

PRESENT: Chair Harlan Baumgartner, Supervisors Jim Foley, Ken Hutler (videoconference), Teresa Sumnicht and JoAnn Wingers.

ALSO IN ATTENDANCE: County Board Chair Vern Gove, County Board Vice Chair Mary Cupery, Chris Hardy, Mathew Schneider, Craig Steingraeber, Andy Ross, and Lyn Jerde from the Portage Daily Register.

Chair Baumgartner called the meeting to order at 9:00 a.m. The meeting was properly noticed and published.

AGENDA

MOTION: Motion made by Foley, second by Wingers to approve the agenda as written. The motion was unanimously approved.

MINUTES

MOTION: Motion made by Foley, second by Sumnicht to approve the Highway Committee minutes of December 3, 2015. The motion was unanimously approved.

VOUCHERS

The Committee reviewed the voucher report detailing payments made from November 25, 2015 through December 28, 2015. Schneider provided input regarding some of the uncommon expenditures.

MOTION: Motion made by Wingers, second by Foley to approve the vouchers for a total of \$427,575.40. The motion was unanimously approved.

2016 CAPITAL IMPROVEMENT PLAN

Hardy reviewed the 2016 capital improvement plan. A proposal was presented for the purchase of two supervisor trucks that were included in the capital outlay budget. The proposal included state pricing for two Ford F150 trucks plus installation of accessories. The total proposal was for \$72,496 and the original capital outlay budget for these items was \$70,000.

Motion: Motion made by Wingers, second by Foley for Hardy and Steingraeber to gather local bids to present to the Committee at a meeting prior to the County Board meeting on January 20, 2016. The motion carried but was not unanimous.

ADDITIONAL FALL AUCTION UPDATE

Two additional units were successfully sold through Wisconsin Surplus Online Auction.

SALT DOME UPDATE

Status of the salt dome roof replacements was shared with the Committee. The Highway Department will not remit final payment to the contractor until all outstanding issues have been resolved.

Videoconference connections with Hutler was lost at 9:30 and not restored for the remainder of the meeting. Hutler did not participate in any of the remaining motions.

CAMBRIA SHOP UPDATE

The Committee discussed the Cambria shop project. Hardy presented a budget indicating the final county costs may exceed the \$1.2 million bond funding. Options were discussed to find additional funding. The project will be bid at the end of January and the Committee will review the results during the March committee meeting. A report listing project expenses to date was shared with the Committee. Project information will be provided to the County Board of Supervisors during the January 20, 2016 meeting.

CAMBRIA SALT SHED AGREEMENTS

Hardy presented an updated State/Municipal Agreement for a State-Let Highway Project for the construction of the new salt shed in Cambria. The Committee will hold off signing the agreement until the March Committee meeting when bids for the shop will be reviewed.

STEVENSON PIT UPDATE

The Stevenson pit has been leased to The Kraemer Company.

STIP ROAD AND BRIDGE PROJECT UPDATES

Status of current STIP road and bridge projects was shared with the Committee. Expenses in 2015 for these projects exceeded the STIP equity that had been budgeted. Additional funds from the STIP equity account will be used to cover these expenses.

DRIVEWAY ORDINANCE

Hardy presented three access design standard options for the Committee to consider for the driveway ordinance revisions. After an option has been selected Hardy will draft a revised ordinance in accordance to those standards.

Motion: Motion made by Foley, second by Wingers to select the design standard option that allows a forty foot wide driveway. The motion was unanimously approved.

DONATED LAWSON HEAVY-DUTY COMPARTMENT DRAWERS

Hardy explained that Lawson Products offered four compartment drawers used to organize parts on a mechanic's service truck to the County at no cost. It was explained to the Committee that donated items can be accepted by the County but require governing committee approval.

MOTION: Motion made by Sumnicht, second by Wingers to accept the four heavy-duty compartment drawers from Lawson Products. The motion was unanimously approved.

COLUMBIA CORRECTIONAL INSTITUTION REQUESTED USE OF OLD OFFICE BUILDING

Columbia Correctional Institution requested use of the vacant office building for training.

Motion: Motion made by Wingers, second by Foley to deny Columbia Correctional Institution use of the old office building. The motion was unanimously approved.

VACANT POSITION UPDATE

Hardy provided an update on filling vacant positions.

APPOINT PROXY FOR WCHA BUSINESS MEETNG

Chair Baumgartner will not be able to attend the WCHA business meeting scheduled for January 20, 2016 at the WCHA Conference. A proxy can be appointed to vote in his absence.

MOTION: Motion made by Baumgartner, second by Wingers to appoint Jim Foley as voting proxy for the WCHA business meeting. The motion was unanimously approved.

SAFETY ITEMS/WORKERS COMP CLAIMS

Two new worker's compensation claims were reported and discussed.

ACCOUNTING REVIEW

- A summary of 2015 Capital Outlay purchases through December 31, 2015 was distributed to the Committee.
- Financial statements as of November 30, 2015 were distributed to the Committee.
- A report detailing Road and Bridge project costs through November 30, 2015 was shared with the Committee.

COMMISSIONER'S COMMUNICATIONS

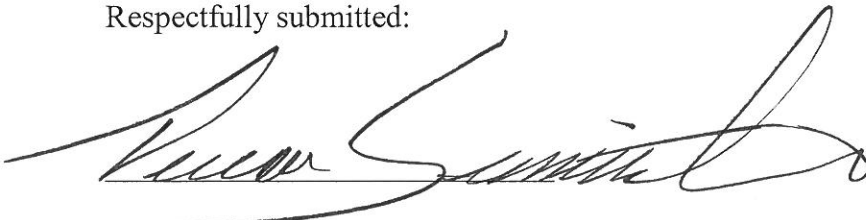
- Commissioner provided a handout detailing his external communications over the past month.

ADJOURNMENT

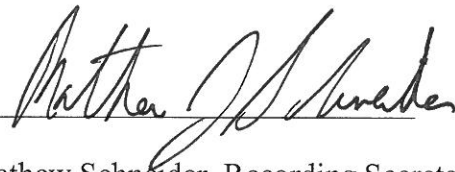
Next meeting is scheduled for March 3, 2016 at 9:00 a.m.

MOTION: Motion made by Wingers, second by Foley to adjourn the meeting at 10:56 a.m.

Respectfully submitted:



Teresa Sumnicht, Secretary



Mathew Schneider, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Cupery
Chris Hardy
Susan M. Moll
Internet