

Present: Chair Jim Foley, Supervisors Bob Koch, Jon Plumer, JoAnn Wingers and Henry St. Maurice

Also in Attendance: Chris Hardy, Traci Horn, Susan Fisher, William Hellenbrand, David Drews, Hank Wieland (Lakeside International)

Chair Foley called the meeting to order at 8:00 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by Koch, second by St. Maurice, to approve the agenda. Motion carried.

Approval of Minutes

Motion by Koch, second by Wingers, to approve the February 4, 2021 Highway Committee minutes. Motion carried.

Motion by Koch, second by Wingers, to approve the February 8, 2021 Special Meeting minutes. Motion carried.

Approval of Vouchers

The committee reviewed the voucher report detailing payments made from January 28, 2021 through February 24, 2021. Horn provided input regarding some of the expenses.

Motion by Wingers, second by Plumer, to approve the vouchers for a total of \$526,617.78. Motion carried.

Award Bids – Asphalt Materials Northwest, Southwest, and Southeast Quadrants

A review of the trucking costs was presented for each bid. The Department recommended accepting the lowest bidder, Tri County Paving, Inc.

Bidder	3 LT 58-28 S	4 LT 58-28 S	5 LT 58-28 S
Tri County Paving, Inc. *AWARDED	\$39.25/Ton	\$41.60/Ton	\$44.10/Ton
Northeast Asphalt, Inc.	\$41.10/Ton	\$44.20/Ton	No Bid
Wolf Paving & Excavating of Madison, Inc.	\$43.00/Ton	\$44.50/Ton	\$47.50/Ton

Motion by Koch, second by Wingers, to award the asphalt materials Northwest, Southwest, and Southeast Quadrants bid to Tri County Paving, Inc. as presented. Motion carried.

Award Bids – Asphalt Materials Northeast Quadrant

A review of the trucking costs was presented for each bid. The Department recommended accepting the lowest bidder, when including the trucking costs, Northeast Asphalt, Inc. for 3LT 58-28S and 4LT 58-28S. The Department recommended accepting the lowest bidder, when including trucking costs, Tri County Paving, Inc. for 5LT 58-28S.

Bidder	3 LT 58-28 S	4 LT 58-28 S	5 LT 58-28 S
Northeast Asphalt, Inc. *AWARDED	\$41.10/Ton	\$44.20/Ton	No Bid
Tri County Paving, Inc. *AWARDED	\$39.25/Ton	\$41.60/Ton	\$44.10/Ton
Wolf Paving & Excavating of Madison, Inc.	\$43.00/Ton	\$44.50/Ton	\$47.50/Ton

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 Motion by Koch, second by Wingers, to award the 3LT 58-28S and 4LT 58-28S asphalt materials Northeast Quadrant bid to Northeast Asphalt, Inc. and the 5LT 58-28S asphalt material Northeast Quadrant bid to Tri County Paving, Inc. as presented. Motion carried.

Award Bids – Patch Materials FOB Plant

A review of costs was presented for each bid. The Department recommended accepting the lowest bidder for high performance patch Blackstone Technologies, LLC; excepting when supply is not available. Only one bid was received for cold patch and as a result the Department prefers to re-bid the cold patch.

Bidder	High Performance FOB Plant	Cold Patch FOB Plant
Blackstone Technologies, LLC *AWARDED	\$104.00/Ton	No Bid
Wolf Paving & Excavating of Madison, Inc.	\$110.00/Ton	\$105.00/Ton

Motion by Koch, second by Wingers, to award the high performance patch bid to Blackstone Technologies, LLC. when supply is available. Motion carried.

Motion by Foley, second by St. Maurice, to reject the cold patch bid and re-bid the product. Motion carried.

Award Bids – Sealcoat Oils Northwest, Northeast, Southwest, and Southeast Quadrants

A review of costs was presented for each bid. The Department recommended accepting the lowest bidder, Henry G. Meigs, LLC.

Bidder	HFRS-2 FOB Jobsite	HFRS-2 Applied	CRS-2 FOB Jobsite	CRS-2 Applied
Henry G. Meigs, LLC. *AWARDED	\$1.82/Gallon	\$2.12/Gallon	\$1.82/Gallon	\$2.12/Gallon
Fahrner Asphalt Sealers, LLC.	No Bid	\$0.36/Gallon	No Bid	\$0.36/Gallon
Flint Hills Resources	\$1.99/Gallon	No Bid	\$1.99/Gallon	No Bid

Motion by Plumer, second by St. Maurice, to award the sealcoat oils HFRS-2 and CRS-2 as presented for all four (4) quadrants bid to Henry G. Meigs, LLC. Motion carried.

Award Bids – Tackcoat Oil

A review of costs was presented for each bid. The Department recommended accepting the lowest bidder, Henry G. Meigs, LLC.

Bidder	CSS-1H (diluted)	CRS 2-SE (diluted)
Henry G. Meigs, LLC. *AWARDED	\$1.70/Gallon	Non-Dilute \$2.07/Gallon
Flint Hills Resources, LP.	\$2.06/Gallon	No Bid

Motion by Wingers, second by Koch, to award the tackcoat oil bid to Henry G, Meigs, LLC. Motion carried.

Award Bids – Corrugated Metal Pipe

A review of riveted corrugated metal pipe, corrugated metal arch pipe, endwalls, and bands cost was presented. The Department recommended accepting the lowest bidder, Contech on an as needed basis.

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Bidder	Diameter	Gauge	Cost per Ft.	Cost per Endwall	Cost per 10C Band
Contech *AWARDED	18"	16	\$15.75	\$75.00	\$31.00
Metal Culverts, Inc.	18"	16	\$17.56	\$87.45	\$35.12
Contech *AWARDED	24"	16	\$19.95	\$112.00	\$39.00
Metal Culverts, Inc.	24"	16	\$23.50	\$130.45	\$47.00
Contech *AWARDED	30"	14	\$31.50	\$190.00	\$62.00
Metal Culverts, Inc.	30"	14	\$36.03	\$223.45	\$72.06
Contech *AWARDED	36"	14	\$37.80	\$310.00	\$73.00
Metal Culverts, Inc.	36"	14	\$42.97	\$359.45	\$85.94
Contech *AWARDED	42"	12	\$62.70	\$690.00	\$124.00
Metal Culverts, Inc.	42"	12	\$70.07	\$743.95	\$140.14
Contech *AWARDED	48"	12	\$71.50	\$794.00	\$140.00
Metal Culverts, Inc.	48"	12	\$79.82	\$849.40	\$159.64
Contech *AWARDED	54"	12	\$80.30	\$970.00	\$160.00
Metal Culverts, Inc.	54"	12	\$91.00	\$1,045.10	\$182.00
Contech *AWARDED	60"	10	\$113.00	\$1,480.00	\$225.00
Metal Culverts, Inc.	60"	10	\$128.05	\$1,567.65	\$256.10
Contech *AWARDED	72"	10	\$136.00	\$1,740.00	\$270.00
Metal Culverts, Inc.	72"	10	\$152.88	\$1,868.10	\$305.76

Bidder	Arch Size - Inches	Gauge	Cost per Ft.	Cost per Endwall	Cost per 10C Band
Contech *AWARDED	21x15	16	\$16.50	\$62.00	\$33.00
Metal Culverts, Inc.	21x15	16	\$18.75	\$66.60	\$37.50
Contech *AWARDED	24x18	16	\$19.00	\$80.00	\$38.00
Metal Culverts, Inc.	24x18	16	\$21.81	\$81.00	\$43.62
Contech *AWARDED	28x20	16	\$22.00	\$89.00	\$44.00
Metal Culverts, Inc.	28x20	16	\$25.27	\$95.45	\$50.54
Contech *AWARDED	28x20	14	\$26.40	No Bid	\$50.00
Metal Culverts, Inc.	28x20	14	\$31.15	\$95.45	\$62.30
Contech *AWARDED	35x24	14	\$33.00	\$166.00	\$66.00
Metal Culverts, Inc.	35x24	14	\$37.88	\$178.10	\$75.76
Contech *AWARDED	42x29	14	\$39.60	\$247.00	\$78.00
Metal Culverts, Inc.	42x29	14	\$45.14	\$264.45	\$90.28
Contech *AWARDED	49x33	12	\$62.70	\$444.00	\$124.00
Metal Culverts, Inc.	49x33	12	\$72.71	\$475.45	\$145.42
Contech *AWARDED	57x38	12	\$74.75	\$635.00	\$160.00
Metal Culverts, Inc.	57x38	12	\$82.66	\$679.30	\$165.32
Contech *AWARDED	64x43	12	\$84.00	\$880.00	\$168.00
Metal Culverts, Inc.	64x43	12	\$94.19	\$944.50	\$188.38

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Contech *AWARDED	71x47	10	\$120.00	\$1,150.00	\$240.00
Metal Culverts, Inc.	71x47	10	\$131.79	\$1,234.50	\$263.58
Contech *AWARDED	83x57	10	\$142.00	\$1,661.00	\$280.00
Metal Culverts, Inc.	83x57	8	\$195.71	\$1,776.65	\$391.42

Motion by Plumer, second by Koch, to award the corrugated metal pipe bid as needed to Contech. Motion carried.

Award Bids – County Highways and Town Roads Northwest Quadrant ¾” Crushed Stone

Hardy presented a review of the trucking costs for each bid. The Department recommended accepting the lowest bidder, when including trucking costs, Milestone Materials.

Bidder	¾”	Quarry
Milestone Materials *AWARDED	\$6.40/Ton	Williams
Tri County Paving, Inc.	\$6.95/Ton	Hahn & Maier
Yahara Materials	\$5.75/Ton	Stiemke

Motion by St. Maurice, second by Plumer, to award the crushed stone bid for the Northwest Quadrant County highways and Town roads to Milestone Materials. Motion carried.

Award Bids – County Highways and Town Roads Northeast Quadrant ¾” Crushed Stone

Hardy presented a review of the trucking costs for each bid. The Department recommended accepting the lowest bidder, Yahara Materials.

Bidder	¾”	Quarry
Yahara Materials *AWARDED	\$5.50/Ton	Hahn
Milestone Materials	\$5.55/Ton	Jenkins
Linck Aggregates, Inc.	\$5.65/Ton	Westphal
Tri County Paving, Inc.	\$6.95/Ton	Hahn & Maier
Michels Materials	\$8.15/Ton	Alsum

Motion by St. Maurice, second by Plumer, to award the crushed stone bid for County highways and Town roads in the Northeast quadrant to Yahara Materials. Motion carried.

Award Bids – County Highways and Town Roads Southwest Quadrant ¾” Crushed Stone

Hardy presented a review of the trucking costs for each bid received. The Department recommended accepting the lowest bid, when including the trucking costs, Milestone Materials.

Bidder	¾”	Quarry
Milestone Materials *AWARDED	\$5.95/Ton	Stevenson
Yahara Materials	\$5.75/Ton	Ballweg & Stiemke
Tri County Paving, Inc.	\$6.95/Ton	Hahn & Maier
Michels Materials	\$8.15/Ton	Columbus

Motion by St. Maurice, second by Plumer, to award the crushed stone bid for County highways and Town roads in the Southwest quadrant to Milestone Materials. Motion carried.

Award Bids – County Highways and Town Roads Southeast Quadrant ¾” Crushed Stone

Hardy presented a review of the trucking costs for each bid received. The Department recommended accepting the lowest bidder, Linck Aggregates, Inc.

Bidder	¾"	Quarry
Linck Aggregates, Inc. *AWARDED	\$5.65/Ton	Westphal
Yahara Materials	\$5.75/Ton	Stiemke
Tri County Paving, Inc.	\$6.95/Ton	Hahn & Maier
Michels Materials	\$8.15/Ton	Columbus

Motion by St. Maurice, second by Plumer, to award the ¾” crushed stone bid for County highways and Town roads in the Southeast quadrant to Linck Aggregates, Inc. Motion carried.

Award Bids – County Highways and Town Roads Northeast Quadrant 3/8” Chip Stone

Hardy presented a review of the trucking costs for each bid received. The Department recommended accepting the lowest bidder, Milestone Materials.

Bidder	3/8"	Quarry
Milestone Materials *AWARDED	\$5.00/Ton	Rock Springs
Tri County Paving, Inc.	\$9.10/Ton	Arlington
Linck Aggregates, Inc.	\$11.85/Ton	-
Michels Materials	\$14.50/Ton	-

Motion by St. Maurice, second by Plumer, to award the 3/8” chip stone bid for County highways and Town roads in the Northeast quadrant to Milestone Materials. Motion carried.

Award Bids – County Highways and Town Roads Northwest Quadrant 3/8” Chip Stone

Hardy presented a review of the trucking costs for each bid received. The Department recommended accepting the lowest bidder, Milestone Materials.

Bidder	3/8"	Quarry
Milestone Materials *AWARDED	\$5.00/Ton	Rock Springs
Tri County Paving, Inc.	\$9.10/Ton	Arlington
Michels Materials	\$14.50/Ton	-

Motion by St. Maurice, second by Plumer, to award the 3/8” chip stone bid for County highways and Town roads in the Northwest quadrant to Milestone Materials. Motion carried.

Award Bids – County Highways and Town Roads Southwest Quadrant 3/8” Chip Stone

Hardy presented a review of the trucking costs for each bid received. The Department recommended accepting the lowest bidder, Milestone Materials.

Bidder	3/8"	Quarry
Milestone Materials *AWARDED	\$5.00/Ton	Rock Springs
Tri County Paving, Inc.	\$9.10/Ton	Arlington
Michels Materials	\$14.50/Ton	-

Motion by St. Maurice, second by Plumer, to award the 3/8" chip stone bid for County highways and Town roads in the Southwest quadrant to Milestone Materials. Motion carried.

Award Bids – County Highways and Town Roads Southeast Quadrant 3/8" Chip Stone

Hardy presented a review of the trucking costs for each bid received. The Department recommended accepting the lowest bidder, when including trucking costs, Tri County Paving, Inc.

Bidder	3/8"	Quarry
Tri County Paving, Inc. *AWARDED	\$9.10/Ton	Arlington
Milestone Materials	\$5.00/Ton	Rock Springs
Linck Aggregates, Inc.	\$11.85/Ton	-
Michels Materials	\$14.50/Ton	-

Motion by St. Maurice, second by Plumer, to award the 3/8" chip stone bid for County highways and Town roads in the Southeast quadrant to Tri County Paving, Inc. Motion carried.

Award Bids – Single Axle Truck Chassis

Hardy presented the current fleet demographics and the operating costs for each make of truck. Truck performance history and meeting bid specifications was discussed. The Department recommended accepting the lowest qualifying bid for one (1) single axle truck chassis submitted by Quality Truck Care Center.

Bidder	Year	Make	Model	Delivery Date	Bid
Quality Truck Care Center *AWARDED	2022	Western Star	4700SF	8/25/2021	\$114,480.00/Unit
Lakeside International **	2022	International	AV513	90-120 Days from Order	\$107,689.74/Unit
Truck Country of Wisconsin***	2022	Western Star	4700SF	8/15/2021	\$112,339.00/Unit
I-State Truck Center***	2022	Western Star	4700SF	Late Sept./Early Oct.	\$113,439.00/Unit

**Includes additional costs of \$2,782 for an S.S. Oil Pan Upgrade to bring bid closer to bid specifications.

*** Did not meet specifications.

Motion by Plumer, second by Wingers, to award the purchase of one (1) Single Axle Truck Chassis bid presented to Quality Truck Care Center. Motion carried.

Award Bids – Tandem Axle Truck Chassis

Hardy presented the current fleet demographics and the operating costs for each make of truck. Truck performance history and meeting bid specifications was discussed. The Department recommended accepting the lowest qualifying bid for two (2) tandem axle truck chassis submitted by Quality Truck Care Center.

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Bidder	Year	Make	Model	Delivery Date	Bid
Quality Truck Care Center *AWARDED	2022	Western Star	4700SF	9/15/2021 Or Sooner	\$118,950.00/Unit
Lakeside International**	2022	International	AV513	90-120 Days from Order	\$115,273.34/Unit
I-State Truck Center***	2022	Western Star	4700SF	150-180 Days from Authorization	\$121,424.00/Unit
Truck Country of Wisconsin***	2022	Western Star	4700SF	8/15/2021	\$121,808.00/Unit

**Includes additional costs of \$2,782 for an S.S. Oil Pan Cover to bring bid closer to bid specifications.

***Did not meet specifications.

Motion by Plumer, second by Wingers, to award the purchase of two (2) Tandem Axle Truck Chassis bid as presented to Quality Truck Care Center. Motion carried.

Award Bids – Salt Dome Roofing Project

Hardy reviewed the project and dome locations. The CS Dome is a State dome and the DMA contract with WisDOT for the project is pending. For Wyocena Dome #1, the Department recommended accepting the lowest bidder with alternate #3 (ice and water shield) from C&C Services Group, LLC. For the CS Salt Dome, the Department recommended accepting the lowest bidder with alternate #3 (ice and water shield) from C&C Services Group, LLC. pending WisDOT approval. The Department also recommended alternates #1 and #2 to be determined in the field on an as needed basis.

Bid #1: Wyocena Salt Dome #1 roof replacement

Alternate #3: Wyocena Salt Dome #1 ice & water shield

Bidder	Bid #1 Quantity	Bid #1 Unit	Bid #1 Unit Price	Bid #1 Sub Total	Alternate #3 Unit Price	Total Price
C&C Services Group, LLC. *AWARDED	1	Lump Sum	\$ 94,500.00	\$ 94,500.00	\$ 8,000.00	\$102,500.00
Bulk Storage, Inc.	1	Lump Sum	\$142,368.00	\$142,368.00	\$ 5,075.00	\$147,443.00
Newcorp Construction, Inc.	1	Lump Sum	\$161,300.00	\$161,300.00	\$14,100.00	\$175,400.00

Bid #2: Dekorra CTH CS Salt Dome roof replacement

Alternate #3: CTH CS Dome ice & water shield

Bidder	Bid #2 Quantity	Bid #2 Unit	Bid #2 Unit Price	Bid #2 Sub Total	Alternate #3 Unit Price	Total Price
C&C Services Group, LLC. *AWARDED	1	Lump Sum	\$ 75,00.00	\$ 75,000.00	\$ 5,500.00	\$ 80,500.00
Bulk Storage, Inc.	1	Lump Sum	\$101,755.00	\$101,755.00	\$ 5,075.00	\$106,830.00
Newcorp Construction, Inc.	1	Lump Sum	\$104,265.00	\$104,265.00	\$14,100.00	\$118,365.00

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Alternate #1: Replace deteriorated roof sheeting at either salt dome in location and manner when instructed

Bidder	Quantity	Unit	Unit Price	Total Price
Bulk Storage, Inc.	116	Square Feet	\$3.50	\$406.00
C&C Services Group, LLC.	116	Square Feet	\$5.25	\$609.00
Newcorp Construction, Inc.	116	Square Feet	\$4.00	\$464.00

Alternate #2: Replace deteriorated dome panel section wood framing in location and manner when instructed

Bidder	Quantity	Unit	Unit Price	Total Price
Bulk Storage, Inc.	1	Panel	\$150.00	\$150.00
C&C Services Group, LLC.	1	Panel	\$4,500.00	\$4,500.00
Newcorp Construction, Inc.	1	Panel	\$960.00	\$960.00

Motion by St. Maurice, second by Koch, to award the Wyocena Salt Dome #1 and the CTH CS Salt Dome roof replacements to include alternate #3, ice and water shield as presented to C&C Services Group, LLC pending WisDOT approval for CTH CS Salt Dome Roof DMA with alternates #1 and #2 to be determined in the field on an as-needed basis. Motion carried.

Award Bids – Tailgate Conveyor

Hardy presented the quotes received. The Department recommended accepting the lowest bidder, Madison Truck Equipment, Inc.

Bidder	Brand of Conveyor	Availability	Price
Madison Truck Equipment, Inc. *AWARDED	Swenson STCC	In-Stock in Madison	\$6,100.00
Hartje Farm Equipment	Meyer	2-3 Weeks from Order	\$6,383.00
Truck Equipment, Inc.	Swensen STCC	10 Weeks from Order	\$6,879.00
Stainless & Repair, Inc.	Swensen STCC	90 Days from Order	\$7,756.00

Motion by Wingers, second by Koch, to accept the quote received from Madison Truck Equipment Inc. for the Swenson STCC tailgate conveyor. Motion carried.

Award Bids – Skid Loader Trailer

Hardy presented the quotes received. The Department recommended accepting the lowest bidder, Big O's Trailers.

Bidder	Brand of Trailer	Availability	Price
Big O's Trailers *AWARDED	Midsota	Beginning of May	\$10,506
B&B Trailers	Midsota	Beginning of May	\$11,642
Mirsberger Sales	Midsota	Beginning of May	\$11,270

Motion by Koch, second by Plumer, to accept the quote received from Big O's Trailers for the Midsota skid loader trailer. Motion carried.

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Award Bids – Flat Beds

Hardy presented the quotes received. There will be five flat beds ordered. The Department recommended accepting the Scott brand flat bed from the lowest bidder, Madison Truck Equipment, Inc.

Bidder	Brand of Body	Availability	Price Per Unit
Madison Truck Equipment, Inc. *AWARDED	Scott	Unknown Until Order is Placed	\$4,230.00
Madison Truck Equipment, Inc.	Knapheide	Unknown Until Order is Placed	\$4,570.00
Burke Truck & Equipment, Inc.	Scott	Unknown Until Order is Placed	\$4,545.50
Double D Services	Parkhurst	-	No Quote

Motion by Plumer, second by St. Maurice, to purchase five (5) Scott brand flat beds from Madison Truck Equipment, Inc. as presented. Motion carried.

Capital Plan Update

Hardy presented the 2021 capital improvement plan and discussed the status of the 2020 capital outlay items carried over.

State System Projects

Current and planned state highway projects within Columbia County were presented.

CTH Project Status

Hardy provided an update on the county projects. Conversations are ongoing with farmers near CTH A bridge to complete the justification packet to determine if the bridge width can be increased from 26 feet to 30 feet and have WisDOT contribute financially based on Implements of Husbandry Policy.

STP Local Bridge – SMA Revision Railroad Bridges (CTH A, Inglehart, Sterk)

Hardy presented revised SMAs for CTH A, Inglehardt Road, and Sterk Road UP Railroad Bridges. The revisions provide for Union Pacific Railroad Review at the cost of \$25,000 for each bridge. The County’s portion of the cost is 20% for each bridge and is billable to Union Pacific Railroad upon project completion. The SMAs have been reviewed and approved by Corporation Counsel.

Motion by Koch, second by St. Maurice, to approve the revised SMAs for CTH A, Sterk Road, and Inglehardt Road UP Railroad Bridges as presented. Motion carried.

STP Local Bridge – Three Party Design Contract (Kowald Road Bridge)

Hardy presented the design contract between WisDOT, Columbia County, and Jewell Associates Engineers, Inc. for the Kowald Road bridge over the Fox River in the Town of Scott. The contract has been reviewed and approved by Corporation Counsel.

Motion by Wingers, second by Koch, to approve the three-party design contract as presented. Motion carried.

Brooks Tractor (John Deere) Annual Rental Terms & Conditions

Hardy reviewed the rental process and presented the draft Addendum to John Deere Rental/Demo Agreement between Columbia County (lessee) and Brooks Tractor, Inc. (lessor). The addendum has been reviewed and approved by Corporation Counsel. The addendum eliminates the need for each rental unit to have a rental contract.

Motion by St. Maurice, second by Plumer, to approve the addendum to John Deere Rental/Demo Agreement between Columbia County and Brooks Tractor, Inc. as presented. Motion carried.

CTH G Right-of-Way (Lake George & W. Bush Rd.) Exhibit

Hardy presented surveys of the portion of Lake George in the CTH G and W. Bush Road location. The surveys illustrate the right-of-way and a past intersection change that resulted in two remnant parcels which are undescribed since they are no longer in the right-of-way and not on a property owner deed. The parcels are 1.1 acres and 0.5 acres in size. The property owner has proposed to honor the 66 ft right-of-way distance which results in some of the lake shore becoming CTH right-of-way and the remnant parcels being added to the property deed.

Motion by Foley, second by St. Maurice, to approve continued discussions with the property owner, Columbia County Land Information, Columbia County Highway and Transportation, and Corporation Counsel. Motion carried.

Town of Fort Winnebago Fire Calls

Hardy presented the letter Corporation Counsel sent to the Town of Fort Winnebago requesting additional information on the invoices for two fire calls. No additional information has been received at this time.

Village of Poynette Trail Design in the CTH CS Right-of-Way

Hardy presented follow-up diagrams illustrating the revised plan for the Village of Poynette South Trail along CTH CS right-of-way. The Village has agreed to comply with all the County requests for drainage and signage.

Motion by Plumer, second by Wingers, to approve the proposed project design with revisions submitted by General Engineering Company on behalf of the Village of Poynette. Motion carried.

Department Procedures Manual - DRAFT

Hardy presented a draft of the Department procedures manual for informational purposes.

2020 Annual Report

Hardy presented the Highway Annual Report.

Motion by Koch, second by St. Maurice, to approve the 2020 Highway Annual Report. Motion carried.

WCHA Apprenticeship & Youth Apprenticeship

Hardy discussed the increasing difficulties encountered by the Department and several area counties when hiring personnel. There are on-going discussions with WCHA, high schools, and technical colleges about an apprenticeship program.

Vacant Position Update & Position Replacement

The Department currently has four (4) patrolman vacancies.

Safety Items/Worker's Compensation Claims

One (1) worker's compensation claim was reported and discussed.

Accounting Review

Horn explained 2020 is in the process of getting closed out. The 2020 financial report will be presented at the next meeting.

Chairman's Communications

There were no communications from the Chairman.

Commissioner's Communications

Hardy provided a handout detailing his external communications. He is working with two (2) other Commissioners to build a work zone safety training program for WCHA.

Adjournment

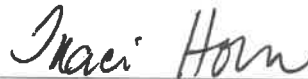
The next regularly scheduled meeting will be Thursday, April 1, 2021 at 8:00 a.m.

Motion by Plumer, second by Koch, to adjourn at 8:57 a.m. Motion carried.

Respectfully submitted:



Henry St. Maurice, Secretary



Traci Horn, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Drew
County Board 2nd Vice Chair Foley
Chris Hardy

Joseph Ruf, III
Susan Fisher
Internet
Susan M. Moll