENT COURT COORDINATOR AS PRESENTED.

Motion by Barry Pufahl, second by Keith Miller. Motion carried.

**BHLTS POSITION REQUEST-DECREASE HOURS FROM 40-37.50 PER WEEK FOR
DRUG TREATMENT COURT COORDINATOR**

HHS Director Heather Gove presented a request to decrease the hours for the Drug Treatment Court Coordinator from 40 to 37.50 hours per week effective 1.1.2021.

MOTION: TO APPROVE THE DECREASE IN HOURS FROM 40-37.50 PER WEEK FOR
THE DRUG COURT COORDINATOR AS PRESENTED.

Motion by Keith Miller, second by Doug Richmond. Motion carried.

POSITION REPLACEMENT REQUEST FOR BHLTS CCS SOCIAL WORKER

HHS Director Heather Gove presented a request to fill a long vacant CCS Social Worker position. Money for the position is already available in the budget.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
DECEMBER 9, 2020 – PAGE 4**

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE CCS SOCIAL WORKER.

Motion by Tom Borgkvist, second by Tom Drury. Motion carried.

POSITION REPLACEMENT REQUEST FOR HHS AIDE DUE TO RETIREMENT

Director Gove presented a request for the replacement of a Human Service Aide in DCF due to a retirement.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE HHS AIDE IN DCF DUE TO A RETIREMENT.

Motion by Barry Pufahl, second by Tom Borgkvist. Motion carried.

CHAIRPERSON'S REPORT

HHS Board Chair Eric Shimpach thanked Susan Lorenz for her last report as Public Health Officer and thanked her for her service.

DIRECTOR'S REPORT

Health & Human Services Director Heather Gove provided an update on the recruitment process for a new Public Health Officer to replace Susan Lorenz, who retires on January 1, 2021. Director Gove shared a wage comparison document for Public Health RNs listing the wage ranges from several neighboring counties and she will be using the document in further discussions with different committees. Director Gove is continuing to meet with each Division Administrator on a weekly basis, and she is also working on developing a tool and policies around measuring the performance of Department vendors which ties into one of the Finance Committee's goals for Director Gove of tighter oversight of Department contracts.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE HHS VOUCHER REPORT AS PRESENTED.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, January 13, 2021 at 1:00 p.m.

ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 2:00 P.M.

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
DECEMBER 9, 2020 – PAGE 5**

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, January 13, 2021 at 1:00 p.m. in Meeting Rooms #2 & #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Tom Borgkvist, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Vern Gove
County Board 1st Vice James Foley
County Board 2nd Vice Chair Bob Koch

gh