

PRESENT: Chair Harlan Baumgartner, Supervisors Jim Foley, and Teresa Sumnicht.

ALSO IN ATTENDANCE: County Board Chair Vern Gove, County Board Vice Chair Mary Cupery, Chris Hardy, Shonna Neary, Mathew Schneider, Craig Steingraeber, Don Nichols, Joseph Ruf, Susan Fisher, Paul Kardatzke from Jewell Associates, Randy Miller from St Joseph Equipment, Mark Farley from Riesterer and Schnell, Dan Griepentrog from D.L. Gasser Construction, Dan Chipman from Koenecke Equipment, Mark Krummen from Farmers Implement, Doug Bettinger from the Kraemer Co., Mark Wisinski from Swiderski Equipment, Al Urness from Serwe Municipal Sales, Tyson Miller from Mid-State Equipment, Wayne Hermanson from Tri-County Paving, Inc., and Lyn Jerde from the Portage Daily Register.

ABSENT: Supervisors Ken Hutler and JoAnn Wingers.

Chair Baumgartner called the meeting to order at 9:01 a.m. The meeting was properly noticed and published.

#### AGENDA

MOTION: Motion made by Foley, second by Sumnicht to approve the agenda as written. The motion was unanimously approved.

#### MINUTES

MOTION: Motion made by Foley, second by Sumnicht to approve the Highway Committee minutes of January 7, 2016, January 20, 2016 and February 4, 2016. The motion was unanimously approved.

#### VOUCHERS

The Committee reviewed the voucher report detailing payments made from December 29, 2015 through February 24, 2016. Schneider provided input regarding some of the uncommon expenditures.

MOTION: Motion made by Sumnicht, second by Foley to approve the vouchers for a total of \$642,808.31. The motion was unanimously approved.

#### 2016 COUNTY HIGHWAY ROAD MATERIAL BIDS

Bituminous mix bids for a CHIP funded paving project on CTH CM were opened and read aloud. Crushed stone bids for 2016 construction projects on CTH J, CM, and M were opened and read aloud. Bids will be reviewed and presented with the department's recommendation at the next regularly scheduled Highway Committee meeting.

#### 2016 CAPITAL IMPROVEMENT PLAN

Hardy reviewed the 2016 capital improvement plan.

#### TRACTOR AND MOWER BIDS

Bids opened March 1, 2016 were summarized and presented to the Committee. The department recommended purchasing the lowest acceptable tractor with boom mower bid, which was submitted by Swiderski Equipment from Mosinee, WI at a cost of \$147,169.

MOTION: Motion made by Foley, second by Sumnicht to purchase a New Holland tractor and Tiger boom mower from Swiderski Equipment at a cost of \$147,169. The motion was unanimously approved.

The department recommended purchasing the lowest acceptable batwing mowers bid which was provided by Mid-State Equipment from Prairie du Sac, WI at a total cost of \$65,350. The bids included two (2) 15' batwing mowers and three (3) 10' batwing mowers.

MOTION: Motion made by Sumnicht, second by Foley to purchase two (2) 15' batwing mowers and three (3) 10' batwing mowers form Mid-State Equipment at a cost of \$65,350. The motion was unanimously approved.

#### CAMBRIA SHOP PROJECT STATUS

*Award General Contract* – Kardatzke and Hardy reviewed the bids that were opened and read aloud on March 1, 2016. The low bidder for the Cambria Shop project was Cardinal Construction from Fond du Lac, WI at a cost of \$974,540. Hardy is projecting the final cost of the project to be over budget. The Committee discussed possible alternative funding solutions. A meeting will be scheduled for March 7, 2016 at 8:00 a.m. to discuss the project with additional input and clarification from Cardinal Construction.

*Award FST Fuel System Contract* – Quotes to install a new above ground fuel system in Cambria were shared with the Committee. This topic will be discussed at the meeting on March 7.

*Jewell & Associates Change Orders* – Hardy and Kardatzke presented \$16,300 in change orders increasing the engineering contract with Jewell & Associates from \$70,600 to \$86,900. The increases were due to additional documentation, plumbing revisions, design changes, inclusion of stormwater measures, additional project management, and PS&E preparation.

MOTION: Motion made by Foley, second by Sumnicht to approve the Jewell & Associates change orders totaling \$16,300. Motion was unanimously approved.

*Contracts with State of Wisconsin DOT* – The Committee reviewed three contracts, pertaining to the Cambria salt shed, between the State of Wisconsin DOT and Columbia County Highway Department. The contracts include a State/Municipal Agreement for a State-Let Highway Project, Letter of Intent to Contract, and a Lease Agreement for the salt shed in Cambria.

MOTION: Motion made by Foley, second by Sumnicht to approve the State/Municipal Agreement for a State-Let Highway Project, Letter of Intent to Contract, and a Lease Agreement contingent on Corporation Counsel's review and approval. Motion was unanimously approved.

*Storm Water Management Agreement* – The Committee reviewed an agreement between the Village of Cambria and Columbia County Highway Department for stormwater management measures at the site of the new Cambria shop and salt shed.

MOTION: Motion made by Foley, second by Sumnicht to approve the stormwater management measures agreement contingent on Corporation Counsel's review and approval. Motion was unanimously approved.

*Cambria Summer Location Rental Agreement* – An agreement to rent 600 square feet of storage space in a warehouse owned by Paul Sauer located at N7442 STH 146 during construction of the Cambria shop was reviewed by the Committee.

MOTION: Motion made by Foley, second by Sumnicht to approve the rental agreement with Paul Sauer for storage space contingent on Corporation Counsel's review and approval. Motion was unanimously approved.

#### SALT DOME UPDATE

Status of the salt dome roof replacements was shared with the Committee. The Highway Department will not remit final payment to the contractor until all outstanding issues have been resolved.

#### AMENDING TITLE 12-4 (COUNTY DRIVEWAY ORDINANCE)

Hardy presented changes to the County Driveway Ordinance, Title 12-4 of the Columbia County Code of Ordinances.

MOTION: Motion made by Foley, second by Sumnicht to approve the changes to the County Driveway Ordinance, Title 12-4 of the Columbia County Code of Ordinances, and forward to County Board for approval. Motion was unanimously approved.

#### TITLE 9-1-8 (FEE ORDINANCE – RIGHT OF WAY PERMIT)

The Committee discussed revising Title 9-1-8 of the Columbia County Code of Ordinances, Highway and Transportation fee schedule, to include a \$50 permit fee for work within county trunk highway right of way. A draft revision of the ordinance will be presented at the next regular Highway Committee meeting.

#### STIP ROAD AND BRIDGE PROJECT UPDATES

Status of current STIP road and bridge projects was shared with the Committee. CTH M bridge replacement project will start in March.

#### HIGHWAY DEPARTMENT ANNUAL REPORT – 2015

Schneider and Hardy presented the Highway Department's 2015 Annual report.

MOTION: Motion made by Sumnicht, second by Foley to approve the Highway Department Annual Report. The motion was unanimously approved.

#### HIGHWAY DEPARTMENT ANNUAL REPORT – 2015

Schneider explained that the 2015 books have not been closed and the financial annual report will be presented at the next Highway Committee meeting in April.

#### SAFETY ITEMS/WORKERS COMP CLAIMS

Eight new worker's compensation claims were reported and discussed.

#### COMMISSIONER'S COMMUNICATIONS

Commissioner provided a handout detailing his external communications over the previous two months.

EMINENT DOMAIN REPORT

Ruf provided a report of the eminent domain issues related to the Columbia County building projects in the City of Portage.

REPLACEMENT POSTION REQUEST: PATROL SUPERINTENDENT

Hardy presented a position replacement request for a Patrol Superintendent. This position will fill the vacancy of the open Operation Manager's position due to retirement.

MOTION: Motion made by Sumnicht, second by Foley to approve the position replacement request for a Patrol Superintendent. The motion was unanimously approved.

REPLACEMENT POSITION REQUEST: FOREMAN

Hardy presented a position replacement request for a Foreman. An open position is anticipated due to a verbal retirement announcement.

MOTION: Motion made by Sumnicht, second by Foley to approve the position replacement request for a Foremen and fill the opening once an official retirement notice has been received. The motion was unanimously approved.

VACANT POSITION UPDATE

Hardy provided an update on filling vacant positions.

SET SPRING MUNICIPAL MEETING DATE

The Committee set the spring municipal meeting date for April 4, 2016 at 10:00 a.m.

EMPLOYEE MEDICAL STATUS – LEAVE OF ABSENCE

---

CLOSED SESSION

MOTION: On a motion by Sumnicht, second by Foley, the Committee went into closed session at 11:20a.m. pursuant to Wisconsin State Statute Section 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." [Employee Medical Status – Leave of Absence]. If the Committee goes into closed session, it will return to open session. The Committee may address such other matters that are authorized by law.

ROLL CALL VOTE: Ayes: 3, as follows: Baumgartner, Foley, and Sumnicht  
Noes: 0

Chair Gove and Vice Chair Cupery were present in closed session.

---

OPEN SESSION

MOTION: Motion made by Foley, second by Sumnicht, the Committee reconvened in open session at 11:48 a.m. The motion was unanimously approved.

No action was taken in closed session.

Columbia County Highway Committee

Minutes

March 3, 2016

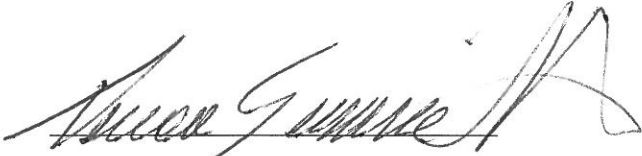
---

ADJOURNMENT

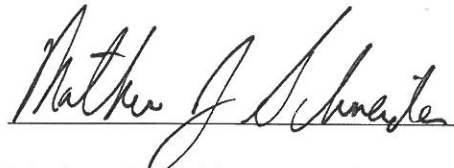
Next regularly scheduled meeting will be April 7, 2016 at 9:00 a.m. A special meeting to discuss the Cambria shop and salt shed project will be held on March 7, 2016 at 8:00 a.m.

MOTION: Motion made by Foley, second by Sumnicht to adjourn the meeting at 11:49 a.m.

Respectfully submitted:



Teresa Sumnicht, Secretary



Mathew Schneider, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Cupery  
Chris Hardy  
Susan M. Moll  
Internet