

**Present:** Chair Jim Foley, Supervisors Bob Koch, Craig Robson, JoAnn Wingers and Henry St. Maurice

**Also in Attendance:** Chair Vern Gove, Chris Hardy, Shonna Neary, Traci Horn, William Hellenbrand

Chair Foley called the meeting to order at 9:00 a.m. The meeting was properly noticed and published.

**Approval of Agenda**

Motion by Koch, second by Wingers, to approve the agenda. Motion carried.

**Approval of Minutes**

Motion by Wingers, second by St. Maurice, to approve the December 5, 2019 Highway Committee minutes. Motion carried.

**Approval of Vouchers**

The committee reviewed the voucher report detailing payments made from November 28, 2019 through December 30, 2019. Neary provided input regarding some of the expenses. Hardy will follow-up on the electric expenses for the previous Highway Administration Office and the Poynette Shop.

Motion by Robson, second by Wingers, to approve the vouchers for a total of \$1,277,031.41. Motion carried.

**2019 Capital Outlay Carry Over Items**

Hardy detailed the 2019 budgeted capital outlay funds that were approved to be carried forward to 2020 since they are in progress. The items include the balance of the plow trucks, CS sand storage facility, and the Portage salt shed planning funds.

**2020 Capital Improvement Plan**

Hardy reviewed the 2020 capital outlay budget for \$1,276,000.

**2020 Quad Axle Truck Trades**

Hardy explained the department was contacted by Truck Country of DeForest with an offer to trade the current four (4) 2019 Freightliner quad axle dump trucks for four (4) 2020 models at no cost to the County. Truck Country's offer includes a stipulation that 12/32 of steer tire tread must be remaining on the trade. On average the department uses about 10/32 of tire tread each year. The trucks are used for hauling summer and winter materials. The costs to the County would be labor costs for removal and installation of the radio and decals for the trucks. These costs are recovered through the equipment rates charged to projects.

Motion by St. Maurice, second by Koch, to trade the four (4) 2019 quad axle trucks for the 2020 models to Truck Country of DeForest. Motion carried.

**State System Projects**

Hardy reviewed the planned state system projects and highlighted changes.

### **County STIP Projects**

Hardy reviewed the current projects – CTH V, CTH U bridge, and the Haynes Road bridge. Projects in the design phase, STP projects, and other major projects were discussed.

### **CTH CM Slope Stabilization**

Hardy reviewed the CTH CM slope stabilization plan. Most of the planned work could be completed with internal forces. The next step is for Jewell to obtain a permit.

### **CTH CD Bridge Replacement Options**

Hardy reviewed the three (3) options for the CTH CD bridge replacement: wood bridge, concrete bridge, or double box. The wood and concrete bridges are estimated to cost between \$325,000-\$350,000. The double box is estimated to cost \$175,000. The department will explore the box option further. Currently, due to the size of the bridge, it is not eligible for state funding, so it will be 100% County funded. Once it is replaced, it will be large enough to be eligible for state funding in the future.

### **CTH VJ Bridge Repair Options**

Hardy presented the current condition of the CTH VJ bridge. The department is exploring a collar/deadman to create stability. This option would have a 15-20 year life. The state may add load limits for this bridge.

### **2020 WisDOT Routine Maintenance Agreement**

The committee reviewed the 2020 WisDOT Routine Maintenance Agreement for \$4,240,800. One of the most noticeable changes is the combination of interstate and noninterstate projects.

Motion by Wingers, second by Koch, to approve the 2020 WisDOT Routine Maintenance Agreement for \$4,240,800. Motion carried.

### **2020 WisDOT Discretionary Traffic Maintenance Agreement (STH16)**

The committee reviewed the 2020 WisDOT Discretionary Traffic Maintenance Agreement for sign replacement on STH 16 for \$15,800.

Motion by Koch, second by St. Maurice, to approve the 2020 WisDOT Discretionary Traffic Agreement for \$15,800. Motion carried.

### **RoadEng Training Out of State (Minnesota)**

Hardy presented the details for the software training for RoadEng that was budgeted for \$1000. At the time the budget was completed, the training was expected to be held in Wisconsin, but the location was changed to Minnesota. The additional costs will include lodging, meals and fuel for the County vehicle.

Motion by Wingers, second by Robson, to approve the out of state RoadEng training in Minnesota. The request will be forwarded to Finance for approval. Motion carried.

### **Safety Items & WC Claims**

One (1) claim was reviewed. Safety measures were discussed with the employee after the incident.

**Vacant Position Update**

The Fleet Foreman position will be filled this week. The Maintenance Worker applications are due and will be reviewed.

**Accounting Review**

November 2019 financial statements and December 2019 Capital Outlay were presented. Neary introduced Traci Horn who will be filling the vacant Accounting Supervisor position. Neary also explained the changes to the state programs and the steps taken to comply.

**Commissioner's Communications**

Hardy introduced the Fleet Manager, William Hellenbrand. The deer contract was canceled. The County will be handling this. The state gave permission for beaver trapping along 90/94 on CTH V. WCHA will be offering additional training opportunities for counties in regards to work zone safety and flaggers.

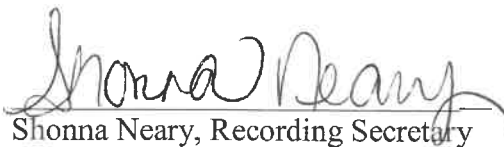
**Adjournment**

The next regularly scheduled meeting will be February 6, 2020 at 8:00 a.m.

Motion made by Koch, second by Wingers, to adjourn at 9:44 a.m. Motion carried.

Respectfully submitted:

  
JoAnn Wingers, Secretary

  
Shonna Neary, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Drew  
County Board 2<sup>nd</sup> Vice Chair Foley

Joseph Ruf, III  
Susan Fisher  
Internet  
Susan M. Moll  
Chris Hardy

