

Columbia County Highway Committee

Minutes

January 5, 2017

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PRESENT: Chair Jim Foley, Supervisors Ken Hutler, JoAnn Wingers, Kirk Konkel and Andy Ross.

ALSO IN ATTENDANCE: County Board Chair Vern Gove, County Board Vice Chair Mary Cupery, Chris Hardy, Joseph Ruf, Mathew Schneider, Tim Fisher, and George Plenty from Town of Arlington.

Chair Foley called the meeting to order at 9:00 a.m. The meeting was properly noticed and published.

AGENDA

MOTION: Motion made by Wingers, second by Ross to approve the agenda as written. The motion was unanimously approved.

MINUTES

MOTION: Motion made by Konkel, second by Hutler to approve the Highway Committee minutes of December 1, 2016 and December 16, 2016. The motion was unanimously approved.

VOUCHERS

The Committee reviewed the voucher report detailing payments made from November 29, 2016 through January 4, 2017. Schneider provided input regarding some of the uncommon expenditures.

MOTION: Motion made by Konkel, second by Wingers to approve the vouchers for a total of \$627,178.14. The motion was unanimously approved.

DRIVEWAY VARIANCE: CTH A FOR GREG EBERT; W2990 ARNOLD ROAD

The Committee reviewed a driveway permit application from Greg Ebert to install a driveway on CTH A near Arnold Road. Due to vision concerns, distance from intersection, and distance from existing driveway the permit required a variance approval.

MOTION: Motion made by Konkel, second by Wingers to approve the driveway permit contingent on the property owner meeting three conditions; removal of old shed, adding gravel next to milk house for milk truck to pull off the road, and locating the gate as close to the barn as possible. The motion was unanimously approved.

SWAN LAKE COUNTY ACCESS

Hardy, Ruf, and Foley will be meeting with Doug Cole from the Town of Wyocena on February 9, 2017 to discuss the Swan Lake access issues.

ARLINGTON 2017 BRIDGE AID APPLICATION

The Committee reviewed the bridge aid application from the Town of Arlington for a culvert repair on Loveland Road. Estimated costs of the project are \$57,975. George Plenty, Town of Arlington Board Chair, was present to answer questions.

MOTION: Motion made by Ross, second by Konkel to approve the Town of Arlington's bridge aid application for a culvert repair on Loveland Road. The motion was unanimously approved.

2016 CAPITAL IMPROVEMENT PLAN

Hardy reviewed the 2016 capital improvement plan.

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2017 CAPITAL IMPROVEMENT PLAN

Hardy reviewed the 2017 capital improvement plan and discussed timeframe for bidding budgeted items.

CAMBRIA SHOP PROJECT STATUS

Hardy provided an update on the status of the Cambria shop project. An expenditure report was provided to the Committee.

APPROVE CHANGE ORDER #8

Change order #8 with Cardinal Construction was explained to the committee. The change order was created to document the delay in completion of the sand canopy.

MOTION: Motion made by Konkel, second by Hutler to approve change order #8 delaying the installation of the sand canopy. The motion was unanimously approved.

APPROVE ALLIANT ENERGY EASEMENT

Hardy discussed a required electric easement along the North and East property lines at the Cambria shop for Alliant Energy.

MOTION: Motion made by Konkel, second by Wingers to approve the Alliant Energy electric easement at the Cambria shop. The motion was unanimously approved.

STIP PROJECT UPDATE

Hardy provided an update on STIP projects. The Committee discussed the State's I39/I90 reliever proposals. Public meetings have been scheduled for affected communities.

APPROVE CTH A BRIDGE AGREEMENT WITH UNION PACIFIC RAILROAD

An agreement between Columbia County and Union Pacific Railroad was presented to the Committee. The agreement describes funding responsibilities when the railroad bridge on CTH A is replaced. State Railroad Commission will assign bridge ownership and maintenance responsibility during the final stipulation process for the project.

MOTION: Motion made by Wingers, second by Konkel to approve the CTH A bridge repair agreement between Columbia County and Union Pacific Railroad. The motion was unanimously approved.

VACANT POSITION UPDATE

Hardy provided an update on filling vacant positions.

POSITION REPLACEMENT REQUEST – HIGHWAY MAINTENANCE WORKER

Hardy presented a position replacement request for a vacant Highway Maintenance Worker position. This position has been vacant as of December 29 due to a resignation.

MOTION: Motion made by Ross, second by Wingers to approve the position replacement request for a Highway Maintenance Worker. The motion was unanimously approved.

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SAFETY ITEMS/WORKERS COMP CLAIMS

Two new worker's compensation claims were reported and discussed.

ACCOUNTING REVIEW

- A summary of 2016 Capital Outlay purchases through December 31, 2016 was distributed to the Committee.
- Financial statements as of November 30, 2016 were distributed to the Committee.

COMMISSIONER'S COMMUNICATIONS

Commissioner provided a handout detailing his external communications over the previous month.

EMPLOYEE PERFORMANCE IMPROVEMENT PLAN REVIEW AND COMPENSATION ADJUSTMENT

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CLOSED SESSION

MOTION: On Motion made by Hutler, second by Wingers, the Committee went into closed session at 10:01 a.m. pursuant to Wisconsin State Statute Section 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". [Employee Performance Improvement Plan Review and Compensation Adjustment] If the Committee goes into closed session it will return to open session. The Committee may address such other matters that are authorized by law.

ROLL CALL VOTE: Ayes: 5, as follows: Foley, Hutler, Konkell, Ross, and Wingers.

Noes: 0

Chair Gove, Vice Chair Cupery, Hardy, Ruf, Fisher, and Schneider were present in closed session.

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OPEN SESSION

MOTION: Motion made by Hutler, second by Wingers, the Committee reconvened in open session at 10:24 a.m. The motion was unanimously approved.

No action was taken in closed session.

MOTION: Motion by Konkell, second by Ross to pay Tim Fisher's requested backpay in the amount of \$4,225.20 after meeting the improvement plan set by Hardy and Ruf, and forward to the Human Resources Committee. The motion was unanimously approved.

ADJOURNMENT

Next regularly scheduled meeting will be Thursday, March 2, 2017 at 9:00 a.m. The annual spring municipal meeting will be scheduled for Thursday March 16, 2017 at 10:00 a.m.

MOTION: Motion made by Ross, second by Wingers to adjourn the meeting at 10:40 a.m.

Respectfully submitted:

Columbia County Highway Committee

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JoAnn Wingers, Secretary

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Mathew Schneider, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Cupery  
Chris Hardy  
Susan M. Moll  
Internet