

Columbia County Highway Committee

Minutes

January 3, 2019

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**Present:** Chair Jim Foley, Supervisors, JoAnn Wingers, Bob Koch, and Craig Robson

**Also in Attendance:** County Board Chair Vern E. Gove, Susan Fisher, Craig Steingraeber, Mark Zimmerman, Shonna Neary, Craig Potter from I-State Truck Center, Hank Wieland from Lakeside International, Mark Wisinski from Swiderski Equipment, Tyson Miller from Mid-State Equipment and James Reiter from Quality Truck Care Center

Chair Foley called the meeting to order at 8:30 a.m. The meeting was properly noticed and published.

**Approval of Agenda**

Motion made by Wingers, second by Robson to approve the agenda. Motion carried.

**Approval of Minutes**

Motion made by Robson, second by Wingers to approve the Highway Committee minutes of December 6, 2018. Motion carried.

**Approval of Vouchers**

The Committee reviewed the voucher report detailing payments made from November 21, 2018 through December 19, 2018. Zimmerman provided input regarding some of the uncommon expenses.

Motion made by Wingers, second by Robson to approve the vouchers for a total of \$1,093,009.44. Motion carried.

**Bid and Proposal Opening**

Bids for the following items were opened and read aloud: tri-axle truck chassis, tandem truck chassis, tractor, and 10' bat wing mower. Bids will be tabulated and posted on DemandStar. Awards will be determined at the January 24<sup>th</sup> Highway Committee meeting.

**Capital Improvement Plan**

Hardy presented the 2019 capital improvement plan. Included in the plan is the purchase of a sign truck. The Department recommended purchasing a 2019 Chevrolet chassis from Ewald for \$35,178, a flatbed from Madison Truck Equipment for \$3,786, and a message board assembly from LiteSys for \$14,441.02. Pricing was provided through the statewide contract and written quotations.

Motion made by Koch, second by Wingers to purchase the sign truck for a total cost of \$53,405.02 based on the Department's recommendation. Motion carried.

**State System Projects**

Current and planned state system projects within Columbia County were discussed.

**County STIP Projects**

Reviewed updates, issues and change management requests on all STIP projects. A State/Municipal Agreement was presented for CTH V, STH 113 to Rapp Rd.

Motion made by Wingers, second by Robson to approve the SMA. Motion carried.

**CTH V Temporary Limited Easement Nominal Payment Parcel Reports**

A listing of payments for parcels #28, #31, and #39 was presented to the Committee.

Motion made by Wingers, second by Robson to approve and accept the Nominal Payment Parcel Reports for the above parcels and pay as presented. Motion carried.

**2019 WisDOT Traffic Maintenance Agreement**

WisDOT Traffic Maintenance Agreement was presented and discussed. The 2019 TMA is in the amount of \$32,200.

Motion made by Robson, second by Wingers to approve the 2019 WisDOT Traffic Maintenance Agreement in the amount of \$32,200. Motion carried.

**Vacant Position Update**

Committee was updated on the status of filling vacant positions.

**Winter Highway Conference**

The Winter Highway Conference is January 14, 15 & 16, 2019 at Chula Vista Resort in Wisconsin Dells. Supervisor Koch will take Supervisor Konkel's place.

**Safety Items/Worker's Compensation Claims**

No new worker's compensation claims reported since the previous meeting.

**Accounting Review**

Capital outlay summary through December and financial statements through November were presented and distributed to the Committee. Inventory was taken on the stock piles, steel/iron, paint, guardrail, and some other miscellaneous outside items. Accounting will be focusing on year-end closing and the annual report for the State.

**Commissioner's Communications**

Summary of December activities was provided to the Committee. The State acknowledged that the County is likely justified with invoicing the State for back salt dome depreciation expenses. The State will discuss this further.

**Adjournment**

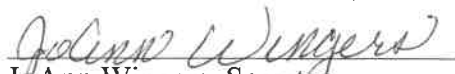
The Highway Committee will meet on January 24, 2019 at 8:30 a.m. to award bids and proposals. The next regularly scheduled meeting will be Thursday, March 7, 2019 at 8:30 a.m.

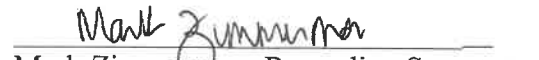
Motion made by Koch, second by Robson to adjourn at 9:18 a.m. Motion carried.

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Respectfully submitted:

  
JoAnn Wingers, Secretary

  
Mark Zimmerman, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Drew  
County Board 2<sup>nd</sup> Vice Chair Foley  
Chris Hardy  
Susan M. Moll  
Joseph Ruf, III  
Susan Fisher  
Internet