

Present: Chair Jim Foley, Supervisors Bob Koch, JoAnn Wingers and Henry St. Maurice

Absent: Supervisor Jon Plumer

Also in Attendance: Chair Vern Gove, Supervisor Nancy Long, Chris Hardy, Traci Horn, and Susan Fisher

Chair Foley called the meeting to order at 8:01 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by St. Maurice, second by Wingers, to approve the agenda. Motion carried.

Approval of Minutes

Motion by St. Maurice, second by Foley, to approve the December 3, 2020 Highway Committee minutes. Motion carried.

Approval of Vouchers

The committee reviewed the voucher report detailing payments made from November 26, 2020 through December 29, 2020. Horn provided input regarding some of the expenses.

Motion by Wingers, second by St. Maurice, to approve the vouchers for a total of \$466,919.12. Motion carried.

WisDOT Project Status

Hardy provided an update on the State Highway projects and highlighted changes.

County Project Status

Hardy provided an updated on the county projects. The bridge projects are on schedule.

Mill Street Bridge (P-11-0705)

Hardy provided the results of the fracture critical inspection of the Mill Street Bridge, P11-0705, received from Jewell Associates Engineers, Inc. The load posting remains at 15 tons.

Review Village of Poynette North-South Trail Plans (CTH CS Right-of-Way)

Hardy presented traffic count data, signage, and preliminary project documents from General Engineering Company for the trail plans in the CTH CS right-of-way in the Village of Poynette. FDM standards and cross-section sketches of three design options were discussed.

Motion by Koch, second by St. Maurice, for Hardy to discuss FDM standards and design options with General Engineering Company and report the results at the next Highway Committee meeting. Motion carried.

Town of Fort Winnebago Fire Calls

Hardy presented documentation received from the Town of Fort Winnebago regarding two fire call invoices for traffic accidents on County Highways in that town. The Town is seeking reimbursement from the Department in the amount of \$200 for each of the fire calls. Wisconsin State Statute 60.557 was discussed.

Motion by Koch, second by St. Maurice, for Hardy to contact the Town of Fort Winnebago to clarify that the individuals and their insurance companies were billed and report the results at the next Highway Committee meeting. Motion carried.

Amended Motion by St. Maurice, second by Koch, for Hardy to contact the Town of Fort Winnebago to get additional clarifying information about their contacting the individuals and their insurance companies because the documentation provided does not support sufficient due diligence by the Town and report the results at the next Highway Committee meeting. Motion carried.

Approve 2021 WisDOT Routine Maintenance Agreement

The committee reviewed the 2021 WisDOT Routine Maintenance Agreement for \$4,240,800.

Motion by Koch, second by St. Maurice, to approve the 2021 WisDOT Routine Maintenance Agreement for \$4,240,800. Motion carried.

Approve 2021 WisDOT Discretionary Traffic Maintenance Agreement (Traffic Signage)

The committee reviewed the 2021 WisDOT Discretionary Traffic Maintenance Agreement for sign replacement on I39 for \$90,200.

Motion by Wingers, second by Koch, to approve the 2021 WisDOT Discretionary Traffic Agreement for \$90,200. Motion carried.

Right-of-Way Transfer to WisDOT (STH 113 Town of Lodi)

Hardy presented documentation received from WisDOT detailing parcels on STH 113 that require Right-of-Way transfers for disposal by the State of Wisconsin. Fisher noted the need for more information.

Motion by Koch, second by Wingers, to table the topic so Hardy and Fisher can gather additional information and report back at the next Highway Committee meeting. Motion carried.

Accept Donation: Sun Prairie Partners, LLC Donation of Topsoil (Sun Prairie Stockpile)

Hardy reviewed with the Committee Sun Prairie Partners, LLC's request to donate approximately 8,000 cubic yards of un-consolidated topsoil to the Department. The Department would be responsible to go to Sun Prairie to load and haul the topsoil to Wyocena which will cost approximately \$11 per cubic yard.

Motion by Koch, second by St. Maurice, to accept the donation of approximately 8,000 cubic yards of topsoil from Sun Prairie Partners, LLC. at the trucking cost of approximately \$11 per cubic yard. Motion carried.

Accept Donation: Safemark, LLC (Portage) Donation of One (1) Pallet of Black & Whites (80+/-)

Hardy presented an email from Safemark, LLC offering to donate black and white culvert markers and anchors valued at \$1,100.

Motion by Wingers, second by Koch, to accept the donation of black and whites culvert markers and anchors valued at \$1,100. Motion carried.

Policy Updates – Disposals and Inventory

Hardy presented a new version of the Highway Asset Information Form. Notable changes include additional signature lines for the employee and the supervisor handling the asset disposal. The addition of fields for partial disposal details was discussed.

Motion by Wingers, second by St. Maurice, to approve the use of the newest version of the Highway Asset Information Form as presented. Motion carried.

2021 Capital Outlay Carry Over Items

Hardy detailed the 2020 budgeted capital outlay funds that were approved to be carried forward to 2021 since they are in progress. The items include the balance of the plow trucks, CS sand storage facility, and the Asphalt Distributor Tanker funds.

Motion by Koch, second by St. Maurice, to approve the capital outlay carry overs as presented. Motion carried.

Disallowance of Liability: Aegis Claim #185999-23704, CTH A, Columbia County, WI

CLOSED SESSION

Motion made by Koch, second by St. Maurice, to go into closed session at 9:03 a.m. pursuant to Wis. Stat. § 19.85(1)(g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved.” [Disallowance of Liability: Aegis Claim #185999-23704, CTH A, Columbia County, WI].

ROLL CALL VOTE: Ayes: 4, as follows: Koch, St. Maurice, Foley, and Wingers.
Noes: 0

Chair Gove, Supervisor Long, Hardy, Fisher, and Horn were present in closed session.

OPEN SESSION

Motion by Koch, second by Wingers, the Committee reconvened in open session at 9:07 a.m. Motion unanimously carried.

No action was taken in closed session.

Motion by Koch, second by St. Maurice, to disallow the Aegis Claim #185999-23704, CTH A, Columbia, County, WI liability claim. Motion carried.

Vacant Position Update

Hardy provided an update on filling vacant positions.

Position Replacement Request

Hardy presented a position replacement request for a Master Mechanic.

Motion by Koch, second by Wingers, to approve the position replacement request for a Master Mechanic. Motion carried,

Hardy presented a position replacement request for a Patrolman.

Motion by Koch, second by St. Maurice, to approve the position replacement request for a Patrolman.
Motion carried.

Safety Items & WC Claims

One (1) worker's compensation claim was reported and discussed.

Accounting Review

November 2020 financial statements were presented.

Chairman's Communications

There were no communications from the Chairman.

Commissioner's Communications

Hardy provided a handout detailing his external communications. The blighted properties in Columbia County being considered for the CDBG (Revolving Loan Fund) program were discussed.

Adjournment

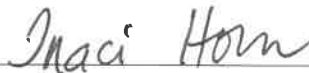
The next regularly scheduled meeting will be February 4, 2021 at 8:00 a.m.

Motion made by Koch, second by Wingers, to adjourn at 9:09 a.m. Motion carried.

Respectfully submitted:



Henry St. Maurice, Secretary



Traci Horn, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Foley
County Board 2nd Vice Chair Koch

Joseph Ruf, III
Susan Fisher
Internet
Susan M. Moll
Chris Hardy